

**MORROW ELEMENTARY SCHOOL
Parent Involvement Plan
2016-2017**

Mission Statement

Morrow Elementary is dedicated to meeting the educational needs of the students in our community by providing quality instruction in a safe learning environment.

Involvement of Parents

Morrow Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

All parents at Morrow Elementary School are invited to join the School Advisory Committee every month to plan, review and improve the programs at Morrow Elementary School. Parents are invited monthly via parent link, school marquee, and the school newsletter. Parent involvement is a factor in increasing student achievement and parent input is needed in determining how funds and programs will be used to help increase student achievement at Morrow Elementary School.

Coordination and Integration

Morrow Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Head Start	Principal/Asst. Principal
2	Title I, Part A	Principal/Asst. Principal
3	Title II	Principal/Asst. Principal
4	Title III	Principal/Asst. Principal
5	Nutrition Program	Principal/Asst. Principal
6	Violence Prevention Program	Principal/Asst. Principal/Guidance
7	SAI Funds	Principal/Asst. Principal
8	VPK	Principal/Asst. Principal

Annual Parent Meeting

Morrow Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Flyers sent home to parents.	Title I Liaison	2 weeks and 1 day prior to the meeting.	Number of parents in attendance and sign-in sheets
2	Notification via Parent Link in three languages.	ESOL Coordinator	1 week, 1 day prior to meeting.	Number of parents in attendance and sign-in sheets
3	Posted on school Marquee	Head Custodian	2 weeks, 1 week, prior to meeting.	Number of parents in attendance and sign-in sheets
4	Notice placed in student agendas.	Classroom Teachers	2 weeks, 1 week, and 1 day prior to the meeting.	Number of parents in attendance and sign-in sheets
5	Monthly Newsletter	Faculty and Staff	At least a month in advance	Number of parents in attendance and sign-in sheets

Flexible Parent Meetings

Morrow Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Parent meetings will be held at various times. Morrow Elementary School will hold meetings on different nights of the week, during the school hours and in the evenings.

Building Capacity

Morrow Elementary School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Assessments/Testing/Data	Title I Coordinator and Teachers	To help parents understand scores and to help students improve test scores	October	Increased student achievement and number of parents in attendance
2	Literacy Night	Literacy Coach	To increase reading skills at home and at school	November	Increased student achievement and number of parents in attendance
3	Math Night	Math Coach	To increase achievement and give students the opportunity to engage in real-world activities	January	Increased student achievement and number of parents in attendance
4	Florida Standards Curriculum Training and Information	Team Leader/ Teachers	To assist parent in understanding curriculum and how they can help their students at home to increase academic achievement	March	Increased student achievement in and number of parents in attendance
5	Kindergarten Round-up	Kindergarten Team, Assistant Principal and Principal	To recruit new students to Morrow	March - May	Increase in Kindergarten enrollment.
6	Science and Academic Expo	STEM Coach and Teachers	To increase student achievement and engage students and parents in hands-on science activities	April	Increased student achievement and number of parents in attendance
7	Mother's Day Tea and Poetry	3 rd Grade Team	To foster parent and community engagement	May	Increased fluency in Poetry

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
8	Behavior Interventions – Review of CHAMPS, School Wide Discipline Plan and Understanding Behavior; concentration techniques for students	Guidance/Support Staff	How effective behavior interventions can improve students’ study skill and impact achievement.	September, March and May	Decrease discipline referrals to administration
9	Curriculum Night	Teachers, Principal, and Assistant Principal	How parent can assist in student achievement	October	Increased student achievement and number of parents in attendance
10	Annual Open House	School Support Staff	To inform parents of Title I status and how Title I can help parents increase student achievement	September	Increased student achievement in math and number of parents in attendance
11	Pre- K Parent Trainings	Pre-K Teachers and Title 1 Parent Educator	How parent can assist in kindergarten readiness and increase student achievement	Quarterly	Increased kindergarten readiness and number of parents in attendance
12	Quarterly Student-Led Conferences and Awards	Teachers, Principal, and Assistant Principal	Increase student scores through increase parent engagement	Quarterly	Increased student achievement and # of parents in attendance
13	End of the Year Grade Level Celebrations	Teachers, Principal, and Assistant Principal	To celebrate and recognize student academic and social achievements	May and June	Increased student achievement and number of parents in attendance

Staff Training

Morrow Elementary School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	How to have an effective Parent/Teacher Conference	Team Leaders	To foster parent – teacher collaboration	September	Increased Achievement
2	How to interpret data and information that parents receive.	Coaches, Administration, and District Staff	Increase parents’ understanding of data driven instruction	November	Increased Student Achievement
3	How to increase communication between school and home	Administration and Guidance Counselor	To foster collaboration between teachers and parents	October	Increased Student Achievement
4	Cultural Sensitivity Training	Administration and District Staff	To develop cultural sensitivity and enhance collaboration with parents	Ongoing	Increased Parental Involvement

Other Activities

Morrow Elementary School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Parental Information and Resource Center (PIRC): Parental Information and Resource Centers (PIRCs) help implement successful and effective involvement policies, programs, and activities that leads to improvements in student academic achievement and that strengthen partnerships among parents, teachers, principals, administrators, and other school personnel in meeting the educational needs of children.

- Build Partnership with area businesses
- Continue Listener Program through the Guidance Counselor
- The Title I Bus will be request for all Parent Nights
- Family Reading Night (Reading Under The Stars) to infuse reading and family time
- Technical Support for Parents
- Reading Pals through United Way

Communication

Morrow Elementary School will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

All materials will be provided to parents in a timely manner. Communication will be verbal and written. Verbal communication will be disseminated via flyers, newsletters, planners, school website and take home folder. In addition, the Parental Involvement Plan and School Advisory Committee minutes are available in the front office to all parents.

Accessibility

Morrow Elementary School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Translation in Haitian Creole, French, Portuguese, and Spanish are provided at all functions.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 5/09/2016 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I; Part A children on or before September 30, 2016.

Signature of Principal

Date

Sac Chairperson

Date