**School Participation:**
The list of schools represented below may not be all-inclusive. Participants that entered their name and school information on the login screen of the Adobe Connect sessions are reflected.

**Elementary**
- Banyan
- Bayview
- Bennett
- Boulevard Heights
- Broadview
- Broward Estates
- Central Park
- Challenger
- Coconut Creek
- Coconut Palm
- Cooper City
- Coral Park
- Coral Springs
- Country Hills
- Cresthaven
- Croissant Park
- Dania
- Deerfield Beach
- Deerfield Park
- Discovery
- Dolphin Bay
- Driftwood
- Eagle Point
- Endevour
- Everglades
- Flamingo
- Forest Hills
- Foster, Stephen
- Fox Trail
- Gator Run
- Hawkes Bluff
- Heron Heights
- Hollywood Central
- Hollywood Hills
- Indian Trace
- Lake Forest
- Larkdale
- Liberty
- Lloyd Estates
- Manatee Bay
- McNab
- Meadowbrook
- Mirror Lake
- N. Andrews Gardens
- Nova Blanche Forman
- Nova Eisenhower
- Orange Brook
- Palm Cove
- Park Lakes
- Park Ridge
- Pembroke Lakes
- Pembroke Pines
- Perry, Anabel C.
- Plantation Park
- Plantation
- Pompano Beach
- Pines
- Pines
- Manatee Bay
- N. Bro. Academy Ex
- Pembroke Pines
- Sunset Lakes
- Tamarac
- Tropical
- Walker
- Wellesley
- Westchester
- Wilton Manors
- Winston Park
- Young, Virginia

**Middle**
- Apollo
- Coral Springs
- Crystal Lake
- Driftwood
- Forest Glen
- Glades
- Indian Ridge
- Lauderdale Lakes
- Lauderdale 6-12
- Lyons Creek
- Margate
- McNicol
- Millennium
- New River
- Olsen
- Parkway
- Pines
- Pioneer
- Pompano Beach
- Ramblewood
- Rickards
- Sawgrass Springs
- Seminole
- Silver Lakes
- Sunrise
- South Plantation
- Stoneman Douglas
- Stranahan
- Taravella, J.P.

**High**
- Broward Virtual
- Coconut Creek
- Coral Springs
- Cypress Bay
- Deerfield Beach
- Dillard
- Ely, Blanche
- Everglades
- Ft. Lauderdale
- Hollywood Hills
- McArthur
- Miramar
- Monarch
- Piper
- Plantation
- South Broward

**Centers**
- Be Right Back
- Hallandale Adult
- Seagull
- Whidden Rogers
- Whispering Pines

**Vocational/Technical**
- Atlantic Tech
- McFatter Tech
- Rise Academy S & T
- Somerset (Miramar)
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset
- Somerset

**Charter**
- Academic Solutions 5028
- Alpha International 5421
- Ascend Academy 5209
- Avant Garde Academy 5791
- Ben Gamla Halladale 5025
- Ben Gamla S. Broward 5392
- BridgePrep 5116
- Broward Comm. W 5403
- Broward Math & Science 5038
- Central CH School 5041
- CH School of Excellence 5201
- CH School of Excellence 5291
- Championship Davie 5422
- Championship Hollywood 5361
- City of Coral Springs 5091
- City of Pemb. Pines E. C. 5051
- City of Pemb. Pines E. W. 5051
- City of Pemb. Pines ES C. 5051
- City of Pemb. Pines Mid. W. 5051
- Discovery Middle 5412
- Dolphin Park High 5331
- Excelsior 5393
- Everest 5407
- Flagler High 5032
- Florida Virtual Academy 5059
- Franklin Academy 3-5 5142
- Franklin Academy A 5012
- Franklin Academy B 5010
- Franklin Academy E 5037
- Franklin Academy F 5046
- Hollywood A & S (K-5) 5325
- Hollywood A & S Middle 5362
- Imagine Middle West 5042
- Imagine N. Laud. 5171
- Imagine Weston 5111
- Innovation Charter 5177
- International 5416
- Mavericks Central 5481
- Mavericks North 5009
- N. Bro. Academy Ex Mid 5371
- N. Bro. Academy Ex Elem 5371
- N. University High 5341
- New Life CH Academy 5852
- Pathways K-8 Center 5372
- Pivot CH School 5322
- Renaissance Coral Springs 5020
- Renaissance Pines ES 5710
- Renaissance Pines MS 5014
- Renaissance Plantation 5023
- Renaissance University 5048
- Rise Academy S & T 5420
- Somerset (Miramar) 5405
- Somerset Davie 5211
- Somerset East Prep 5391
- Somerset Hollywood 5387
- Somerset Hollywood Middle 5419
- Somerset Miramar Middle 5151
- Somerset Miramar South 5054
- Somerset Neighborhood 5021
- Somerset Prep High N. Laud 5006
- Somerset Prep N. Laud 5003
- Somerset Prep High Mir. 5007
- Somerset Prep Middle 5441
- South Bro. Montessori 5717
- SunEd CH High 5060
- SunEd CH High N. Broward 5060
- West Broward Academy 5422
Present from the Department:

