ESOL Contact Meeting

Wednesday, January 14, 2015

Adobe Connect Session
10:00 am and 3:00 pm
ESOL Contact Meeting Agenda

- Revised Appendix F
- Survey 3 FTE
- DEUSS
- Immigrant Report
- Annual Reviews & REEVALs
- Spring IDEA Proficiency Test (IPT)
- CELLA 2015 & Exit Criteria & Procedures
- Assessments & Testing Accommodations
- Grading Guidelines
- Flexibility Waiver Granted
- ELLevation
- Upcoming Events
Initial Language Classification Assessment Form (Appendix F)

Continue to use during initial assessment process

Updated in 2014 to include:

- DEUSS
- more detailed descriptions of the language classifications
- clarification for Pre-K placement
It is important to have accurate records on TERMS.

Data on TERMS impacts funding for Title III and Immigrant grants for the 2015-16 school year.
Date of Entry in U.S. School (DEUSS)

The DEUSS will be used to monitor:

- ELLs to be included in State Accountability System
- Extension of Services - “REEVALs”
- Promotion/Retention--Good Cause Promotion
- Immigrant Information
Date of Entry in U.S. School (DEUSS)
Panel of DEUSS (A03)

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PF1=HELP 3=EXIT 4=PROMPT 7=BKWD 8=FWD 9=NXT PAGE 12=ESCAPE
Record is displayed...Next?

TERML: QPADEV

03/008
Immigrant Students

ELLs and NON-ELLs may be identified as immigrant students for the purpose of funding

The term immigrant children and youth means individuals who:

(a) Are ages 3-21; and

(b) Were not born in any State or U.S. territory or possession; and

(c) Have not been attending one or more schools in any one or more States for more than 3 full academic years.
Immigrant Reports

- Remember to identify eligible students with “Y” and change students who do not meet the criteria to “N” on TERMS.
- Work with front office staff to identify eligible students at the time of registration.
Where do I find the report?

- Instructions were posted on the ESOL CAB Conference on November 20\textsuperscript{th} and forwarded to Charter Schools.

- Report is located on Data Warehouse
  - [http://web/dwh/](http://web/dwh/)

- Click on School Reports Menu

- Click on Student folder

- Scroll down to STUI026 – Immigrant Student List
Obtaining Records on ELEVATION

1. Identify student on either search box
2. Click on student’s name
3. Student’s demographics will appear
Annual Reviews

- Years 2 and 3 in the ESOL Program based on original entry date (anniversary date) or DEUSS
- Sign folder within 30 days prior to anniversary date and ask IMT to update the PLAN DATE
- Send home Parent Notification of Placement/Continuation letter (Appendix H of ESOL Handbook)

*As of February 2, 2015 generate in ELLevation*
1. Choose the student.
2. Select the Meeting tab.
Annual Reviews

Click on Create Meeting Tab.

Meeting History

Create Meeting

Required fields are marked with an asterisk *. 
Annual Reviews

1. Choose student grade
2. Designate Purpose of Meeting
3. Identify ESOL Contact from Drop down menu.
4. Add Attendees and roles
5. Save
6. Send Home Parent Notification Letter
Extension of Services (REEVALS)

- Years 4, 5, 6 and beyond in the ESOL Program based on original entry date (anniversary date) or DEUSS
- Administer IPT Listening/Speaking, Reading, and Writing
- Convene an ELL Committee to determine continued placement or exit; use two of the state-approved rationales to substantiate recommendation
- Send home Parent Notification of Placement/Continuation (Appendix H) or Parent Notification of Student Exiting from the ESOL Program (Appendix N) *

*As of February 2, 2015 generate in ELLevation
Extension of Services (REEVALS)

Documenting REEVALS on TERMS:

- ESOL Contact provides IMT or IMS the following:
  1. Listening/Speaking percentiles
  2. Reading/Writing Designation Codes (ex. LER/NEW)
  3. PLAN DATE of the ELL Committee meeting
  4. Send home *Parent Notification of Placement/Continuation* (Appendix H) or *Parent Notification of Student Exiting from the ESOL Program* (Appendix N) *

*As of February 2, 2015 generate in ELLevation*
1. Choose the student.
2. Select the Meeting tab.
Click on Create Meeting Tab

Required fields are marked with an asterisk *.
1. Choose student grade
2. Designate Purpose of Meeting
3. Identify ESOL Contact from Drop down menu.
4. Add Attendees and Roles
5. Save
6. Print Signature page
7. Send Home Parent Notification Letter
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Bilingual / ESOL Department
ENGLISH LANGUAGE LEARNER (ELL) FOLDER

