

PLC Agenda

Team: _____

Date: _____

Materials to bring to meeting: _____

Recorder: _____

Members Present		
1.	5.	9.
2.	6.	10.
3.	7.	11.
4.	8.	12.

Start Time:

End Time:

Meeting Norms:

SMART Goal for the year: By the end of the year...

Action Items	Who?	Est. Time	Minutes/Notes
Curriculum Planning Snapshot Data Dig: What data is guiding this meeting? Questions to guide our planning 1. What are current trends across the grade level? in each classroom? 2. What are 2 strengths of the grade level? in each classroom? 3. Which students require double dose or re-teaching? 4. Which students require acceleration? 5. Others?			
Unpacking the Curriculum Objective:			
Unfinished Instructional Business			
New Instructional Business			
Open Agenda (if time allows)			

Homework/ things to do before our next meeting –

PLC Guiding Questions

- ✓ C-What do we want our students to learn?
- ✓ A-How will we know they have learned it?
- ✓ R-How will we respond when a student does not meet mastery?
- ✓ E-How will we respond when a student exceeds mastery/expectation?