Administrators:
Vicky Saldala, Stephanie Bustillo, & Melinda Jones

Instructional Facilitators:
Cristal Concepcion • Jennifer Desmidt • Armelle Johnson • Annette Ramos • Rosemarie Richard • Sonia Rodriguez •

Professional Development Course Organizer
Jeanie Mesler

Data Processor:
Martha Villa-Rosa

The information below is a brief recap of the meeting. For detailed information please refer to the PowerPoint slides found at [http://www.quia.com/pages/browardesoltraining/page21](http://www.quia.com/pages/browardesoltraining/page21). The recorded link for the September 30th meeting is [http://browardschools.adobeconnect.com/p8op95jemeb/](http://browardschools.adobeconnect.com/p8op95jemeb/).

I. Welcome and Agenda (slides 1-2)
- What's New
- Updates
- Entry Criteria
- Annual Reviews & Extension of Services (REEVALS)
- What needs to happen before October FTE?
- Resources

II. What's New for 2015-16 (slides 3-20)
- WIDA CAN DO Philosophy (slide 4)
  English Language Development (ELD) Standards are just one element of the WIDA CAN DO philosophy, which focuses on what ELLs can do.
- WIDA English Language Development Standards (slide 5)
  [http://www.wida.us/standards/eld.aspx](http://www.wida.us/standards/eld.aspx)
  Florida State Board of Education Adopted the World-class Instructional Design and Assessment (WIDA) Standards through rulemaking Rule 6A-1.09401
- WIDA Assessments (slide 6-7)
  - ACCESS for ELLs 2.0 will replace CELLA
  - All students enrolled in the district (grades K-12) and classified ELL, with a code of “LY” on the 1st day of the test administration window will be assessed.
  - **Testing window:** February 8 – March 25, 2016 (tentatively)
  - Online/Face-to-Face training for assessors will take place in January/February, 2016
- WIDA Levels of English Language Proficiency (slide 8)
  - ELL status is restricted to levels 1-5
- WIDA Educator Resources (slide 9)
  - Webinars are being offered in October and November. More information will be provided.
- WIDA Introduction to English Language Development Standards (Slide 10)
  - Science Educators Conference Call with Chane Eplin, FLDOE Bureau Chief of SALA and Dr. JP Keener, FLDOE Director of STEM discussing WIDA standards
  [https://fldoe.wistia.com/medias/ggdr13fg21](https://fldoe.wistia.com/medias/ggdr13fg21)
• WIDA – CPALMS (slide 11) http://www.cpalms.org/Public/
  - ELD standards are included in lessons and units of study
• ELLevation - Data Dashboard (slide 12)
  - Remember to access ELLevation regularly
  - Your school and students’ information can be accessed using a Dropdown Menu Tab.
  - The information will be synched with TERMS within 48 hours
• ELLevation – Access Form (slide 13)
  - Each school should already have two assigned users per school. The deadline for submissions was October 7, 2015.
• ELLevation InClass (slides 14-16)
  - Please let our office know if your school is interested in piloting the program.
• Keep Calm...The process is still the same (slide 17)
• ELLevation: Reports & Parent Letters (slide 18)
  - Most recent test scores must be on ELLevation in order to print parent letters
  - In order to print Notification of Exiting letters, the student must be coded as LF
• ELLevation: ELL Student Plan (slide 19)
  - Program 130, accommodations, plan date, and test scores should be updated before printing.
  - File the plan in the ELL folder.
• Social Emotional Learning (slide 20)
  - Broward County is developing standards based on these goals.

