Touch-Base Tuesday

Tuesday, October 4, 2016
Agenda

- State Updates
- Compliance Updates
- Upcoming PD
- Question and Answer
NEWS YOU CAN USE

WIDA Florida Website
https://www.wida.us/membership/states/Florida.aspx

- Information for parents
- 2017 administration of ACCESS 2.0 for ELLs is available

Recommended Webinar
“English Language Learner Literacy Under the Every Student Succeeds Act (ESSA)”
Thursday, October 6, 2016 @ 2:00 p.m.

Register at the link below:
https://event.on24.com/eventRegistration/EventLobbyServlet?
target=reg20.jsp&partnerref=EBLAST&eventid=1259904&sessionid=1&key=056754088C145275AF82E4032598BC27&regTag=&sourcepage=register

Source: Florida Department of Education
**Question**

• Ezra was just registered at my school and has been identified as an ELL by using the IPT. It was his first year in any U.S. school. Why hasn’t his name appeared on ELLevation yet?

It takes up to 48 hours to update information from TERMS to ELLevation

• Was I supposed to ask the IMT to input scores and his language classification on TERMS? **Yes**
Where do I find parent letters?

esol.browardschools.com

- Parent Invitation letter for ELL Committee Meetings
- Parent Notification of a 20-day Oral Language Assessment Expiration
- Flexible Setting Accommodation Letter
Where do I find parent letters?

ELLevation

- Notification of English Language Program Placement or Continuation Letter
- Notification of English Language Program Exit
Question

I have already finalized my meeting for an **Annual Review**. How do I go back and generate a Continuation letter to send home to the parents?

**After 48 Hours**
- Parent Notification Letter
- Student ELL Plan
Generating Parent Letters

Step 1: Select Letter
- Notification of English Language Program Placement or Continuation
- Notification of Not Qualifying for ESOL Services (For initial testing)
- Notification of English Language Program Exit (For annual assessments)
- Parent Letter Labels

Step 2: Select Student(s)
- Select a single student
- Select a saved filter
- Use a set of custom filters
- School
- Teacher
- ELP Designation
- Withdrawn/Graduated

Step 3: Parent Letter Options
- Number of ELP tests: Most Recent
- Testing Period From: 08/19/2013 to 01/01/2017
- Letter Mailing Date:
- Language: All translations
- Test Types: All ELP Tests
- ESOL Services Offered Page: Hide
- ESOL Services Year/Semester: Most Recent
- Parent Acceptance Area: Show
- Parent Signature Area: Show
- Contact Name: Mrs. Bustillo
- Contact Phone: (754) 327-6573
- Display Size: Reduced

Hide ESOL Services Page
Display Size: Reduced
Generating Parent Letters

**REMINDERS:**

- Ensure you are selecting the correct letter
- Include English version of the letter
- Hide ESOL Services Page
- Reduce Size to save paper
- Include parent signature

![Parent Letter Options](image)

- Hide ESOL Services Page
- Display Size: Reduced
I completed Annual Review “meetings” on ELLevation for Rosa, Guy, and Michelle.

- What do I need to print & file in the ELL folders?
- Does the IMT need any information?

**At time of Meeting**
- Student Meeting Report

**After 48 Hours**
- Parent Notification Letter
- Student ELL Plan
Question

What does the IMT need to update on TERMS after I convene an ELL Committee for a REEVAL?
What will the IMT update on TERMS?

REEVAL Meeting

On A23 panel:

REEVAL date
PLAN date
(IPT scores, if applicable)

ESOL Contact generates ELL Plan once all dates and scores appear on ELLevation and Parent Notification letter.
Question:

After convening an ELL Committee meeting for a REEVAL (Extension of Services), what do I need to print and file in the ELL Folder?

**At time of Meeting**
- Student Meeting Report

**After 48 Hours**
- Parent Notification Letter
- Student ELL Plan
Meetings and Decisions

Remember to generate Student Meeting Report at time of meeting.

After 48 Hours: Print Parent Notification Letter and ELL Plan
Question

Now that October 1\textsuperscript{st} has passed, when I do a REEVAL do I have to give Listening/Speaking, Reading and Writing sections of the IPT?