Student Name ____________________________
(Last) (First) (Middle) FSI ____________________________

Date of Entry in United States School (DEUSS) ____________________________ Entry in ESOL Program ____________________________

Student Language ____________________________ Parent Language ____________________________

☐ Initial ELL Folder ☐ Replacement ☐ ELLSEP Folder included (English Language Learner Student Education Plan) if applicable

School Name ____________________________ Year/Grade ____________________________

☐ Programmatic Assessment (e.g. assessment instruments, report cards, transcripts)
☐ Current ELL Plan*
☐ Registration (Home Language Survey)
☐ Initial Oral Language Classification
☐ Assessment Form
☐ IPT Protocol Booklet(s)
☐ K-TEA (Gr. 3-12, if applicable)
☐ Parent Notification of Placement/Continuation of Services in the ESOL Program*
☐ ELL Committee Invitation Letter(s)
☐ ELL Committee Meeting with signatures*
☐ Flexible Setting Accommodation Letter (when applicable)
☐ State Assessment Score Report(s)
☐ Parent Notification of Student Exiting from the ESOL Program*
☐ Other ____________________________

Programmatic Assessment (e.g. assessment instruments report cards, transcripts)
Current ELL Plan*
Registration (Home Language Survey)
Initial Oral Language Classification
Assessment Form
IPT Protocol Booklet(s)
K-TEA (Gr. 3-12, if applicable)
Parent Notification of Placement/Continuation of Services in the ESOL Program*
ELL Committee Invitation Letter(s)
ELL Committee Meeting with signatures*
Flexible Setting Accommodation Letter (when applicable)
State Assessment Score Report(s)
Parent Notification of Student Exiting from the ESOL Program*
Other ____________________________

ESOL Contact Signature mm/dd/yyyy

*Items generated in ELLevation
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**ELL Programmatic Assessment and Academic Placement Review**

Programmatic assessment must be conducted to provide a basis for developing appropriate placement and scheduling. Trained school personnel must complete with parents/guardians at the time of initial registration in a Broward County School. Please document all steps taken to determine the academic level(s) of the student, independent of the student’s English language proficiency.

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<th>Please complete all applicable areas below:</th>
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<tbody>
<tr>
<td>A. Age appropriate grade placement:</td>
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<tr>
<td>B. Interview with student and/or student’s parent/guardian to determine prior educational experiences and academic subject competencies in the native language</td>
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<td>(Relationship to student)</td>
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**Results from interview:**

- Additional information about courses taken in other schools:
- Subject areas of academic strength:

**Literacy Level:**

- Native Language: Reading: Math: English: Math:
- Other important information obtained from parent/guardian:
  - Was home language assistance provided during the interview? **Provided by:**

**C. Review student’s prior school records (consider student performance in the home language for appropriate placement)**

- Standardized Tests/Other Assessments
  - Instrument(s):
  - Language of Assessment(s):
  - Score(s):
  - Test Date(s):
- Report Cards/Transcripts

**D. Additional steps taken by the school to determine academic placement (additional steps may include administration of subject area diagnostic or placement tests)**

**E. Programmatic Assessment Outcomes/Instructional Program:**

**Initial Placement Programmatic Assessment completed by:**

<table>
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<tr>
<th>Name:</th>
<th>Title:</th>
<th>Date:</th>
<th>ESOL Contact/Guidance/Designee:</th>
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</table>
- IPT Reading and Writing are for Extension of Services/REEVAL ONLY
Spring IPT Administration

Begin assessment after February FTE
(February 17, 2015).

Purpose

• Update language classification codes for ELLs
• Facilitate scheduling of ELLs in appropriate required Reading courses for the 2015-16 school year.

Who is assessed?

Current ELLs (LY) who:

Have a Language Classification of U, A1, A2, B1 or B2*

AND

Are in year(s) 1, 2, or 3 of the ESOL Program

* Students who are currently classified as C1 or fluent English speaker (FES), will not require an assessment during this time.

The IPT results must be recorded in TERMS. Deadline: TBA
Important to Note

- For elementary schools, start with your 5th graders!
- Run updated reports such as the *LEP Student* report from the Downloads folder and *LEP Roster*
- Identify students that were assessed this school year to make sure that their last IPT administration was more than 4 months ago
Comprehensive English Language Learning Assessment (CELLA)
Comprehensive English Language Learning Assessment (CELLA)
CELLA

CELLA Administration Window: February 17th through April 3, 2015

Spring Break is during the CELLA testing window!

