

**Broward County**

**Public Schools**

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# Head Start/ Early Head Start February 2024 Monthly Report



# January 2024



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2023	2120	1976	0	144	1976	70.19
July 2023	80	75	0	5	75	N/A
August 2023	2120	1895	122	225	1895	92.59%
September 2023	2120	1973	29	147	1973	88.77%
October 2023	2120	2009	32	111	2009	85.92%
November 2023	2120	2018	38	102	2018	86.88%
December 2023	2120	2036	27	84	2036	85.61%
January 2024	2120	2032	27	88	2032	86.76%
February 2024						
March 2024						
April 2024						
May 2024						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
January 2024	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
February 2024						
March 2024						
April 2024						
May 2024						

\* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time; therefore, data regarding participation is not available.

# January 2024



<b>2024 Fiscal Year – January Early Head Start</b>			
	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$927,012	\$266,548	\$660,464
<b>Fringe</b>	\$485,754	\$137,890	\$347,864
<b>Purchased Services</b>	\$15,652	\$271	\$15,381
<b>Supplies</b>	\$51,777	\$236	\$51,541
<b>Capital Outlay</b>	\$0	\$0	\$0
<b>Other</b>	\$6,467	\$0	\$6,467
<b>Indirect Cost</b>	\$57,874	\$15,104	\$42,770
<b>TTA</b>	\$25,251	\$0	\$25,251
<b>In-Kind</b>			
<b>Totals</b>	\$1,569,787	\$420,049	\$1,149,738

<b>2024 Fiscal Year – January Head Start</b>			
	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$12,815,548	\$3,798,603	\$9,016,945
<b>Fringe</b>	\$5,813,109	\$1,704,676	\$4,108,433
<b>Purchased Services</b>	\$588,437	\$76,979	\$511,458
<b>Supplies</b>	\$461,817	\$79,067	\$382,750
<b>Capital Outlay</b>	\$33,376	\$1,489	\$31,887
<b>Other</b>	\$18,471	\$0	\$18,471
<b>Indirect Cost</b>	\$824,041	\$224,805	\$599,236
<b>TTA</b>	\$165,497	\$11,398	\$154,099
<b>In-Kind</b>			
<b>Total</b>	\$20,720,296	\$5,897,018	\$14,823,278



New Head Start/Early Head Start Staff

HEAD START

**District Staff**

<b>Name</b>	<b>Position</b>
N/A	N/A

**Teachers**

<b>Name</b>	<b>School</b>
N/A	N/A

**Teacher Assistants**

<b>Name</b>	<b>School</b>
Judy Thomas	Dillard
Briana Ray	Riverland

**Relief Staff**

<b>Name</b>	<b>School</b>
N/A	N/A

EARLY HEAD START

**Child Development Associates**

<b>Name</b>	<b>School</b>
N/A	N/A



## Content Area Specialist Reports

### Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for January 2024 was two thousand and thirty-two (2032).
- During January, staff continued taking applications for the 2023-2024 school year. Parent Educators contacted families that requested interviews via the “Forms” survey and scheduled interview appointments. There were ninety-five (95) families that requested interviews through the forms survey in January.
- Applications were sent to the Data Management Specialist for processing. Once completed, families were notified via email about their application status. Accepted families were sent an email with registration steps and required documents needed for enrollment prior to their child attending school for the 2023-2024 school year.
- Parents completed school registration and HS enrollment forms online and uploaded required documents to ChildPlus using their individual upload link.
- Information Management Technicians (IMTs) and other staff assisted with contacting parents to register children.
- The application scheduling calendar for the 2024-2025 school year went live on January 5, 2024, on the School Board of Broward County Head Start website. Applications will run from February 5, 2024, to March 21, 2024.
- The Data Management Specialist and Early Head Start Specialist facilitated in-person application training for Head Start Department staff. Five (5) training sessions were held for intake staff and one (1) training session was held for final processors.
- Application boxes were made and sent to the six (6) application sites to include copies of application forms, consumables, and technical equipment.
- The monthly attendance average for January 2024 was 86.76%.
- Attendance for the month of December increased by 1.15%. The fluctuation in attendance was caused by an increase in reported children returning to school from illness.