Yes, you must administer all sections of the IPT L/S/R/W
Question:
How do I monitor exited students (LF) on ELLevation?
Monitoring After Exit
(Students classified as LF)

2-year period:

- First Report Card
- End of First Semester
- End of First Year
- End of Second Year
Monitoring After Exit in ELLevation

Post-Exit Monitoring Meeting

6563 students meet the search criteria [Clear Filters]

- ABAC, WALTER #061230771
- ABAD, MELANYA #0614010418
- ABADI, JEREMY #0615026771

SCHEDULED

- 6563
- 307
- 318
- 6165

OPEN

UNFINALIZED

Scheduled Meeting(s)

Open & Perform Meeting(s)
MONITORING~BEST PRACTICES

Gabriel was exited via an ELL Committee Meeting on 10/7/2016.

• Which report card should I use for monitoring his progress as an LF?

• Where should I keep the ELL Folders?

Keep the ELL folders for LF students filed by Exit date.
### Reports from ELLevation

You can retrieve Reports from the Recent File Exports in the Export Wizard.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>MB</th>
<th>TEMPLATE</th>
<th>DATE</th>
<th>PROGRESS</th>
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<td>Active ELLs (Broward Schools) (SHARED)</td>
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### ESOL Professional Development - Elementary (K-5)

<table>
<thead>
<tr>
<th>Title</th>
<th>Audience</th>
<th>Dates</th>
<th># of Days; Points</th>
<th>Location – Room #</th>
<th>Trainers/Admin</th>
</tr>
</thead>
</table>
| ESOL Building Foundations for ELLs K-5    | Educators of K-5          | Day 1: Tues., October 11, 2016  
Day 2: Tues., October 18, 2016  
Day 3: Tues., October 25, 2016 | 3 days, 24 points     | Rock Island Professional Development Center (RIPDC)  
Room #1203            | A. Johnson & B. R. Richard/ |

### ESOL Professional Development - Secondary (6-12)

<table>
<thead>
<tr>
<th>Title</th>
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<th>Location – Room #</th>
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| ESOL Bridging Language & Literacy in DLA   | Educators of DLA & Reading| Day 1: Thurs., October 6, 2016  
Day 2: Thurs., October 13, 2016  
Day 3: Thurs., October 20, 2016 | 3 days, 24 points     | Walter C. Young MS Room 917            | D. Benitez-Rosa & C. Concepcion |

### ESOL Professional Development - K-12

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4:30 PM – 7:30 PM                                                     | 3 hours; 4 points     | Talent Development TR #4    | Deborah Benitez-Rosa & Annette Ramos/ V. Saldana |
| ESOL WIDA Overview                         | K-12 educators            | Thurs. October 20, 2016  
AM session: 8:00 AM – 11 AM  
PM session: 12:00 PM - 3 PM                                            | 3 hours              | RIPDCC Room 405             | J. Desmidt & A. Ramos/ |
| ESOL Introduction to WIDA                  | K-12 educators            | Day 1: Thurs., September 22, 2016  
Day 2: Thurs., September 29, 2016 | 2 days; 16 points     | Cooper City ES            | J. Desmidt & E. Rosenauer/M. Jones |
| ESOL Paraprofessional Training             | Bilingual Teacher Assistants & Paraprofessionals | Tues. September 27, 2016  
8:30 AM – 3:30 PM                                                      | 1 day                | Pompano Administrative Center (PAC)  | M. Acevedo & S. Rodriguez/ |
8:30 AM – 3:00 PM                                                      | 1 day                | Talent Development TR #2    | M. Acevedo & S. Rodriguez/ |
| ESOL Paraprofessional Training             | Bilingual Teacher Assistants & Paraprofessionals | Thurs., September 29, 2016  
8:30 AM – 3:00 PM                                                      | 1 day                | ESOL Pines Office           | M. Acevedo & S. Rodriguez/ |
| IPT Professional Development               | New ESOL Contacts & IPT assessors | Wed., October 6, 2016  
4:30 PM – 7:30 PM                                                      | 3 hours; 4 points     | Talent Development           | M. Acevedo & J. Desmidt/ |

For more information, please contact Jeanie Mesler at jeanie.mesler@browardschools.com 754-321-2595

9/25/16 mjsb