

Cohort 15 RFP Scope of Work/Narrative Addendum

Agency Name: Broward County

Project Number: 060-2447B-7CCC9

Program Name: (North Side & Plantation)

Use this form to add any parameters and information needed to satisfy the requirements included in the RFP. Add all items as bullet points.

The following items are incorporated as part of the Scope of Work:

Below is a list of items that were not included in the Narrative. This form will be used to address the information that is missing.

Please provide further explanations for the following sections:

(RFP 5.1) Project Abstract/Summary:

- **Briefly describe the program's general goals and objectives, a short description of the program activities and how they will contribute to student success, and an overview of the services to be offered to the adult family members of the students served. List the dates, days and hours of service listed.**
- Broward County Public Schools provides 21st Century Community Learning Center services at two center locations: North Side and Plantation Elementary Schools. Center staff at both locations serves, 80 students afterschool (North Side 166 days for 2.5 hours Monday – Friday & Plantation 166 days for 3 hours Monday – Friday) and 80 students during summer programming (North Side 23 days for 9.5 hours per day Monday – Thursday & Plantation 29 days for 4 hours per day Monday – Friday). Both locations provide students with remediation, Project Based Learning (PBL), tutoring, and homework assistance to support student academic achievement. Daily student programming also includes opportunities to participate in personal enrichment activities such nutrition education, character education, fitness and the arts. Centers will also facilitate six adult family member knowledge sessions surrounding academic supports; health and wellness; and parenting. General goals include increased academic achievement, improved decision-making skills, improved well-being, and increased parental involvement.

(RFP 5.5.a) Community Notice

- **Describe how the agency plans to develop, launch and maintain a program web page?**
- **Describe what information will be available on such a page, what staff will be charged with maintaining the web page and the timeline for each launch and maintenance of the web page?**

The grant narrative will be uploaded and disseminated to the community on DPI's 21st CCLC website. It is estimated that at a minimum, this website located at browardprevention.org will be maintained by DPI staff monthly. The webpage will include the following;

- List of Broward's 21st CCLC schools and contact information
- 21st CCLC Program Hours
- Link to school websites
- Summative/Formative Reports

- 21st CCLC Family Nights events
- 21st CCLC Advisory Council Meeting dates
- Pictures of 21st CCLC programming in action

RFP 5.5.c) Collaborations with the Regular School Day (Continued Collaboration)

- **How is the role of the 21st CCLC program described in the School Improvement Plan**

21st CCLC programming is described within the school improvement plan as a part of the Response to Intervention (RtI) process and has a tiered level intervention of academic and social supports for students.

(RFP 5.6.a) Target Students

- **Last paragraph, remove information about before school**

To overcome the many challenges these students face, North Side and Plantation will extend academic and personal enrichment activities to 80 students in grades 3-5 for afterschool, and summer programming.

(RFP 5.6.b) Recruitment and Retention

- **How will the program encourage students to remain in the program from beginning to end of the program day?**
- **How will the program encourage students to attend regularly for an extended period of time?**

To this end, North Side and Plantation Elementary will implement a number of PBL projects that correspond to students' expressed needs.

Additional activities may include pottery, puppets, sewing, creative writing, musical instruments, theatre, bowling, step, karate, or photography, depending on the availability of partner funds to support the program.

The services of community volunteers who have expertise in these areas will be sought as facilitators whenever possible. All personal enrichment activities will be led by certified teachers at a 20:1 teacher to student ratio and will occur at the end of programming to ensure student engagement throughout the entirety of the program.

RFP 5.6.c) Student Program Activities

- **Page 17 "Afterschool at both centers will begin at 3:00 p.m. allowing students time to transition from the regular school day. Students will receive snack, sign in and begin homework or participate in tutoring, Staffing patterns for snack/transition into afterschool will not deviate from the 20:1 student to staff ratio." Each site has a different start, please update.**
- **Afterschool at both centers will begin at their scheduled time (Plantation 2:50 pm & North Side 3:05 pm) allowing students time to transition from the regular school day. Students will receive snack, sign in and begin homework or participate in tutoring, Staffing patterns for snack/transition into afterschool will not deviate from the 20:1 student to staff ratio. Following homework time, students will transition to their assigned grade level**

cohort classroom for PBL activities for approximately one hour. PBL activities will require the additional assistance of a teacher assistant to lower student to staff ratios. For the final hour of the day, students will rotate through personal enrichment activities such as Character Education, Deal Me In, physical fitness, or the arts. At the completion of the program, students will be released to their caregiver, allowed to walk home with proper consent or transported to assigned bus stops through district transportation.

(RFP 5.6.d) Adult Family Member Program Activities

- **Describe the strategies to engage adult family members and how do they fit the needs assessment.**

Center administrators with the support of district staff will conduct a family/parent needs assessment during student registration. Based on the results of the survey, school based staff along with district staff will coordinate adult family member services to include adult family member training surrounding academic supports, financial literacy, and parenting. Parent incentives provided by our partner Broward Education Foundation will help to engage parents to attend family night sessions