### Health and Nutrition

- The Health Team continued to review all enrolled children’s health records and ensured that all medical conditions were addressed by contacting parents. The plan of care was discussed and reviewed with the parents and all questions and concerns were addressed.
- The HS Nurse collaborated with school nurses to obtain and/or create Care Plans. Care Plans were uploaded to ChildPlus.
- The HS Nurse followed up with school-based nurses regarding staff trainings that were provided at school sites and completion forms were uploaded to ChildPlus.



- The HS Nurse provided training for staff at Dillard Elementary School for EpiPen administration/administration of emergency medication for seizures.
- The EHS/HS Nurse reviewed health requirements reports daily to ensure hearing/vision/height and weight screenings were performed in a timely manner. Reminders regarding pending/past due 45-day health screenings were sent to each teacher.
- Notifications were sent to parents for vision screenings that required referrals and they were referred to Regional Audiologists for second failed hearing screenings.
- The HS/EHS Nurse continued to coordinate with the nutritionist on creating individualized nutrition plans that promote healthy growth and wellness.
- The HS/EHS Nurse coordinated with Parent Educators, Teachers, and Teacher Specialists to address any questions or concerns from parents.
- The Health Advisory Meeting took place with assistance from the EHS/HS Nurses, Health Parent Educators, the Head Start/Early Head Start Director, the Early Head Start Specialist, Teacher Specialists, the Nutritionist, an Early Head Start parent, and Ms. Elizabeth Seeley, Dietitian from the Food and Nutrition Department.
- The Health Team participated in training courses regarding child abuse and active supervision.
- The EHS Nurse collaborated with all EHS teachers and staff to ensure that the safe sleep policy was followed.
- The HS/EHS Nurse communicated with the primary parent regarding all medical conditions of children including those being treated or not treated by a professional and obtained relevant documentation to support such conditions. Upon receipt, all documentation was uploaded to ChildPlus in a timely manner and relevant members of the team were informed.
- The HS/EHS Nurse continued to communicate with school-based nurses for the development of individual Care Plans.
- The HS/EHS Nurse communicated with school-based nurses to relay pertinent information regarding the health of the children enrolled in the program.

## Disabilities

- The Lead Inclusion Specialist reviewed and updated all disability spreadsheets for accuracy and/or completion.
- The Lead Inclusion Specialist conducted 2:1 and 1:1 meetings to follow up with open concerns and children going through the Multi-Tiered System of Supports (MTSS) process.
- The Disabilities Team conducted school/classroom visits to provide, discuss, and model interventions for children.
- The Disabilities Team attended initial Individual Education Plan (IEP) staffings.
- The Behavior Specialists developed Functional Behavior Assessment/Positive Behavior Intervention Plans (FBA/PBIPs) with school-based teams.
- The Disabilities Team created hands-on materials for language, behavior, and sensory.
- The Disabilities Team attended school-based MTSS trainings.
- The Disabilities Team involved Speech Language Pathologists (SLP) in MTSS observations.



- The Lead Inclusion Specialist conducted the monthly SLP meeting.
- The Lead Inclusion Specialist attended the monthly Exceptional Student Education (ESE) Specialist meeting.
- The Lead Inclusion Specialist conducted monthly meetings with the Disabilities Team and Administration.
- The Lead Inclusion Specialist reviewed and updated concerns in ChildPlus.
- The Lead Inclusion Specialist contacted and emailed ESE Specialists to follow up on meetings and staffings.
- There were one hundred fifty-three (153) children in the HS/EHS Program for the month of January with an Individualized Education Plan (IEP) or Individualized Family Support Plan (IFSP).