- Group Administration can take place anytime within the testing window.

Please keep in mind the following dates:

- 2/26: Early Release Day
- 3/19: Early Release Day
- 3/20: Employee Planning Day
- 4/3: Holiday (School & Administration Offices Closed)
CELLA Testing Window

- 2/17/15 through 4/3/15
Who participates in CELLA?

- All students who are coded LY at the time of testing

Frequently Asked Question…

Q: Do we test students on CELLA if they are new to the school and have not been tested on the IPT at the time of CELLA administration to determine placement in ESOL?

A: The students must be assessed on CELLA if they have been placed in the ESOL Program at any time within the CELLA administration window. Schools have 20-days from the time of registration to administer the IPT for placement and can request an extension using the *Appendix B Parent Notification Letter of 20-days Oral Language Assessment Expiration.*
## CELLA Trainings

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<tr>
<th>Date</th>
<th>Time</th>
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<tr>
<td>February 9, 2015</td>
<td>8:00 a.m. – 11:00 a.m.</td>
<td>Face-to-Face workshop (new CELLA Coordinators) at Rock Island Professional Development Center Room 501</td>
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<td>12:00 p.m. – 3:00 p.m.</td>
<td>(Secondary)</td>
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<td>February 10, 2015</td>
<td>9:00 a.m.</td>
<td>Adobe Connect (for returning CELLA Coordinators)</td>
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A memo will be sent to Principals and ESOL Contacts.
2015 CELLA Administration Manual

Manual has been released by the state and will be posted on the Bilingual/ESOL website

http://esol.browardschools.com
Exit Criteria
Remember:

- From now until CELLA and FSA scores are released at the end of the school year, the ONLY way to exit a student from the ESOL Program is through an ELL Committee.

There will be new Exit Criteria for 2014-15
Assessments & Testing Accommodations
District & Statewide Assessments

- English Language Learners participate in all district and statewide assessments.
- FSA
- BAF
- CELLA
- FAIR (if appropriate)
- EOC - End-of-Course Exams
Testing Accommodations for LYs

- A1 Bilingual Dictionary
- A2 Bilingual Support
- A4 Flexible Scheduling
- A5 Flexible Setting
- A6 Flexible Timing

*Can make a difference!*

*LFs do not receive testing accommodations*
Important Reminder!

- Testing accommodations must be documented on the *Accommodations Checklist* (Appendix O) for LY students*

- If a student is using the Flexible Setting accommodation, a letter must be sent home to the parent and a copy placed in the ELLSEP folder (Appendix P).

- Accommodations can be assigned as a group or per student in ELLevation

*As of February 2, 2015 record in ELLevation*
Grading Guidelines
Grading Guidelines

- ELLs should not be penalized for their lack of English language proficiency
- Take into consideration each individual's abilities and his/her efforts put forth during class (use Language Descriptors)
- Teachers required to use ESOL strategies and provide accommodations to help ELLs participate in mainstream instruction; students should be graded according to their performance with these supports
Grading Guidelines (cont’d)

- Students must be exposed to grade-level appropriate content; make sure to indicate on report card that student is receiving ESOL services.

- Teachers should avoid giving D's and F's to ELLs unless he/she is able to substantiate the fact that the grades are strictly based on inability/unwillingness to meet grade level criteria and not on a student's lack of English proficiency and ability to access the content.
Flexibility Waiver Granted

- Our Federal Lobbying team has shared the following good news:

- The United States Department of Education (ED) approved Florida's request for flexibility in the state's approved Elementary and Secondary Education Act of 1965 (ESEA) waiver.

- The flexibility exempts "recently arrived" English learners (ELLs) who have attended schools in the United States for less than two years from the performance component of the State's accountability system.
Upcoming Events
• Full implementation **February 2, 2015**

• Open BCPS Conference, locate "Instructional Resources"

• Select the ELLEVATION Conference while holding control/click (mac) or right-click (win), then select "add to desktop"

• The new conference you selected will now appear on your desktop
Vision: Move ELLs toward a personalized learning environment in DLA

*Digital DLA* incorporates digital tools, learning strategies and web-based applications in the creation of this personalized learning space.

