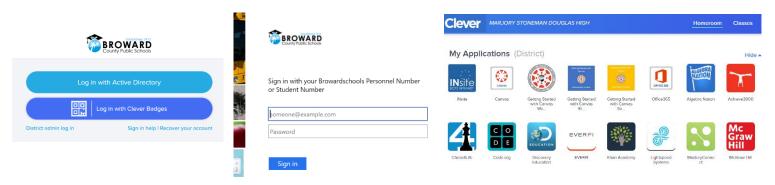


## DISTANCE LEARNING

# Accessing the Clever Launch Pad

Most of the resources that students need to access are on the Clever Launch Pad.



#### Students with a Personal (Not School Loaned) Laptop:

- 1. Open a web browser (chrome is preferred)
- 2. Go to sso.browardschools.com (bookmark this page)
- 3. Click "Log in with Active Directory"
- 4. Enter your student log in information
- 5. You should see your launch pad resources
- 6. password resets call BCPS ETS Department 754-321-0411

### Students with a School Loaned Laptop:

- 1. As soon as you log into the laptop, a web browser should open to broward.k12.fl.us/insite/
- 2. Click on the "Launch Pad" icon
- 3. You should see your launch pad resources



## Accessing the Canvas Platform

All student learning will center around the Canvas platform.

### **Accessing Your Course in Canvas:**

- 1. On the Clever launch pad click on the Canvas icon (seen right)
- 2. Select the course you want to interact with from the Canvas dashboard
- 3. Navigate and complete the content assigned by your teacher



### Students: What To Do and When

As we migrate to distance learning, here's what you need to know.

#### Now through April 2<sup>nd</sup>, 2020

Quarter 3 Grades will **Close** on April 2nd, 2020

- ✓ Log into Canvas once per day to see if there are any announcements from your teachers regarding makeup work for 3<sup>rd</sup> quarter.
- ✓ Monitor pinnacle to identify what missing assignments from the past few weeks can reasonably be submitted before the close of 3<sup>rd</sup> quarter on 4/2/20. Contact your teacher via email, remind, or Canvas to develop a plan to submit missing work. Your teacher's email address is listed on the syllabus page of their Canvas course and also on the school website under "Contact" → "School Directory" or by clicking HERE.
- Make sure you can access all the required online resources and platforms your teacher will utilize for instruction.

### April 6th, 2020 and Onward

Quarter 4 Content and New Assignments Start on April 6th, 2020

Students must log on to Canvas through Clever (Launch Pad) <u>daily</u> in order to be marked present.

(http://sso.browardschools.com)

- ✓ Students must check all of their Canvas courses daily for assignments and lessons and should adhere to timelines and instructions given by their teachers.
- ✓ Parents and students should monitor pinnacle to track student progress in the course. Click <u>HERE</u> for Pinnacle.
- ✓ <u>Office Hours:</u> Office hours will be maintained by all staff in order to provide students with access to teachers, school counselor, magnet coordinators, and ESE support staff. Office hours (outlined by subject area below) will be used for teacher and student interaction. Staff Emails
- ✓ Students may be asked to participate in live instructional sessions during the assigned office hours. Any live instructional sessions will be communicated in advance by teacher with the date/time and published in their Canvas course as an announcement.

### Tustructional Personnel

OFFICE HOURS	DEPARTMENT	OPTIONAL LIVE TIMES
8:00 AM - 11:00 AM	ENGLISH LANGUAGE ARTS/READING SOCIAL STUDIES	8:00 AM - 9:00 AM 9:30 AM - 10:30 AM
9:00 AM - 12:00 PM	SCIENCE CAREER TECHNICAL EDUCATION	10:00 AM - 11:00 AM 11:00 AM - 12:00 PM
10:00 AM - 1:00 PM	LEARNING STRATEGIES/SVE/JROTC/PE MATH	10:30 AM - 11:30 AM 12:00 PM - 1:00PM
12:00 PM - 3:00 PM	PERFORMING FINE ARTS WORLD LANGUAGES	1:00 PM - 2:00 PM 2:00 PM - 3:00 PM

Our Guidance Counselors, ESE Facilitators and Magnet Coordinators are available to students on canvas at Guidance Course and via email. You can email the counselors, support facilitators and magnet coordinators directly by visiting the school website, clicking "contact" and then clicking "school staff directory", or by clicking HERE.

### Support Personnel

	OFFICE HOURS	SUPPORT STAFF	DEPARTMENT
	8:00 AM - 11:00 AM 12:00 PM - 3:00 PM	ESTER DAWKINS & FELICE LEWIS WILLIAM MENZEL & TRACEY WALTON	GUIDANCE & BRACE
	8:00 AM - 11:00 AM 12:00 PM - 3:00 PM	DAHLIA ORRIS BROOKE SMITH	MAGNET
and the second	8:00 AM- 11:00 AM 10:00 AM- 1:00 PM	ROBIN COPE TONI TAYLOR & PATRICIA FLORIAL	ESE SPECIALIST ESE SUPPORT

### Office Staff - Please call 754-323-2100 between the hours of 8:30AM-2:30PM

Our Microtech Specialist is available for any questions about your technology device. Please email Ms. Wilhoit directly at <a href="mailto:melissa.wilhoit@browardschools.com">melissa.wilhoit@browardschools.com</a> or submit a helpdesk request <a href="mailto:melissa.wilhoit@browardschools.com">MERE</a>.

