

**Broward County**

**Public Schools**

**Email:** [headstart@browardschools.com](mailto:headstart@browardschools.com)

**Website:** [browardschools.com/headstart-vpk](http://browardschools.com/headstart-vpk)

# Head Start/ Early Head Start November 2022 Monthly Report



# October 2022



<b>Enrollment</b>						
<b>Month</b>	<b>Funded Enrollment</b>	<b>Enrolled</b>	<b>Accepted</b>	<b>Vacancies</b>	<b>Total Enrollment</b>	<b>Attendance</b>
<b>June 2022</b>	2120	1842	6	272	1848	67.85%
<b>July 2022</b>	2120	72	0	8	72	N/A
<b>August 2022</b>	2120	1834	105	181	1939	90.97%
<b>September 2022</b>	2120	1901	36	183	1937	86.15%
<b>October 2022</b>	2120	1922	35	163	1957	87.41%
<b>November 2022</b>						
<b>December 2022</b>						
<b>January 2023</b>						
<b>February 2023</b>						
<b>March 2023</b>						
<b>April 2023</b>						
<b>May 2023</b>						

<b>Meals</b>						
<b>Month</b>	<b>EHS Breakfast</b>	<b>EHS Lunch</b>	<b>EHS Total</b>	<b>HS Breakfast</b>	<b>HS Lunch</b>	<b>HS Total</b>
<b>June 2022</b>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
<b>July 2022</b>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
<b>August 2022</b>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
<b>September 2022</b>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
<b>October 2022</b>	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
<b>November 2022</b>						
<b>December 2022</b>						
<b>January 2023</b>						
<b>February 2023</b>						
<b>March 2023</b>						
<b>April 2023</b>						
<b>May 2023</b>						

\* Food Service is continuing to operate under the Summer Feeding Program. No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

# October 2022



## 2022 Fiscal Year – October Early Head Start

	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$915,678	\$915,678	0
<b>Fringe</b>	\$457,506	\$457,506	0
<b>Purchased Services</b>	\$4,906	\$4,906	0
<b>Supplies</b>	\$20,133	\$20,133	0
<b>Capital Outlay</b>	\$255	\$255	0
<b>Other</b>	0	0	0
<b>Indirect Cost</b>	\$56,075	\$56,075	0
<b>TTA</b>	\$11,110	\$11,110	0
<b>In-Kind</b>			
<b>Totals</b>	\$1,465,663	\$1,465,663	0

## 2022 Fiscal Year – October Head Start

	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$11,966,139	\$11,954,306	\$11,833
<b>Fringe</b>	\$5,302,390	\$5,302,390	0
<b>Purchased Services</b>	\$271,361	\$271,361	0
<b>Supplies</b>	\$627,206	\$627,206	0
<b>Capital Outlay</b>	\$126,077	\$80,384	\$45,693
<b>Other</b>	\$17,456	\$17,456	0
<b>Indirect Cost</b>	\$733,239	\$733,239	0
<b>TTA</b>	\$169,551	\$136,401	\$33,150
<b>In-Kind</b>			
<b>Totals</b>	\$19,213,419	\$19,122,743	\$90,676

October 2022



## Head Start/Early Head Start Staff

### HEAD START

#### District Staff

Name	Position
Maxine Higgs	Clinical Nurse

#### Teachers

Name	School
Melissa Martinelli	Teacher

#### Teacher Assistants

Name	School
Marie Turnquest	Coral Springs
Kiyanna Harris	Sunland Park

#### Relief Staff

Name	School
Gidget Lofton	Drew Family Resource
Jamie Paul-Casimir	Fairway

### EARLY HEAD START

#### Child Development Associates

Name	School
N/A	N/A

# October 2022



## Content Area Specialist Reports

### Eligibility Recruitment Selection Enrollment Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for October 2022 was 1922 (ERSEA 1305.7).
- During the month of October, the application window reopened for the 2022-2023 school year targeting schools with low enrollment for the South and Central regions.
- The General Clerk II staff were assigned to application sites to conduct interviews for applications for select schools with low enrollment.
- The ERSEA Specialist trained application intake staff on the process for obtaining and collecting appropriate documentation for categorically eligible families. The training was based on updated Federal HS mandates regarding eligibility.
- The HS program continued to accept and process applications.
- Eligible children were accepted to fill vacant HS seats.
- Eligible families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school for the 2022-2023 school year.
- Parent Educators and HS staff assisted families with completing HS enrollment forms and school registration.
- The monthly average attendance for October 2022 was 87.41% (ERSEA 1305.8).