III. ESOL Updates (slides 21-33)
• Student Registration (slide 22)
  - Register all students and offer assistance with completing paperwork.
  - Registration forms in Spanish, Haitian-Creole and Portuguese are available at http://esol.browardschools.com
• CELLA Reports (slide 23)
  - Spring 2015 CELLA scores were eligible for use until October 1, 2015
• District Accountability and AMAO’s (slides 24-25)
  - AMAO stands for Annual Measurable Achievement Objectives
  - If AMAO goals are not met, we must notify parents within 30 days of district notification.
• Title III Updates (slide 26-27)
  - Provides funding for Language Enrichment Camp (LEC), supplemental materials, professional learning opportunities, ESOL Academic Competition and Summer Professional Learning Conference.
  - Schools will be eligible to receive Title III Language Enrichment Camp funds based on the February 2015 FTE count.
• DEUSS (Date of Entry in U.S. School (slides 28-30)
  - Used for Extension of Services (also known as REEVALS)
  - Promotion/Retention—Good Cause in 3rd grade
  - Immigrant Status – DEUSS is necessary to calculate if a student attended a U.S. school for 3 full academic years. The student may or may not be an ELL.
  - All students must have a DEUSS which is recorded on the registration form and in TERMS.
  - If the parent does not provide a DEUSS date, then the first day of school in BCPS is the DEUSS.
- Make sure the registration form is filled out properly; talk to your registrar about getting this information from parents.
- Make sure that your registrar provides the registration form in parent’s home language (if applicable); this will help to ensure that the Home Language Survey is filled out accurately.

- Discovering Your Way: Recently Arrived Immigrant Youth Grant 2015-16 (slides 31-33)
  - Provide acculturation opportunities to K-12 immigrant youth and their parents, as well as professional learning for instructional staff.
  - Support supplemental high quality instruction to assist students’ transition into U.S.
  - Offer opportunities to develop Leadership through the Arts and College and Career Readiness.
  - Immigrant report template on ELLevation (Export Wizard).

IV. Entry Criteria (slides 34-40)

- ESOL Program Assessments (slide 35)
  - Do not assess students who have already been tested at another Broward school; check TERMS to see if they have a language classification/A23 panel.
  - Assess students within 20 days (If you miss the deadline, send home Appendix B and test as soon as possible).
  - IDEA Oral Proficiency Test I (IPT-I) – Form G - Grades K-5 or IDEA Oral Proficiency Test II (IPT II) – Form E – Grades 6-12.
    - Used to determine program eligibility for ESOL program services.
    - Used for annual progress monitoring.
    - Used for REEVALs after October 1st.
  - IPT Reading and Writing: IPT I-Grades 2-3; IPT II- Grades 4-6; IPT III- Grades 7-12.
    - Used for REEVALs after October 1st.
  - KTEA: Reading/Writing assessment used for students in grades 3-12 who score FES on IPT Oral.

- FES Grades 3-12 (slide 36)
  - There are 3 options when a student scores FES on the IPT.

- KTEA (Kaufman Test of Educational Achievement (slide 37)
  - If a student scores FES and does not meet the criteria for D/ZZ or E/ZZ, request a KTEA from the ESOL Department (esolrequests@browardschools.com).
  - Students who score 32%ile or below on both the Reading and Writing sections of the KTEA II will qualify for ESOL Program Services.
  - For students who score 33%ile or above in either Reading or Writing, an ELL Committee meeting must be convened to determine placement.

- Previous PRE-K Students (LY-1) Now in Kindergarten (Slides 38-39)
- Re-Entry Guidelines (slide 40)
  - ELLs who leave the state or country for 90 school days or more must be reassessed; do not discard the original ELLSEP folder; Conduct REEVALs as needed, create an ELL Folder and update information on TERMS.
  - ELLs who transfer from another school district in Florida should not have interruption of services.

