

Broward County

Public Schools

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Head Start/ Early Head Start February 2022 Monthly Report



January 2022



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2021	2120	1906	0	214	1906	76.72%
July 2021	2120	185	0	1935	185	N/A
August 2021	2120	1475	195	450	1670	86.69%
September 2021	2120	1637	58	425	1695	83.66%
October 2021	2120	1670	54	396	1724	85.27%
November 2021	2120	1715	42	363	1757	85.38%
December 2021	2120	1739	52	329	1791	86.60%
January 2022	2120	1770	35	315	1805	80.73%
February 2022						
March 2022						
April 2022						
May 2022						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
January 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
February 2022						
March 2022						
April 2022						
May 2022						

* Food Service is continuing to operate under the Summer Feeding Program. No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

January 2022



2022 Fiscal Year – January Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$861,862	\$262,518	\$599,344
Fringe	\$423,090	\$127,373	\$295,717
Purchased Services	\$12,834	\$212	\$12,622
Supplies	\$53,949	\$377	\$53,572
Capital Outlay	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect Cost	\$53,818	\$14,881	\$38,937
TTA	\$25,870	\$1,275	\$24,595
In-Kind			
Totals	\$1,431,423	\$406,636	\$1,024,787

2022 Fiscal Year – January Head Start			
	Allotment	Expenditure	Balance
Personnel	\$11,742,015	\$3,312,979	\$8,429,036
Fringe	\$5,205,447	\$1,436,042	\$3,769,405
Purchased Services	\$398,022	\$39,885	\$358,137
Supplies	\$292,578	\$55,290	\$237,288
Capital Outlay	\$220,000	\$1,601	\$218,399
Other	\$10,000	\$0	\$10,000
Indirect Cost	\$701,994	\$185,186	\$516,808
TTA	\$169,551	\$11,897	\$157,654
In-Kind			
Totals	\$18,739,607	\$5,042,881	\$13,696,726



New Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
Lindsay Cowvins	Parent Educator

Teachers

Name	School
Kaleena Trammell	Cresthaven
Sabrina Deus	North Side

Teacher Assistants

Name	School
Palmattie Ramrattan	Peters
Chelsea Liverpool	Pompano Beach
Kyana Joseph	Sunland Park Annex

Relief Staff

Name	School
Latoyia Coachman	Lake Forest
Alicia Kinney	Westwood Heights

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A

January 2022



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for January 2022 was 1805. (*ERSEA 1305.7*)
- Head Start (HS) staff continued to take applications for the 2021-2022 school year.
- Clerical staff continued to assist parents with completing pre-applications, uploading documents and directing families to schedule appointments using the Acuity calendar.
- General II Clerks continued to take in-person applications for families that scheduled appointments using the Acuity calendar on the Broward Schools Head Start website, targeting low enrolled schools in the North, Central, and South.
- The General II Clerks continued to contact families on the Parent Educator Interview Log to follow-up with incomplete applications taken in September and October. The General II Clerks worked with families to obtain missing information and documentation for open applications.
- HS staff continued to contact the families of accepted children to assist with uploading registration and enrollment forms that were needed prior to a child officially starting school. (Extensions were granted to families that had delays in obtaining medical records due to Covid-19.)
- The monthly attendance average for January 2022 was 80.73%. (*ERSEA 1305.8*)

Health and Nutrition

- The Health Team continued to verify preschool medical records to ensure that all allergies and medical conditions were tracked and communicated to the school staff.
- The Health Team continued to follow up with parents that needed to provide updated documents prior to expiration.
- The Health Team continued to follow up with parents of children that failed their first vision screening.
- The HS Nutritionist contacted parents to provide nutritional counseling as needed.
- Health and safety supplies were sent to teachers upon request.

Disabilities

- The Disabilities Team Leader scheduled Speech and Language Pathologists to screen new students.
- Weekly Disabilities Team Meetings were held and the Disabilities Team facilitated the monthly Pop-Up training. (The topic for January was Tier 1 strategies.)
- The Disabilities Team Leader attended training on the new Ed Plan process.
- Child Studies were attended by the Disabilities Team to discuss child concerns.
- Functional Behavioral Assessment (FBA)/Positive Behavior Intervention Plans (PBIPs) were developed for children with behavior concerns.



- Reports were reviewed by the Disabilities Team to monitor children for failed screenings and follow-ups were provided to teachers based on results.
- The Disabilities Team met with teachers to assist in developing Individual Education Plans.
- The Disabilities Team observed students with pending concerns and held Preschool Intervention Process (PIP) meetings with teachers and HS staff to discuss concerns and interventions.
- Monthly Exceptional Student Education (ESE) Specialist meetings and staffings were attended.
- The Disabilities Team Leader attended Early Steps Meeting and participated in the District Child Outcomes Survey (COS) Team Member Meeting.

