

Broward County

Public Schools

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Head Start/ Early Head Start February 2023 Monthly Report



January 2023



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2022	2120	1842	6	272	1848	67.85%
July 2022	2120	72	0	8	72	N/A
August 2022	2120	1834	105	181	1939	90.97%
September 2022	2120	1901	36	183	1937	86.15%
October 2022	2120	1922	35	163	1957	87.41%
November 2022	2120	1973	28	119	2001	87.29%
December 2022	2120	1973	45	102	2018	83.59%
January 2023	2120	1990	17	113	2007	87.13%
February 2023						
March 2023						
April 2023						
May 2023						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
October 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
November 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
December 2022	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
January 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
February 2023						
March 2023						
April 2023						
May 2023						

* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time; therefore, data regarding participation is not available.

January 2023



2023 Fiscal Year – January Early Head Start

	Allotment	Expenditures	Balance
Personnel	\$1,035,923	\$242,952	\$792,971
Fringe	\$249,316	\$123,253	\$126,063
Purchased Services	\$15,652	\$446	\$15,206
Supplies	\$51,777	\$2,577	\$49,200
Capital Outlay	\$0	\$0	\$0
Other	\$3,070	\$0	\$3,070
Indirect Cost	\$84,674	\$23,756	\$60,918
TTA	\$25,251	\$0	\$25,251
In-Kind			
Totals	\$1,465,663	\$392,984	\$1,072,679

2023 Fiscal Year – January Head Start

	Allotment	Expenditures	Balance
Personnel	\$13,753,011	\$3,468,999	\$10,284,012
Fringe	\$3,322,050	\$1,557,242	\$1,764,808
Purchased Services	\$369,590	\$26,534	\$343,056
Supplies	\$301,817	\$109,680	\$192,137
Capital Outlay	\$183,544	\$302	\$183,242
Other	\$11,650	\$1,000	\$10,650
Indirect Cost	\$1,106,260	\$307,623	\$798,637
TTA	\$165,497	\$18,498	\$146,999
In-Kind			
Totals	\$19,213,419	\$5,489,878	\$13,723,541

January 2023



Head Start/Early Head Start Staff

HEAD START

District Staff

Name	Position
Yamilet Alicea	Parent Educator

Teachers

Name	School
N/A	N/A

Teacher Assistants

Name	School
Nyssa Caceres	Gulfstream ELC
Kayla Henry	Lauderhill Paul Turner

Relief Staff

Name	School
Kenya Moultrie	Atlantic West
Yvonne Cooper	Larkdale
Desirae Fields	Oakland Park
Stephine Barrett-Brown	Oriole

EARLY HEAD START

Child Development Associates

Name	School
N/A	N/A

January 2023



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for January 2023 was 1990 (ERSEA 1305.7).
- During the month of January, application sites in the Central, North, and South areas remained open and General Clerk II Staff continued to take application appointments at select schools with low enrollment for the 2022-2023 school year.
- The HS program continued to accept and process applications for the 2022-2023 school year. Eligible families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school.
- Parent Educators and HS Staff continued to assist families with completing HS enrollment forms and school registration.
- HS Key Management collaborated and finalized the application schedule to include ten application sites and assigned personnel for the 2023-2024 school year's application period.
- Key Management updated all application forms and created training PowerPoints for the 2023-2024 school year.
- The ERSEA Specialist and the Early Head Start Specialist built the appointment schedule using the Acuity Appointment Scheduling Software.
- The ERSEA Specialist and the Early Head Start Specialist facilitated three intake application training sessions and one final processor training session for the 2023-2024 school year. The application training sessions provided staff with information about the steps and documents families would need to complete the application process.
- The monthly average attendance for January 2023 was 87.13% (ERSEA 1305.8).

Health and Nutrition

- The Health Team continued to review enrolled children's health records. Medical conditions were addressed via contacting parents. Care plans were initiated and/or completed.
(Note: HIPAA compliance is maintained during all contact with parents/guardians.)
- The Head Start Nurse reviewed health requirement reports and sent teachers reminders regarding pending/past due 45-day health screenings.
- Notifications were sent to parents of children requiring referrals for failed health screenings.
- Audiologists were notified of children who failed second hearing screenings for referrals.
- The Head Start Nurse provided Teachers and Information Management Technicians (IMTs) copies of final audiology reports and children's health records were updated within ChildPlus.
- Children with failed height and weight screenings were referred to contracted Nutritionist.