- Ten High Schools
- Four Middle Schools
Digital DLA

High Schools:
- McArthur
- Flanagan
- Coral Glades
- Northeast
- Stranahan
- Fort Lauderdale
- Deerfield Beach
- Cypress Bay
- Coral Springs
- Taravella

Middle Schools:
- Falcon Cove
- Walter C. Young
- New Renaissance
- Deerfield Beach

Application process will open soon!
IPT Training
Thursday, February 19, 2015
Location: Talent Development
8:30 a.m. – 11:30 a.m.
Or
12:00 p.m. – 3:00 p.m.

**Registration will be available on MyLearning Plan**
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Attendance Details</th>
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| August 13, 2014      | 8:00 – 11:00 a.m.   | *Attend only one session*
|                      | or 12:00 – 3:00 p.m.|                    |
| August 14, 2014      | 10:00 a.m.          |                    |
|                      | or 3:00 p.m.        |                    |
| October 1, 2014      | 10:00 a.m.          |                    |
|                      | or 3:00 p.m.        |                    |
| January 14, 2015     | 10:00 a.m.          |                    |
|                      | or 3:00 p.m.        |                    |
| April 8, 2015        | 10:00 a.m.          |                    |
|                      | or 3:00 p.m.        |                    |

*Attendance is mandatory and recorded. ESOL Contacts must sign in with school location number(s).*

*Registration is not required for ESOL Contact Meetings.*
Language Enrichment Camp (LEC)

- Title III, Part A Grant funds are now available, through the Bilingual ESOL Department, to implement the 2014-2015 Language Enrichment Camp (LEC) for English Language Learners (ELLs).

- This funding will be used to focus on enrichment opportunities in the core content areas of mathematics, science, and reading to assist ELLs (LYs) with academic achievement and English language acquisition.

Due date was January 9, 2015. For more information contact Leyda Sotolongo at leyda.sotolongo@browardschools.com
ESOL Parent Outreach Office

- Individual assistance to ELLs and parents in school related issues.
- Support ESOL Leadership Council, a parent group that collaborates with the District to promote ELL academic achievement.
- Graduation, college and career orientation for students and parents of middle and high schools.
- A yearly Bilingual Parent Institute and Parent Leadership Development.
- Distribution of free materials to support ELLs’ learning at home.
- 4 Bilingual Parent Centers offering workshops and resources to families in the community.

www.browardesolparents.com

Yvette Fernandez
(754) 321-2951
4th Bilingual Outreach Parent Center

Now Open at Tamarac Elementary
Parent Outreach Staff will be available every Monday
From 8:30 a.m. - 3:30 p.m.

Pines Bilingual Outreach Center
200 SW 172 Ave Pembroke Pines, FL 33028
8:30-3:30

Oriole Elementary

Boulevard Heights Elementary
Fridays 8:30-3:30
ESOL LEADERSHIP COUNCIL MEETING
Reunión de Consejo de Padres ESOL
Reyinyon Konsèy Egzekítif ESOL
Reuniao de Conselho de Liderança do ESOL

Topic
Tópico

District Programs
STEM, MAGNET, GIFTED

Assunto
Sije

Thursday, January 22, 2015
jueves, 22 de enero de 2015
Jedi 22 janvye 2015
Quinta-feira, 22 de janeiro de 2015

At KCW Administrative Bldg.
Board Room 1st Floor
600 SE 3rd Avenue
Fort Lauderdale, FL 33301
6:30 pm – 8:30 pm

Free parking! Estacionamiento gratis!

Tuesday, January 27, 2015
Martes, 27 de enero de 2015
Madi, 27 janvye 2015
Quinta-feira de janeiro 2015

At YMCA in Weston
20201 Saddle Club Road
Weston, FL 33327
6:30 pm – 8:30 pm

Free parking! Estacionamiento gratuito!
La Universidad Si Se Puede

January 24, 2015

Location: FAU Boca

Audience: Spanish Speaking parents of Middle and High School Students

Contact Information:
(754) 321-2951
FAU (561) 297-4699
ESOL Academic Competition
Secondary Level

Saturday, May 16, 2015
8:00am - 3:00pm

Location: Plantation High School
Follett Shelf makes hundreds of books available for grades K-12 from your home computer!

To access books FOR FREE go to:

- ESOL K-3  [https://wbb05179.follettshelf.com](https://wbb05179.follettshelf.com)
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- ESOL 5-8  [https://wbb04274.follettshelf.com](https://wbb04274.follettshelf.com)
- ESOL 9-12 [https://wbb04275.follettshelf.com](https://wbb04275.follettshelf.com)

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Thank you for all you do!

Stay informed!

Pertinent information is posted on CAB and website

http://esol.browardschools.com
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