### Health and Nutrition

- The Health Team continued to review all enrolled children's health records and ensured that all medical conditions were addressed by contacting the parents. The plan of care was discussed and reviewed with the parents and all questions and concerns were addressed. Note: HIPAA compliance is maintained during all contacts with parent/guardian.
  - The Head Start Nurse reviewed health requirements reports daily, thereby ensuring Hearing/Vision/Height and Weight screenings were performed in a timely manner. Notifications were sent to parents for vision screenings that required referrals and assigned Regional Audiologists were referred for second failed hearing screens.
  - The Head Start Nurse continued to coordinate with nutritionist on creating individualized nutrition plans that promote healthy growth and wellness.
  - The Head Start Nurse continued to participate in Parent Cohort Committee meetings, thereby empowering parents in being a vital part of their child's health and wellbeing.
  - The Head Start Nurse coordinated with Parent Educators in addressing any questions or concerns parents may have.
-

# October 2022



## Disabilities

- The Disabilities Team created and distributed “Brain Break” materials for teachers to utilize in class.
- The Disabilities Team distributed sensory materials to children in classrooms.
- The Disabilities Team created sensory tubs for children in classrooms.
- The Disabilities Team conducted a Pop-Up Professional Development on data collection for teachers.
- The Disabilities Team assisted with classroom revamps.
- The Disabilities Team continued to participate in staffings for Head Start children.
- Funded seats with an Individual Education Plan (IEP)/Individual Family Service Plan (IFSP) were 8.5%.
- Enrolled children with an IEP/IFSP was 9%.

## Mental Health

- The Social Worker Team reviewed Devereux Early Childhood Assessment (DECA) results that required a second screening assessment and provided interventions to classroom teachers and families.
- The Social Worker Team provided Sophie and Shubert books on toilet training strategies for families in need of those specific resources.
- The Social Worker Team facilitated social skills presentations for their assigned cohorts.
- The Social Worker Team attended Multi-Tiered System of Supports (MTSS) meetings to support the families of children with areas of concern. They also assisted families in understanding the process and answered questions from the parent(s) or guardian(s).
- The Social Worker Team conducted home visits as needed.
- The Social Worker assigned to track and monitor attendance ran reports and met with families to increase attendance and identify the barriers affecting the attendance of children in the program.

## Parent Family and Community Engagement (PFCE)

- Parent Educators (PEs) continued to take applications for the 2022-2023 school year for homeless and foster children.
  - The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
  - The Family Service Specialist and Curriculum Specialist met with Parent Educators and Social Workers to continue to prepare for the 2022-2023 Parent Committees, Parent Curriculum and Parent Educational Workshops.
  - Head Start continued to partner with Healthy Babies Healthy Mothers to provide support to our families.
-

# October 2022



## Family Services

- PEs attended virtual meetings with their families to provide support as needed.
- PEs contacted their families to schedule Family Assessments and Family Partnership Agreements meetings.
- PEs and SWs conducted their second Parent Workshop and Parent Committee meeting with their families.
- PEs assisted parents with uploading the required documents into Child Plus to complete their applications and updated medical information.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies to provide additional social service support to Head Start families.

## Education

- Teacher Specialists (TS) continued to visit all the classrooms on their caseload to provide instructional coaching support.
  - Twenty-three classrooms were revamped and received new Pre-K furniture.
  - Teacher Specialists completed both Formal Classroom Assessment Scoring System (CLASS) observations and Mini-CLASS observations.
  - The Director, Curriculum Supervisor and assigned Teacher Specialists met with Principals of teachers receiving intensive coaching to review teacher data snapshots and identify next steps of support.
  - Classroom Walkthroughs were conducted by the Director, Curriculum Supervisor and assigned Teacher Specialist to ensure curriculum fidelity components are documented.
  - Sixty-four CLASS observations have been completed in Head Start.
  - TS attended, “Pre-K Coaching Strategies Session 1” of professional learning to enhance coaching skills, collaborate on caseloads, discuss successes and challenges of the support provided to our schools. TS also worked to develop a plan of action for the second quarter.
  - TS analyzed classroom snapshot data with teachers.
  - 45-Day Screening data was analyzed to ensure that all education compliance components have been met.
  - The CLASS Professional Development Team provided teachers that attended professional learning with free resources such as finger puppets aprons, fidgets, and books. The resources were modeled and linked to the course content expectations.
  - Parent Activity, “How to Help your Child Learn” was conducted by EHS Teacher Specialists for all classrooms.
-

# October 2022



- 45-day screenings were completed by EHS Child Development Associates (CDA's) and monitored by EHS Teacher Specialists.
- EHS Teacher Specialists monitored Teaching Strategies GOLD and All EHS classrooms finalized GOLD for the Fall Checkpoint.

## Resource Links for Families

### Parents with Infants and Toddlers

Very Well Family

[Toddler Parenting Tips](#)

### Parents with Preschoolers

PBS Kids for Parents

[Preschool Learning at Home](#)