- **School Improvement Activities**
- **Accreditation (AdvancED) Process**

Office of Service Quality

Veda Hudge, Director

Donna Boruch, Coordinator, School Improvement

Broward County Public Schools

NEW SBBC SIP

Broward County Public Schools

- The School Improvement Plan is a live, public document that will change throughout the year based on review by SAC

- The main purpose of SAC is to focus on increasing student achievement through school improvement

- The new SBBC School Improvement Plan can be viewed by all stakeholders at:
http://www.broward.k12.fl.us/ospa/select_school.asp

Broward County Public Schools

Office of School Performance & Accountability

Office of School Performance and Accountability (OSPA)

The Office of School Performance and Accountability is dedicated to fostering leadership, staff, and students to reach their highest potential. Schools are grouped into 11 instructional cadres to facilitate school improvement and curricular innovation, as well as support the diversity of Broward County. In collaboration with other departments, there is a continued focus on the following for all schools:

- An expert level data-driven culture of collaborative problem-solving, lesson planning, and creation of high yield instructional strategies in every assessed area
- An effective level method for analyzing academic deficiencies, student by student, via the RtI process in every assessed area
- A strong relationship with community members (student/adult & internal/external) to promote the highest possible degree of dedication to the leadership and school
- A constructive relationship among the highest performing schools in their SES band to scale-up BEST practices

QUICK LINKS

> SCHOOL CADRES & DIRECTORS

> SERVICE QUALITY

> BEST BLUEPRINT

> WALLACE GRANT

> DIFFERENTIATED ACCOUNTABILITY (DA)

> SCHOOL IMPROVEMENT PLAN (SIP)

4

What is an Instructional Cadre?

An Instructional Cadre is a group of schools organized into professional learning communities to facilitate school improvement and curricular innovation. Each cadre is composed of level-specific Elementary, Middle, High, or Center Schools that represent the diversity found around Broward County. This diversity is leveraged to strengthen the learning for all educators to share best practices and enhance adult and student learning.

Select a school to view the School Improvement Plan (SIP)

Cadre 1

Director: Jacquelyn Haywood

Central Park ES (2641)	Coral Springs ES (2551)	Country Hills ES (3111)
Cresthaven ES (0901)	Driftwood ES (0721)	Embassy Creek ES (3191)
Hallandale ES (0131)	Heron Heights ES (3961)	Margate ES (1161)

USER FRIENDLY LAYOUT

BEST PRACTICE #1

A Focused and Authentic PLC
PROFESSIONAL LEARNING COMMUNITIES (PLC)

A Professional Learning Community (PLC) is a process in which teachers work in teams and use student information to develop strategies to improve their classroom practices.

PLC Name	Day(s) of Week	Week(s) of Month	Start/End Dates	Start/End Times	Grade
Science Performance & Learning Goal Scales	Monday		8/17/2005 - 5/23/2016	2:00 PM - 3:00 PM	K, 1, 2, 3, 4, 5

BEST PRACTICE #2

An Embedded High Quality RtI Process
RESPONSE TO INTERVENTION (RTI)

Response to Intervention (RtI) uses student academic and behavior information to identify students with learning and behavior needs to guarantee that those in danger of failure and/or retention are receiving assistance and support.

Graduation/College and Career Readiness (Early Warning Indicators)

Data For: 2014-2015 (Last updated: 10/16/2015)						
Grade	Student Enrollment	% of students with attendance below 90%	% of students with 1 or more suspensions	% of students with course failure in ELA or Math	% of students level 1 in ELA or Math	% of students exhibiting 2 or more Early Warning Indicators
KG	177	10.73	0.56	--	--	0.00
1	199	8.04	0.50	--	--	0.00
2	168	4.17	0.00	--	--	0.00
3	194	7.22	0.00	--	13.40	2.06
4	192	5.73	0.52	--	14.30	3.13
5	172	5.23	1.74	--	22.90	4.07

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system.

