

DATE: STRATEGIC PLANNING RETREAT
LOCATION: OCTOBER 9, 2007
TOPICS: SILVER TRAIL MIDDLE SCHOOL
-Head Start Training #1
-Retrieving and Storing E-mails
-Construction Management At-Risk
-Community Forums for Community Input on District Goals 1 Thru 6
-High School “MMM”

Head Start Training

The School Board was given the first of a three-part training for Head Start. This training was given so the Board is well informed about the Head Start program and their responsibilities. The first part of this training was about shared governance presented by Dr. Charles A. Woodard, State Specialist. The objectives of this training were to give Head Start Performance Standards (HSPS) in reference to shared governance. HSPS requires grantees to establish and maintain organizational structures that support the accomplishments of program objectives. There must be communication between the School Board and the Head Start Policy Council. The School Board was presented with information on the fiduciary responsibilities of Board and Head Start Policy Council. The agenda included Head Start core values, organizational structure, definition of governance, teams and systems, roles and responsibilities and planning. Each Spring a self-assessment of each school is done to make sure the District is in compliance. The Board asked questions regarding the difference between Pre-K and the Head Start program and it's funding.

Storing and Retrieving E-mails

The presentation was given by Chuck Stanley on retrieval and storing emails on CAB. The following topics were discussed: The life cycle of an E-mail, what happens to the E-mail, how it is stored, whether it is kept, and the email guidelines. E-mail retention requirements were presented and possible solutions were discussed. CAB keeps all emails that are not deleted on the CAB server but there is no system archive. Archiving records is the user's responsibility. The Board asked which emails they had to keep for Public Record Requests and how to store them. The E-mail retention categories were reviewed and discussed. The Board also discussed needing a specific process for Public Records Requests and the Hillsborough Solution was suggested. .

Construction Management At-Risk

Michael Garretson's presentation informed the Board about the different methods of procuring construction services. The Design Bid Build process is also known as Low Bid, Hard Bid, and Traditional Approach. This contract is available to all licensed entities capable of obtaining appropriate bonding and being the low bidder. Construction Management at Risk (CM at Risk) is another contract approach and preferred by the School District. Typical characteristics of the CM at Risk approach include overlapping phases of design and build. An option of the CM at Risk contract is hiring of the construction manager during the design phase, which saves time. The goals are to negotiate a fair fixed fee and doing the best job in every way, thus getting repeat work. The District does get a better product and is the way several of our schools are built. The Board also discussed partial GMPs, and their accountability and scope of work. With Board approval a GMP will be used when circumstances warrant it. The Board was very happy with the CM at Risk award of Contract flow chart, which gave them clarification and helps them respond to their constituent's questions regarding projects.

Community Forums for Community Input on District Goals 1 Thru 6

In an effort to provide Board Members an opportunity to share with the community their development of six major goals for the school system, there will be four community forums to be held throughout the District. The forums will be used to obtain public input regarding the goals and to further develop these initiatives for future planning and work with Dr. Mathis. The goals are: Student Achievement, Wellness, Safety, Innovation, Employee Excellence, and Community & Business and Parents. The Board Members discussed the proposed locations and dates. The suggested locations were: North-Blanche Ely High School, North Central- Piper High School, South Central-Ft. Lauderdale High School, and South-Flanagan High School. The School Board Members had a discussion about the locations and decided the following: North Area- Coconut Creek High School, North Central – Piper High School, South Central – Dillard High School, and South Area – McArthur High School. There are additional meetings with the Internal Stakeholders, employees and students, at three scheduled meetings. They are:

- Student Chat at Western High School on Oct 17 at 3:30 p.m.
- Brown Bag Lunch at Sheridan Technical Center, October 19 at 12:00 p.m.
- Superintendent Chat at location to be announced, November 7 at 3:30 p.m.

The Board also made further suggestions for making contact with the community.

High School “MMM”

A presentation was given to review the two sites for “MMM.” The first for review is 36th Street and the second site is at Bonaventure Gulf Course. There is significant overcrowding at Cypress Bay High School. Portables and an annex have been added to alleviate the overcrowding. The Board has done its best to expedite this project. The timeline of this project is approximately 4 to 5 years. Staff was requested to collect as much information that was possible and has done their due diligence. Both properties were presented and a comparative analysis was discussed showing the pros and cons. It was determined that both properties would have to go through an eminent domain proceeding. The 36th Street site is less expensive and would take less time to build a high school. The Bonaventure site is more expensive and would take more time to build a high school. Both sites are DOE approved in the district’s State Plant Survey. The Educational Plant Survey has been extended to October 2008. If a construction contract has not been executed prior to the expiration date of the Plant Survey, the district will have to apply for a spot survey that will rely on DOE’s decision to allow or not allow “MMM” to be built with State funding. Both sites give relief of 2,500 students. The Bonaventure site relief is within 3 miles of the site and the 36th Street site relief is within 4.5 mile of the site. Board Members had several concerns regarding both sites and staff responded to clarify. The Superintendent’s recommendation is to move forward with the designated 36th Street Site. The reasons for this recommendation are the timing, costs and boundaries. Our attorneys are looking into the title issues and will return an answer in two weeks. Once that information is received the Superintendent will bring a board item forward to the Special School Board meeting on October 23, 2007. The Board did not decide on one of the above-mentioned sites at this meeting but did ask for further analysis on the two “MMM” proposals.

JFN:vh/jd