## Mental Health

- The Mental Health Team hosted parent curriculum meetings with families to share strategies for children's routines at home and supporting social-emotional learning.
- The Mental Health Team attended diversity and cultural training sessions offered by the Ounce of Prevention Fund of Florida.
- The Mental Health Team met with the Curriculum Supervisor to review ChildPlus reports on mental health support and Devereux Early Childhood Assessment (DECA) strategies.
- The Mental Health Team provided behavioral and mental health referrals to community providers.
- The Mental Health Team planned and collaborated with community behavioral and mental health providers to ensure that services could be provided to families in need.
- The Mental Health Team collaborated with school-based teams and participated in MTSS meetings as needed.
- The Mental Health Team continued collaborating with Parent Educators, Teacher Specialists, Behavior Specialists, and Inclusion Specialists.
- The EHS Social Worker provided referrals to Early Steps as needed.
- The EHS Social Worker ensured Individualized Family Service Plans (IFSPs) were uploaded in ChildPlus.
- The EHS Social Worker provided support while visiting EHS classrooms.
- The EHS Social Worker participated in Social Worker Team meetings and Instructional Support meetings.
- The EHS Social Worker attended active supervision, child abuse, and other trainings pertaining to the program.
- The EHS Social Worker presented the Parenting Curriculum workshop - Sessions 3 & 4.
- The EHS Social Worker continued follow-ups and support to teachers with DECA rescreening & DECA screenings of newly enrolled children.
- The EHS Social Worker provided ongoing DECA support to families.
- The EHS Social Worker provided ongoing supportive visits to Early Head Start classrooms.
- The EHS Social Worker provided ongoing mental health support for staff.



- The EHS Social Worker shared current/updated community resources with families and staff.
- The EHS Social Worker provided ongoing behavioral and mental health referrals to community providers.
- The EHS Social Worker collaborated with community behavioral and mental health providers.
- The EHS Social Worker provided ongoing collaboration with Parent Educators, Teacher Specialists, Behavior Specialists, and Inclusion Specialists.

## Parent Family and Community Engagement (PFCE)

- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- The Family Service Specialist met with Key Managers regarding our 2024-2025 application period.
- The Family Service Specialist met with the Social Workers and Parent Educators regarding scheduling additional Parent Curriculum Workshops for the 2023-2024 school year.
- Parent Educators continued taking Head Start applications for the 2023-2024 school year.
- Parent Educators scheduled their next Parent Workshop and Parent Committee meeting for the 2023-2024 school year.
- The Family Service Specialist and Parent Educators delivered Head Start flyers in the community for our 2024-2025 application period that will take place from February 5, 2024, to March 21, 2024.

## Family Services

- Parent Educators attended virtual meetings to support families.
- Parent Educators assisted parents with uploading the required documents into ChildPlus to complete their HS applications.
- Parent Educators assisted families with Family Assessments and Goals to ensure completion within the designated time.
- Parent Educators responded to emails from families regarding pending concerns.
- Parent Educators collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies in an effort to provide additional social service support to our HS families.





## Education

- Teacher Specialists provided one-on-one coaching support to classroom teachers. During these meetings, the Teacher Specialist and Teacher reviewed data from the Classroom Assessment Scoring System (CLASS) and identified the next steps to support learning and sustain a positive climate for children.
- Teacher Specialists attended diversity and cultural training sessions offered by the Ounce of Prevention Fund of Florida.
- Teacher Specialists met with classroom staff to begin data chat conversations about all children enrolled in Head Start, reviewed areas of growth and areas of need, and identified next steps.
- EHS Staff worked with classroom staff to ensure accommodations for children with Individualized Family Service Plans (IFSPs) were in place and children’s individual needs are being met.
- EHS Staff worked to complete data chats with classroom staff and discussed each child’s screenings and development.
- The EHS Nurse and EHS Health Parent Educator continued to screen children who entered late or were absent on days of screenings.

## Resource Links for Families

### **Parents with Infants and Toddlers**

Zero to Three

Toddlers and Challenging Behavior: Why They Do It and How to Respond

<https://www.zerotothree.org/resource/toddlers-and-challenging-behavior-why-they-do-it-and-how-to-respond/>

### **Parents with Preschoolers**

First Things First

Healthy Teeth for Young Children

<https://www.firstthingsfirst.org/resources/healthy-teeth/>