All students are initially screened in all content areas to determine preliminary abilities and levels for instruction. Explicit teacher modeling and direct teaching are part of daily instruction. Classroom instructional plans and

6

DETAILED INFORMATION ABOUT SCHOOL IMPROVEMENT ACTIVITIES

BEST PRACTICE #3

Optimal Internal/External Relationships
ACCREDITATION PROCESS

The Accreditation Process leads schools to critically evaluate teaching and learning with a focus on academic excellence. All stakeholders (parents, students, staff, and community) are part of the accreditation process.

Self-Assessment Ratings	
Accreditation Standard	**Overall Rating**
Purpose and Direction	2.33
Governance and Leadership	2.67
Teaching and Assessing for Learning	2.33
Resources and Support Systems	1.71
Using Results for Continuous Improvement	1.6

Explain the activities in which your school will participate to increase your overall rating. Include specific details.

In order to increase our overall school rating we will improve upon the following standards for accreditation:

Purpose and Direction - We will focus on survery results given to the stakeholders, provide various examples of communications to the stakeholders to make them aware of the school focus, and focus on agendas for meetings that foster the need to enhance the school improvement plan.

Governance and Leadership - We will follow-up and focus on staff/faculty handbooks, provide a communication plan to inform all staff on code of ethics, responsibilities, and conflicts of interest, provide feedback and examples of collaboration and shared leadership, and provide opportunities for professional development to enhance the skills focused on in evaluations.

Teaching and Assessing for learning - Ensuring through reviewing, professional learning communities and professional devleopment opportunities that teachers and students are aware of the learning expectations for the specified courses, teachers improve their skills in the curriculum writing process, incorporate technology throughout the lessons and focus on increasing the skill set for teachers and students from a Depth of Knowledge level 2 to a minimum of 3.

Resources and Support Systems - We will focus on the records of depreciation of equipment, Documentation of compliance with local and state inspections requirements, Documentation of emergency procedures such as fire drills, evacuation and other emergency procedures, follow up on Maintenance schedules, ensure that we know the safety committee responsibilities, meeting schedules, and minutes, focus on budget related to media and information resource acquisition, ensure that data on media and information resources available to students and staff is up-to-date.

Using Results for Continuous Improvement - We will focus on how to analyze data and use the results from various assessments to not only improve how to handle instruction in the classroom, but how we can better suit our students' needs overall. Through professional learning communities and team

SCHOOL IMPROVEMENT IS ALIGNED WITH DISTRICT BEST PRACTICES

BEST PRACTICE #4

Scaling Up BEST Practices
CONTINUOUS IMPROVEMENT

School improvement is based on a continuous improvement model, using research-based accepted best practices, which align with student achievement needs, insure student progress, and may be revised when appropriate.

Band	Points Earned	Rank within SES Band	Points to Next School in SES Band	Points to Bridge Half the Gap to the Top of SES Band	Points to Reach Top of SES Band	
7	485	124 of 156	3	93	185	Download

Goals

As evidenced in the SES Band Data, which content area(s) will be the focus for improving student achievement?

The percentage of students in grades 3-5 scoring proficient or higher in English Language Arts will increase from 69.8% to at least 71.8% proficiency (Level 3 and above) by June 2016 as measured by the English Language Arts Florida Standards Assessment. Our primary focus will be on Cluster 3: Integration of Knowledge and Ideas with a secondary focus on Text based Writing.

The percentage of students in grades 3-5 scoring proficient or higher in Mathematics will increase from 73.3% to at least 75.3% proficiency (Level 3 and above) by June 2016 as measured by the Mathematics Florida Standards Assessment. Our primary focus will be in the area of multi-step problem solving and the Standards for Mathematical Practice. The math group focus varies by grade level: Grade 3: Measurement, Data, and Geometry, Grade 4: Operations and Algebraic Thinking, Grade 5: Number and Operations in Base 10.

What BEST Practice(s) will be scaled-up to improve teaching and learning in order to increase performance within the SES Band?