V. Annual Reviews & Extension of Services (REEVALS) (slides 41-42)

- The purpose of an Annual Review is to make recommendations for continued placement when the ELL is entering his/her 2nd or 3rd year in the ESOL program.
- The purpose of a REEVAL is to make recommendations for continued placement when the ELL is entering his/her 4th year or beyond in the ESOL program. An ELL Committee meeting is required.
- **After October 1, 2015,** the IPT assessment (L/S/R/W) must be administered. **2015 CELLA scores are no longer eligible criteria**

**VI. What Needs to Happen Before October FTE? (Slides 43-51)**

- **IPT Reminders (Slide 44)**
  - Assess new students to Broward County if “YES” is marked on the Home Language Survey; Before assessing, check with previous school for ESOL status
  - Updated ESOL Program Information must be reflected on TERMS in order for ELLevation to reflect most recent updates. Wait 48 hours for information to appear

- **Compliance Reminders (slide 45)**
  - Exit students who met criteria and generate EXIT letters once LF is reflected on ELLevation
  - Assign accommodations for LY students on ELLevation
  - Complete Annual Reviews and REEVAL meetings on ELLevation

- **Testing Accommodations (slide 46)**
  - Make sure that accommodations are being used for classroom, district, and statewide assessments for LY students
  - Appendix P must be sent home once annually if student is using Flexible Setting accommodation
  - LF students who have exited the ESOL Program and are being monitored are NOT eligible for testing accommodations

- **Compliance REMINDERS...How to Document on ELLevation (slide 47)**
  - Program 130 is automatically entered on the A10 panel for LY students for WFTE eligible courses
  - Program 130 will be removed from students who are beyond 6 years in the program (according to their ENTRY or DEUSS date); be sure to check for students who may have left the state or country at some point and are still eligible for funding
  - LY students receive funding for 12 FTE periods (identify students who may have had interruption of services in order to determine if they are still eligible for Program 130)
  - LY students who are beyond 12 FTE periods are no longer eligible for funding; however, it is still the school’s responsibility to provide appropriate services
  - Once Program 130, plan dates, and accommodations are updated in ELLevation, print ELL Plans for LY students and file in ELL folder
  - Print Parent Notification letters for new and continuing ELLs in the ESOL program on ELLevation. The mailing date is REQUIRED. This date should reflect the date the letter is sent to parents.

- **Exit Criteria Grades K-12 (slide 48)**
- **What should be updated in TERMS before October FTE (October 12-16, 2015) (slide 49)**
- **Grading & Accommodations (slide 50)**
- **Promotion Criteria – Retention – Policy 6000.1 (slide 51)**
  - ELLs with less than 2 years of instruction cannot be retained solely due to lack of proficiency in English
  - Third graders with less than 2 years are promoted via Good Cause promotion

**VII. Resources (slide 52-70)**

- **ESOL Contact Meetings (slide 53)**
- **ESOL Contact Professional Learning Opportunities (slide 54)**
- **ESOL Instructional Professional Learning Opportunities (side 55)**
- **District Resources (slide 56-58)**
- Discard previous versions

- ELL Folders (blue) (slide 59)
  - To request ELL folders, email your name, school name and the # of folders to esolrequests@browardschools.com

- ESOL Instructional Strategies Matrix & Addendum (slide 60)

- ESOL Academic Competition for Middle & High School (Slide 61)
  - **May 14, 2016** at Plantation High School

- inSync Education (slide 62)
  - http://www.insynedu.com

- Follett Shelf (slide 63)
  - E-books for FREE

- ESOL Parent Leadership Council Meetings, 6:30 p.m. – 8:30 p.m. (slide 64)
  - Wednesday, November 18, 2015
  - Wednesday, January 20, 2016
  - Wednesday, March 16, 2016
  - Wednesday, May 18, 2016

- Road to College (Slide 65)
  - Saturday, October 3, 2015 @ West Broward High School

- ESOL Academic Competition, Location: Plantation High School, May 16, 2015

- ESOL Parent Website (slide 66) www.browardesolparents.com

- Bilingual Parent Resource Centers (slide 67)

- ESOL Parent Ambassador Program (slide 68)

- Follow us on Twitter (slide 69)

- ESOL Leadership Team Contact Information (slide 70)

**Questions & Answers**

**Q:** Is a date required for all parent letters?
**A:** Yes. The mailing date should represent the date the letter was sent to the parents. If the date was excluded while generating letters in ELLevation, you may manually record the mailing date and sign the letter for validation of the change.

