

William Dandy Middle
2020-2021 School Parent and Family Engagement Plan (PFEP)

GENERAL EXPECTATIONS

William Dandy Middle agrees to:

- Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning

(B) that parents are encouraged to be actively involved in their children's education at school

(C) that parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency

- Provide to each parent an individual student report about the performance of their child on the State assessment in at least mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

William Dandy Middle School's Mission Statement

Our Mission at William Dandy Middle is to prepare children to be successful in a global and increasingly competitive environment by offering rigorous and relevant curriculum for ALL.

1. **William Dandy Middle will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school's yearly progress, school choice, extended learning opportunities, and the rights of parents. Include timeline, person responsible, documentation to be maintained, and the steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].**

Activity/Task	Person Responsible	Timeline	Documentation/ Evaluations
Public Meeting Flyer	Title I Liaison	First week of August	Flyer School Website
Announcement (Parent Link)	Assistant Principal	Second week of August	Email/Request Forms Parent Link Report
Develop an Agenda and Sign-in Sheets	Principal Administrator Title I Liaison	First week of August	Agenda Sign-in Sheets
Annual Public Title I Meeting	Principal Administrators Title I Liaison Community Liaison Teachers	Second week of August (Before the end of September)	Flyer Agenda Sign-in Sheets

2. **William Dandy Middle will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].**

William Dandy will schedule meetings to be held at various times during the day or evening to:-

Better accommodate parents. Our school will hold an Annual Title I (Open House) Night for parents at each grade level to inform them about the schools participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences individually with parents of children in the location designated by guidance. Parents will be given a summary of the students' assessment scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards, and other accountability measures. Also, the school will host several academic literacy training where childcare will be provided.

3. **William Dandy Middle will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Section 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].**

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

4. **William Dandy Middle will provide parents of participating children the following [Section 1118(c)(4)]:**
- **Timely information about the Title I programs [Section 1118(c)(4)(A)];**
 - **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];**

- **If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and**
- **Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parent of participating children, the school will also submit the parents’ comments on the plan that will be available to the local education agency [Section 1118(c)(5)].**

William Dandy will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings). Information about Title I programs, academic programs (SES), The New Florida Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Open House/Title I Information Meeting, parent conferences, any other time a parent requests such information. Classroom teachers will explain and discuss the school’s curriculum, LAFS and MAFS, GLE’s and types of common assessments used to measure student progress through our CARE CYCLES. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of school choice options and Extended Learning Opportunities (ELO) tutoring options during Open House. FSA/Assessment data will be shared along with status of SES Band through the school newsletter and on the school website.

5. **William Dandy Middle will implement activities, which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children academic achievement [Section 1118(e)(2)].**

Content	Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Documentation /Evaluation
Curriculum & Instruction	Parent Meeting Standards & Assessment	Administration/ Curriculum Coaches/ Lead Teachers	Parents will be provided with grade specific brochures/ Handouts outlining and identifying the Florida	October	Flyer Agenda Sign-in sheets Evaluation Forms

			Standards and strategies they can use at home.		
Florida Standards Florida Assessment Benchmark Assessments etc.	Individual Conference /Dated letters sent to individual parents	Guidance Counselors Teacher	Teachers will Conduct Individual Conferences to discuss each child's assessment results, expectations, and goals for the school year.	October	Flyer Sign-in Sheets Progress Reports
ELA (Language Arts and Reading)	Parent Meeting	Administration Curriculum Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	November	Flyer Agenda Sign-in Sheets Evaluation Forms
Math	Parent Meeting	Administration Curriculum Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources that they can use at home.	December	Flyer Agenda Sign-in Sheets Evaluation Forms

6. **William Dandy Middle will offer the following training to staff that will provide to educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school [Section 1118(1)(3)].**

Content of the Session	Person Responsible	Timeline	Correlation to Student Achievement	Documentation/ Evaluation
Value of parental involvement: A Monthly newsletter will be Distributed to teachers that include information on the value of parental involvement.	Administration Title I Liaison School Tech	Quarterly throughout the year	Improve the ability to work effectively with parents by providing examples of best practices for parental involvement.	Newsletter
Communicating and working with parents	Administration Title I Liaison Lead Teachers Parent Volunteers	August	Improve the ability of staff to work effectively with parents.	Agenda Sign-in Sheets Evaluation/Feedback Forms
Building Ties between home and school	Administration Title I Liaison Lead Teachers Parent Volunteers	Throughout the year	Improve the ability of staff to work effectively with parents.	Agenda Sign-in Sheets Evaluation/Feedback Forms/Surveys
Cultural sensitivity	Administration Title I Liaison Lead Teachers Parent Volunteers	December	Provide information to staff on the various cultures represented in the school to increase awareness of the various cultures of the students enrolled.	Agenda Sign-in Sheets Evaluation/Feedback Forms

7. **William Dandy Middle will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].**

Activity	Specific Steps	Person Responsible	Timeline	Documentation/Evaluation
Title I Parent Resource Center	Inform Parents of the available service.	Title I Liaison	Monthly and/or Quarterly	Flyers Agenda
Classroom and Grade level websites (Canvas)	Update websites with classroom procedures, curriculum (Common Core/Florida Standards, assessment information, daily/homework assignments, and special projects).	Department Chairperson School's Tech Teachers	Weekly Monthly (As often as needed)	Data using site counter for the number of visitors logged in.
School's Parent Resource Center	Establish Location Resources (Computer, table and chairs, instructional materials)	Title I Liaison Other designated Staff	Daily	Flyers Agenda Sign-in Sheets

- 8. William Dandy Middle will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].**

William Dandy Middle will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the front lobby of the school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and made available when needed

School-Parent Compact:


As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption


This School Parental Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the SAC Minutes of September 10, 2020.

This policy was adopted by the school on and will be in effect during the 2020 - 2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 25, 2020.


Felice Winston-Davis
(Signature of Principal)

9/22/2020

(Date)


Shenee Rowe & Kuristan Jackson
(SAC Co-Chairpersons)

9/22/2020

(Date)