Best Practice 1: Professional Learning Community (PLC) and Curriculum, Assessment, Remediation, and Enrichment (CARE)

Describe how the BEST Practice(s) will be scaled-up.

Our PLCs will focus on our identified areas and increase opportunities for teachers to collaborate effectively in order to dissagregate data and share best practices using the CARE plans as a framework. Our CARE plans will improve to utilize a variety of resources to address standards, increase the number of Depths of Knowledge (DOK) 2 and 3 activities, and provide a specific activities aligned to the standards to remediate and enrich students so that all students make learning gains and achieve their best.

## SBBC SCHOOL IMPROVEMENT PLAN IMPORTANT CLARIFICATION POINTS

Broward County Public Schools

- **All schools must complete the SBBC School Improvement Plan which is aligned with the District Strategic Plan: The BEST Blueprint.**

- **The FLDOE SIP is a component of the SBBC SIP in Best Practice 4.**

- **The SAC Composition Report needs to be updated and uploaded as a PDF periodically to *SAC Upload* section to reflect the actual, current membership.**

- **Entire ASSIST Self-Assessment needs to be placed in the Accreditation *Artifact Upload* section.**

UPCOMING SCHOOL IMPROVEMENT EVENT:
A+ RECOGNITION FUND PROCESS
(Now-Feb 1st)

Broward County Public Schools
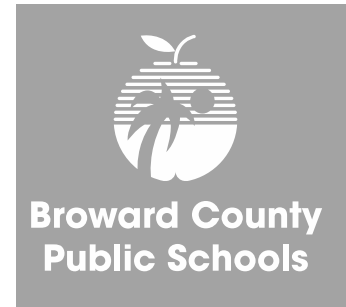
- **All schools that believe they may qualify for A+ Funds:**

Must complete the process by February 1, 2016, as required by Florida Statute 1008.36

- **Information about the A+ Fund Process may be found at**: http://www.broward.k12.fl.us/ospa/initiatives.asp?initiative_id=6

- **SBBC Schools must place the following A+ documentation in the SAC Upload Center:**

SAC Minutes, attendance and voting results for each A+ Recognition Funds Meeting held prior to Feb. 1st

- **The FLDOE is proposing changes to the Accountability Rules:**

Information about the proposed changes to how school grades will be calculated may be found at: **http://www.fldoe.org/accountability/accountability-reporting/accountability-rules.stml**

Important Note - **Florida Statute 1008.36 states**:

"If school staff and the School Advisory Council cannot reach agreement by February 1, the award must be equally distributed to all classroom teachers currently teaching in the school."

10

UPCOMING SCHOOL IMPROVEMENT EVENT:
VAL-ED SURVEY: JANUARY 4 -31

Broward County Public Schools

- The VAL-ED is an online survey all directors, principals, and teachers will take to rate the effectiveness of instructional leadership at each school site

- The survey results will serve as a guide for professional development for cadre directors

- Schools will receive a survey code and unique access codes to be randomly distributed

- Ratings for each question are scored from 1 (lowest) to 5 (highest)

- When a score for each item is given, an item from the "evidence" choices needs to be indicated

- Survey answers are completely anonymous and the online survey will take about 20-30 minutes

- It is advised that the survey be completed in one sitting

SPECIFIC DIRECTIONS WITH ACCESS CODES WILL BE SENT TO PRINCIPALS THE WEEK OF DECEMBER 14TH.

UPCOMING SCHOOL IMPROVEMENT EVENT:

NEW & CONTINUATION WAIVERS

Broward County Public Schools

ALL WAIVER INFORMATION CAN BE FOUND AT:

http://www.broward.k12.fl.us/ospa/initiatives.asp?initiative_id=5

- ***New Waiver Applications*: Must be completed by __February 12, 2016__**
  Only schools that have completed an ***Intent to Apply*** form and have been given permission to proceed may submit an application

- ***Continuation Waivers:* All documentation must be completed by __May 6, 2016__. Remember: Faculty must vote to continue waiver each year**

UPCOMING SCHOOL IMPROVEMENT EVENT:

