

PLC Agenda

Team: _____ Date: _____

Materials to bring to meeting: _____

Recorder: _____

Meeting Norms:

SMART GOAL

Start Time:
End Time:

Action Items	Who?	Estimated Time	Notes
Reflection/Results: Share evidence of how the strategy help addressed the SMART goal			
Our Challenge: What do we expect our students to learn?			
Evaluation Method: How will we know that they are learning?			
Intervention: How will we respond if they don't learn?			
Enrichment: How will we respond if they already know it?			
Open Agenda: (if time permits)			

Materials needed for our next meeting: