

## **Seminole Middle School 2017 - 2018 DECAL Process**

### **Application Process for Students**

- Parent/Guardian registers the student completing the course selection card
- Applicants complete the DECAL Application
- Include the name and contact information of a reference from the applicant's last school (reference should have knowledge of student's academic and behavioral history such as teacher, counselor or administrator)
- Application and reference are reviewed by the grade level guidance counselor
- Acceptance Letter will be sent to the parent/guardian
- DECAL Parent/Student Contract and Letter of Intent will be completed and returned to Seminole's guidance department

### **Out of Boundary Students**

- Parent/Guardian registers at school with reassignment letter of approval
- District or NCLB re-assigned students will complete the DECAL application during the registration process
- Parent/Guardian completes the course selection card during registration
- Application and reference are reviewed by the grade level guidance counselor
- Acceptance Letter will be sent to the parent/guardian
- DECAL Parent/Student Contract and Letter of Intent will be completed and returned to Seminole's guidance department

### **Student Contract contains the following:**

1. I understand that I will attend all classes punctually, each and every school day, with all necessary materials.
2. I agree to follow all rules in the Student Code of Conduct Book.
3. I will participate actively in the learning process and complete all class and homework assignments as directed by the teacher.
4. I will read every day for one hour.
5. I agree to attend tutoring as needed throughout the school year.
6. I agree to conduct myself in a proper manner on campus, in the cafeteria, on the bus, and in the community.
7. I will address all adults and my peers with courtesy and respect at all times.
8. I will be dressed in compliance with the School Board of Broward County dress code.
9. I will maintain a minimum of a 3.0 GPA.
10. I agree to do all make-up work, tests and quizzes in a timely manner if I am absent.