January 2023



- The Head Start Nurse coordinated with Social Workers, the Disabilities Team, Parent Educators, Parents and The Florida Department of Health to conduct the Health Advisory Committee Meeting.
- The Head Start Nurse continued to coordinate with Parents, Parent Educators, Teachers, and Teacher Specialists to address any questions or concerns.

Disabilities

- The Disabilities Team presented a behavioral pop-up professional learning session to Head Start Staff and Teachers.
- The Disabilities Team collaborated and compiled inclusive strategies and an interventions packet for the Administration Team to share with school leaders at the Florida Head Start Conference.
- The Disabilities Team wrote Individualized Education Plans for Head Start children that qualified for Exceptional Student Education (ESE) services.
- Behavior strategies/interventions were created for children with behavior referrals.
- A Behavior Specialist participated in the Cohort 8 parent meeting as a guest speaker discussing “Correcting Negative Behaviors” with families, community members and stakeholders.

Mental Health

- The Mental Health Team planned for and delivered session two of the parenting curriculum, “Positive Solutions for Families.”
- The Mental Health Team participated in the application training session.
- The Mental Health Team participated in the “Impact of Child Abuse and Neglect” HS training session.
- The Mental Health Attendance Staff Member reviewed and analyzed attendance reports. Contact was made with parents of children that fell in the area of severe concern with regards to attendance.
- The Mental Health Team continued follow-ups and supported teachers with mid-Devereux Early Childhood Assessment (DECA) rescreening and DECA screenings of newly enrolled children.
- The Early Head Start Mental Health Provider continued providing referrals to Early STEPS and uploaded Individual Family Service Plan (IFSP) assessment reports in ChildPlus.

Parent Family and Community Engagement (PFCE)

- Parent Educators (PEs) continued to take applications for the 2022-2023 school year for homeless and foster children.
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January 2023



- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- Head Start continued to partner with Healthy Mothers Healthy Babies to provide support to our families.
- Parent Educators (PEs) conducted their third Parent Committee Meetings and Parent Workshops.
- Parent Educators and Social Workers scheduled their third Parent Educational Workshops.
- The Family Service Supervisor and ERSEA Specialist had a final meeting with the PEs for the 2023-2024 application process.

Family Services

- PEs attended virtual meetings with their families to provide support as needed.
- PEs completed their Family Assessments and Family Partnership Agreements Meetings.
- PEs contacted their families to continue follow-up meetings.
- PEs assisted parents with uploading the required documents into ChildPlus to complete their applications and update medical information.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies to provide additional social service support to Head Start families.

Education

- The Teacher Specialists (TSs) participated in the application training sessions in preparation of assisting in the application process as Intake and/or Final Processors.
 - The second Classroom Assessment Scoring System (CLASS) observations for Head Start Teachers began on January 30th and will continue through April 30th.
 - Teacher Specialists conducted classroom walkthroughs with the Head Start Curriculum Supervisor to identify curriculum fidelity components and discuss next steps in providing instructional coaching support.
 - The Lead Teacher Specialist and the Head Start Curriculum Supervisor analyzed education compliance reports to ensure the program is in compliance. Communication was sent to teachers and school-based administrators regarding areas that must be assessed and documented.
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January 2023



Resource Links for Families

Parents with Infants and Toddlers

Centers for Disease Control and Prevention

Developmental Milestones and Positive Parenting for Infants and Toddlers -

<https://www.cdc.gov/ncbddd/childdevelopment/positiveparenting/toddlers.html>

Parents with Preschoolers

Centers for Disease Control and Prevention

Developmental Milestones and Positive Parenting -

[Preschoolershttps://www.cdc.gov/ncbddd/childdevelopment/positiveparenting/preschoolers.html](https://www.cdc.gov/ncbddd/childdevelopment/positiveparenting/preschoolers.html)