**Q:** Is WIDA for everyone?
**A:** Yes. WIDA Standards are for K-12.

**Q:** The DEUSS date and ENTRY date for a PreK student are the day the student started PreK. Do the DEUSS and ENTRY date change when he/she enters kindergarten?
**A:** Yes. The DEUSS, ENTRY, and PLAN dates are all updated to the first day of kindergarten.

**Q:** Does the DEUSS date include private schooling or is it when they were in public schools only?
**A:** DEUSS represents any school in the US.

**Q:** If a student was in a Broward school last year and was not classified as ESOL but we think he should be, can we assess him?
**A:** You should honor the original Home Language Survey; however, if there are any questions, you can contact the parent and convene the ELL Committee to discuss whether placement in the ESOL Program is appropriate.
Q: Do we give IPT Oral for REEVALs, too?
A: Yes. You must administer IPT Reading, Writing, and Listening/Speaking.

Q: What is the turn around time when requesting the KTEA-II?
A: Once you submit the KTEA request, an ESOL Department assessor will contact you within 24 hours to schedule the assessment.

Q: When a student re-enters from another country beyond 90 days, do we test him with just the IPT Oral or do we need to give the Reading and Writing, as well?
A: If the student is due for a REEVAL (the student is entering his/her 4th year or beyond in the program), then you will have to administer all of the tests, including IPT Reading and Writing. If the ELL is entering the 2nd or 3rd year in the program, only administer the IPT Oral.

Q: A parent called after I sent home Notification of Placement Letter indicating initial ESOL eligibility. The parent said that the child only speaks English. Is the phone call enough for me to change the student’s ESOL status from LY to ZZ?
A: No. ESOL is not an opt-out program. If there are concerns about the child’s placement, you must convene the ELL Committee. If the ELL Committee decides to exit the child, make sure to document 2 of the 5 state-approved criteria.

Q: If we notice that we have a student who speaks another language in the home and was not tested (2 or more years ago), what should I do?
A: You should honor the original Home Language Survey. If the parent answered “Yes” to any of the questions on the HLS, then you must test the child. Remember to include the 20 day letter (Appendix B) on our website.

Q: Where can we get conference forms in the other languages?

Q: What if a student came to us from another school and should have had a REEVAL in January. Should I do the REEVAL now?
A: Yes. You should complete the REEVAL and use the current date. Remember that the student will probably need another REEVAL in January of 2016 as he/she enters a new year in the ESOL Program.

Q: Do kindergarteners receive accommodations?
A: You must assign accommodations on ELLevation for all LY students. Make sure that you consider the grade level and individual student when selecting appropriate accommodations.

Q: What do you classify a student if he/she is FES pending K-TEA?
A: You should wait until the KTEA is administered before you can determine the language classification.

Q: What should I do when schools do not send the green folders even after several requests?
A: If you have waited and have not been able to obtain the ELLSEP/ELL Folder, you can create a replacement folder for the student. Most of the information is located in ELLevation. Follow the procedures outlined in Section 3 of our ESOL Department Handbook.
Q: If the ELL Committee determines that a student should be exited, do I still have to test the student or is the Committee and at least 2 valid explanations enough?
A: You are required to administer the IPT Reading, Writing, and Listening/Speaking before convening the ELL Committee. This data must be available in order for the ELL Committee to conduct the REEVAL and make an informed decision.

Q: I have a new student from Dade County. Do I make a new folder and use the dates from Dade?
A: Yes. A new ELL folder must be created. Try to obtain as much information as you can from Dade and use their REFDTE, CLASS, ENTRY, and DEUSS dates. You must test the student with the IPT in order to determine his/her language classification because a different assessment is used in Dade.

Q: What grade levels should the Flexible Setting Accommodation letter be sent home for?
A: The letter is sent home with any ELLs that are removed from the classroom for testing.