ASSIST STAKEHOLDER SURVEY:
FEBRUARY 29 – MARCH 18

Broward County Public Schools

DIRECTIONS WILL BE SENT TO PRINCIPALS IN JANUARY

PROCEDURES FOR ADMINISTRATION WILL BE REVIEWED AT
FEBRUARY SCHOOL IMPROVEMENT TRAINING AND POSTED ON OSPA WEBSITE

GO TO http://extranet.advanc-ed.org/assist_resources_and_tools/

TO PREVIEW DOCUMENTS ABOUT SURVEY ADMINISTRATION

Surveys

- Technical Guide: Administering Stakeholder Surveys (4-21-2014)
- Guide to Administering Surveys and Generalizing Survey Results (4-23-2014)
- Instructions for Administering Paper Surveys (4-21-2014)
- Preview Stakeholder Surveys

NEXT SCHOOL IMPROVEMENT TRAINING

Broward County Public Schools

FEBRUARY 22-26, 2016

Schools will be assigned a date and time by Cadre

AGENDA:

- **School Improvement Planning**
- **ASSIST Stakeholder Survey**
- **Review Final Accreditation Documents for Portfolio**
- **Finalize Executive Summary**

ACCREDITATION

Broward County Public Schools

- Plan for AdvancED Accreditation Review Fall 2016

- Focus on 2011 Required Actions: Promote Standards,
  Improve Public Perception, Increase Site-Based Leadership

- All Accreditation Artifacts uploaded by January 22, 2016

- Self Assessment completed for all schools

- ASSIST Stakeholder Survey will be February/March 2016

- Continue Stakeholder Group Presentations

- Executive Summary Draft for schools completed by Feb. 23, 2016

ACCREDITATION ARTIFACTS

Broward County Public Schools

☆ BEST PRACTICE #3

Optimal Internal/External Relationships

ACCREDITATION PROCESS

The Accreditation Process leads schools to critically evaluate teaching and learning with a focus on academic excellence. All stakeholders (parent

[☑ ASSIST Self Assessment] [☑ ASSIST Self Assessment Results] [⬆ Evidence/Artifacts] [⬇ Accreditation Manual/Documentation]

All artifacts are on the NEW SBBC SIP Template under BEST Practice # 3

Click on green Evidence/Artifacts button.

☆ Select/Upload Files

Updated File Naming Convention:

- Name file only. (No longer need to include the school number and the date as part of the file name.)
- Make sure the file name does NOT include any symboles (!,#,$,%,etc)

Select File	Browse... No file selected.

[Upload File] [Cancel]

SCHOOL NUMBER AND DATE WILL AUTOMATICALLY BE ADDED TO FILE NAME AFTER IT IS UPLOADED

Evidence/Artifacts

[10 ▾] records per page   Search: [   ]

File Name	Standards & Indicator	Upload Date			
2611_8thgradeObservationSchedule_2014-15.docx	**Standard 3:** Teaching and Assessing for Learning (3.7)	9/28/2015	☑ Edit Standard	☑ Rename File	🗑 Delete
2611_AccreditationTrainingPlan_10.09.2015.pdf	**Standards Training**	10/9/2015	☑ Edit Standard	☑ Rename File	🗑 Delete
2611_AgendaMinutesSign-in_101414.pdf	**Standard 2:** Governance and Leadership (2.3)	9/28/2015	☑ Edit Standard	☑ Rename File	🗑 Delete
	Standard 5: Using Results for Continuous (5.5)				

DIRECTIONS:
1. *CLICK ON "EDIT STANDARD" TO ASSIGN STANDARD & INDICATOR TO EACH ARTIFACT.*
2. *RENAME OR DELETE ALL 2014-2015 ROLLED-OVER ARTIFACTS.*
3. *EACH ARTIFACT MUST HAVE 2015-2016 (OUR ACCREDITATION YEAR) ON IT.*

SUGGESTED ARTIFACTS

Broward County Public Schools

Suggested Artifacts for Schools can be found at:

http://www.broward.k12.fl.us/accreditation/index.asp
or
http://extranet.advanc-ed.org/assist_resources_and_tools/

FAQ: Are we limited in the evidence we supply to the list that is provided?

