



NAGE

Safety and Security Procedures

We are taking greater steps in order to ensure the safety of students and staff on our campus. Office hours for parents will be from 7:30am to 3:15pm. Student supervision begins at 7:45am.

Single Point Access

- Must ring bell to enter Front Office
- All perimeter doors remain locked until dismissal
- Perimeter gates locked at specific times during arrival
- Office gate locked at 8:30am
- Bus loop locked as soon as the last bus leaves

Sign-in Procedures

Raptor System

- Conferences
- Field Trips
- Early Dismissal (no later than 2:30pm)

Special Events

- Must show official identification
- Must wear name sticker provided at the event
- Must be supervised during events with limited movement
- Must arrive on time for events
- Must leave campus immediately at the conclusion of the event

The arrival and dismissal procedures listed below is to ensure supervision of students and movements on campus.

Arrival and Dismissal

Arrival

- Breakfast begins at 7:45 am and ends at 8:15am
- Supervision begins at 7:45am
- First Bell rings at 8:15am for students to report to class
- Second warning bell rings at 8:25am

- Late bell rings at 8:30am
- Instruction begins at 8:30am and any student not seated in the classroom at that time will be marked tardy
- Any student arriving at 8:40am or later must be walked to the office by an adult and signed in
- Cars may not be double parked

Dismissal

- Student dismissal begins at 3:00pm. All students should be off campus by 3:15pm
- Staff dismissal is 3:15pm
- Please cross only at the crosswalks
- Fire rescue must have clear lanes in the event of an emergency

Parents, please monitor your child's technology usage, listed below are some suggestions:

- Check browsing history
- Monitor:
 - Text messages
 - Facebook
 - Snapchat
 - Instagram
 - Online video game chats
 - Twitter
 - Tik Tok

Your child's safety is important to us. Safety and security measures are fluid and may continue to evolve.

If you See Something, Say Something!