

## Cohort 15 RFP Scope of Work/Narrative Addendum

Agency Name: Broward County

Project Number: 060-2447B-7CC10

Program Name: (Apollo Middle & South Broward High)

Use this form to add any parameters and information needed to satisfy the requirements included in the RFP. Add all items as bullet points.

*The following items are incorporated as part of the Scope of Work:*

***Below is a list of items that were not included in the Narrative. This form will be used to address the information that is missing.***

### **(RFP 5.1) Project Abstract/Summary:**

- **Briefly describe the program's general goals and objectives, a short description of the program activities and how they will contribute to student success, and an overview of the services to be offered to the adult family members of the students served.**
- **List the dates, days and hours of service listed?**

BCPS offers afterschool and summer programming/curriculum based support for students at Apollo Middle School (grades 6-8) and South Broward High School (grades 9-12). Apollo Middle will offer before school programming (168 days for 1 hour Monday-Friday), afterschool programming (168 days for 2 hours Monday-Friday), and Summer Programming (24 days for 4 hours Monday-Thursday) to 80 students. South Broward will offer afterschool programming (136 days for 2.5 hours Monday- Thursday) and Summer Programming (35 days for 8 hours Monday-Friday). Apollo Middle School and South Broward High School provides Project Based Learning (PBL) instruction, academic remediation, tutoring, and homework assistance to increase student academic achievement. PBL activities support career and college readiness surrounding Marine Science, STEM fields, and general career interest in LEEO (Linked Education and Employment Outcomes). Topical sessions will address student social/emotional needs throughout afterschool and summer. Daily student programming also includes opportunities to participate personal enrichment activities such as dance and the arts. Centers will also facilitate six adult family member knowledge sessions surrounding academic supports; STEM and LEEO; career and college placement options; health and wellness; and cultural sensitivity. General goals include increased academic achievement, improved decision-making skills, engagement in career exploration, and increased parental involvement.

### **RFP 5.5.a) Community Notice**

- Describe how the agency plans to develop, launch and maintain a program web page?
- Describe what information will be available on such a page, what staff will be charged with maintaining the web page and the timeline for each launch and maintenance of the web page?

Furthermore, after statewide review, the grant narrative will be uploaded and disseminated to the community on DPI's 21st CCLC website. It is estimated that at a minimum, this website located at [browardprevention.org](http://browardprevention.org) will be maintained by DPI staff monthly. The webpage will include the following;

- List of Broward's 21<sup>st</sup> CCLC schools and contact information
- 21<sup>st</sup> CCLC Program Hours
- Link to school websites
- Summative/Formative Reports
- 21<sup>st</sup> CCLC Family Nights events
- 21<sup>st</sup> CCLC Advisory Council Meeting dates
- Pictures of 21<sup>st</sup> CCLC programming in action

### **RFP 5.5.c) Collaborations with the Regular School Day (Continued Collaboration)**

- How is the role of the 21<sup>st</sup> CCLC program described in the School Improvement Plan

21<sup>st</sup> CCLC programming is described within the school improvement plan as a part of the Response to Intervention (RtI) process and has a tiered level of academic and social supports for students.

### **RFP 5.6a Target Students**

- Remove description of Before School

Apollo Middle and South Broward High students were combined in this application because they targeted middle and high students (**Priority 3**); were both magnet schools, located within the same municipality, and had similar academic and personal enrichment needs. Apollo Middles will serve 80 students (grades 6-8) during before-school, afterschool, and during the summer. South Broward High (grades 9-12) 80 students during afterschool, and 80 students during the summer.

### **RFP 5.6.b) Recruitment and Retention**

- How will the program encourage students to remain in the program from beginning to end of the program day?
- How will the program encourage students to attend regularly for an extended period of time

Students participating in both 21<sup>st</sup> CCLC program centers will have a myriad of choices as they enter the program throughout all components. Afterschool research on secondary students suggests that the more programming options are designed with a choice in mind, the higher the retention rate of students. As such, all components were created with student choice in mind. Both centers will offer before school with students served breakfast, then time for their choice of homework, tutoring, research, mentoring or work towards offered certification programs such as

Microsoft Office. Staffing patterns for before school time will not deviate from the 20:1 student to staff ratio. Both locations have scheduled before-school to end 15 minutes before the regular school day begins to ensure students have ample time to transition. This same concept was utilized for the afterschool components. Students were given 15 minutes to transition from the regular school day until the commencement of their respective programs. Apollo will begin programming at 4:15 p.m. and South Broward will begin at 3:00 p.m.

**(RFP 5.6.c) Student Program Activities**

- **Remove information about before school component.**

Homework, tutoring, and academic remediation will be offered for approximately one hour at Apollo and at South Broward for 1/2 hour afterschool at a 20:1 staff to student ratio.

**(RFP 5.6.d) Adult Family Member Program Activities**

- **Describe the strategies to engage adult family members and how do they fit the needs assessment.**

Center administrators with the support of district staff will conduct a family/parent needs assessment during student registration. Based on the results of the survey, school based staff along with district staff will coordinate adult family member services to include adult family member training surrounding academic supports, financial literacy, and parenting. Parent incentives provided by our partner Broward Education Foundation will help to engage parents to attend family night sessions

**(RFP 5.6.h) Dissemination Plan**

- **Describe the plan to design, launch and maintain a 21<sup>st</sup> CCLC program website. Identify what information will be available through the website and who will be responsible for its maintenance and update.**

Furthermore, after statewide review, the grant narrative will be uploaded and disseminated to the community on DPI's 21st CCLC website. It is estimated that at a minimum, this website located at [browardprevention.org](http://browardprevention.org) will be maintained by DPI staff monthly. The webpage will include the following;

- List of Broward's 21<sup>st</sup> CCLC schools and contact information
- 21<sup>st</sup> CCLC Program Hours
- Link to school websites
- Summative/Formative Reports
- 21<sup>st</sup> CCLC Family Nights events
- 21<sup>st</sup> CCLC Advisory Council Meeting dates
- Pictures of 21<sup>st</sup> CCLC programming in action