"No. Institutions should feel free to include evidence outside of the list provided if they believe it is relevant to the indicator for which they are responding. Institutions should provide evidence they believe supports the performance level they have selected for each indicator."

*** Required:***
- ***One quality artifact for each of the 33 indicators***
- ***One artifact may be used for more than one indicator***
- ***Any dated artifacts must have our Accreditation Year 2015-2016***

AdvancED ASSIST: *PORTFOLIO FOR SCHOOLS*

Broward County Public Schools

In **May 2016** each school will be required to complete their ASSIST Portfolio on the AdvancEd website:

| Portfolio | Profile | Diagnostics & Surveys | Assurances | Goals & Plans | Reviews | Progress |

AdvancED®

Portfolio

Overview

Select the school year to expand the list of all associated documents for that period.

Select a document for additional details and to begin or continue your work.

Schools cannot access the portfolio until AdvancEd makes it available in May 2016.

AdvancEd Technical Assistance: 888-413-3669

THIS IS AN OUTLINE OF THE ASSIST SCHOOL PORTFOLIO.

Portfolio	Due dates for required tasks—upcoming, past due and completed	
Profile	Basic institution, demographic, affiliation, accreditation and accountability status information. *Performance section currently is blank for all institutions except those in Wyoming.*	
Diagnostics & Surveys	**Diagnostics:** • Executive Summary • Self Assessment • Stakeholder Feedback • Student Performance • Improvement Plan Stakeholder Involvement • Unique Partner Agency Diagnostics	**Surveys:** • Parent • Staff • Middle/High Student (6 – 12+) • Elementary Student (3 – 5) • Early Elementary Student (K – 2)
Assurances	Yes/No Certification Questions—AdvancED and partner agency assurances	
Goals & Plans	Build and manage goals and improvement plans	
Reviews	External Review information and Required Actions assigned to an institution	
Progress	Accreditation Progress Report information	

EXECUTIVE SUMMARY:
CREATE A DRAFT

Broward County Public Schools

STEPS TO CREATE AN EXECUTIVE SUMMARY DRAFT:

- Log on to:
  http://extranet.advanc-ed.org/school_resources_and_tools/index.html

- Under "*Tools*" click on "*School Executive Summary Offline Template*"

- Template will be downloaded to your computer.

**EACH SCHOOL'S COMPLETED DRAFT EXECUTIVE SUMMARIES WILL BE REVIEWED BY OSPA INSTRUCTIONAL FACILITATORS
AT THE NEXT SCHOOL IMPROVEMENT TRAINING IN FEBRUARY**

Executive Summary Template School Accreditation

The Executive Summary (ES) provides the school an opportunity to describe in narrative form its vision as well as strengths and challenges within the context of continuous improvement. Use this template to complete the responses to the various questions below. The responses should be brief, descriptive, and appropriate for the specific section. Transfer completed narratives into the corresponding sections of the Executive Summary found online in ASSIST.

Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

School's Purpose

Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

[Type responses using complete sentences, spellcheck and grammar check tools prior to cutting and pasting into online version of Executive Summary.] 6000 character limit

INFORMATION FOR THE EXECUTIVE SUMMARY

Broward County Public Schools

RESOURCES

Broward Schools Website -
http://www.browardschools.com/School-Info

FLDOE Annual SPAR Report - http://doeweb-prd.doe.state.fl.us/eds/nclbspar/index.cfm

Florida Continuous Management System (CIMS) Report -
https://www.floridacims.org/districts/broward
Logon: Principal email Password: broward

SAMPLE EXECUTIVE SUMMARY
Online Search – *AdvancED Executive Summary*

THANK YOU!

Please call us if you need assistance:

Office of Service Quality   754-321-3850

Broward County   Public Schools