Mental Health

- The Mental Health Team participated in bi-weekly School Social Workers (SSW) Collaborative Team Meetings to prepare for the opening of 2022-2023 Application window.
- The Mental Health Team collaborated and assisted with planning of the upcoming parenting curriculum activities that will be held on February 9, 2022 and February 11, 2022.
- SSW completed home visits and conducted classroom visits and observations.
- Ongoing Devereux Early Childhood Assessment (DECA) data was reviewed and Head Start Behavior referrals were created and submitted to the Disabilities Team as needed.
- Ongoing DECA support was provided to Early Head Start (EHS) and Head Start (HS) Teachers and families.
- Ongoing collaboration continued to identify literary resources for the SSW library.
- Referrals to community providers were created to assist families with accessing needed resources.
- The Mental Health Team continued to participate in Response to Intervention (RTI) /Multi-Tiered System of Supports (MTSS)/Child Study meetings to share interventions, child progress and support families in understanding the process.
- Ongoing mental health support was provided to EHS and HS staff.
- Referrals were created to Early Steps and Child Find (EHS).

Parent Family and Community Engagement (PFCE)

- Head Start continued to partner with the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Office and Healthy Babies Healthy Mothers to provide support to families.
- Parent Educators (PEs) continued to take applications for the 2021-2022 school year.
- The Family Service Specialist and PEs continued to provide updated community resources to families and teachers.
- Parent Committee meetings were held virtually.
- The PEs and SSW presented the 2nd parent curriculum workshop virtually.
- The PEs & SSW met to prepare for the 3rd parent curriculum workshops that will be held virtually in cohorts (North, Central, & South).



Family Services

- PEs attended virtual meetings with teachers and families and assisted with finding needed services for families.
- PEs continued to contact their families to complete Family Assessments.
- PEs assisted parents with uploading the required documents into Child Plus to complete their applications.
- PEs responded to emails from families regarding pending concerns.
- PEs collaborated with the Family Service Specialist, Curriculum Supervisor, and Social Workers to ensure that all families were supported.
- The Family Service Specialist continued reaching out to outside agencies in an effort to provide additional social service support for Head Start families.
- PEs continued to contact their families to follow-up with their goals.
- PEs and the Family Service Specialist collaborated with HS Staff and schools to continue the recruitment process (flyer distribution via email, text, person to person) for the 2022-2023 application school year.

Education

- Teacher Specialists (TSs) supported teachers with ongoing coaching and documentation in Child Plus.
- TSs completed the professional development, “Coaching Conversations Session 2”.
- TSs provided ongoing teacher support with implementation of behavioral strategies and academic interventions.
- TSs provided continuous support to teachers with the alignment of teaching practice to the Curriculum Fidelity Checklist.
- TSs supported teachers during the mid-year review of their Action Plan Goal by analyzing professional learning goals and objectives for each teacher on their caseload.
- TSs attended the Head Start program applications training.
- The Curriculum Fidelity Tool was shared with school administrators to use as reference for each of the classrooms at their school.
- TSs reviewed the first CLASS observations and provided individualized support to teachers based on results.
- Head Start Curriculum Supervisor and TSs made site visits and shared feedback with teachers.
- Data chats were held with HS staff to follow up on developmental concerns.
- Head Start staff members, Kimberly Singer, Nicole Guffey, Adrienne Devaney and Liz Glaid received notification that their proposal to present at Florida Head Start Association (FHSA) was accepted.



- The FHSA presentation “Keeping Interest Areas Interesting” was created.
- The CLASS/Professional Development (PD) Team conducted Teacher Assistant (TA)/Relief Para training on “Interest Areas & Language and Conversation”. (One hundred ten Teacher Assistants participated in this session.)
- The second round of Classroom Assessment System (CLASS) Observations began within the HS Classrooms.
- The Teaching Strategies GOLD “Interrater Reliability” course began in January for HS/VPK Teachers.
- The CLASS/Professional Development (PD) team member, Nicole Guffey, completed the CLASS “Train the Trainer” course and is certified to train staff in CLASS.
- The CLASS/Professional Development (PD) Team worked on obtaining Micro-credentialing.
- The CLASS/Professional Development (PD) Team and the Curriculum Supervisor developed the Canvas course, “Transition to Kindergarten”.
- The CLASS/Professional Development (PD) Team supported Teacher Specialists in CLASS Intensive Coaching.

Resources and Information for Families

For Parents with Infants and Toddlers

Start Early

[Taking Care of Your Child's Dental Health](#)

For Parents with Preschoolers

NAEYC

[Helping Your Preschooler Gain Self-Control](#)