

Broward County

Public Schools

Email: headstart@browardschools.com

Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start October 2020 Monthly Report



September 2020



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2020	2120	2109	0	0	2109*	87%
July 2020	Closed					
August 2020	2120	1959	49	0	2008*	77%
September 2020	2120	1980	29	0	2009*	77%
October 2020						
December 2020						
January 2021						
February 2021						
March 2021						
April 2021						
May 2021						

*COVID-19 National Emergency – Online eLearning

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2020	0	0	0	0	0	0
July 2020	0	0	0	0	0	0
August 2020	0	0	0	0	0	0
September 2020	0	0	0	0	0	0
October 2020						
December 2020						
January 2021						
February 2021						
March 2021						
April 2021						
May 2021						

September 2020



2020 Fiscal Year – September Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$845,106	\$825,528	\$19,578
Fringe	\$382,900	\$377,071	\$5,829
Purchased Services	\$12,023	\$3,417	\$8,606
Supplies	\$64,124	\$58,043	\$6,081
Capital Outlay	\$40,423	\$3,595	\$36,828
Other	\$0	\$0	\$0
Indirect Cost	\$58,420	\$55,711	\$2,709
TTA	\$25,720	\$9,132	\$16,588
In-Kind			
Totals	\$1,428,716	\$1,332,496	\$96,220

2020 Fiscal Year – September Head Start			
	Allotment	Expenditures	Balance
Personnel	\$11,502,482	\$10,050,181	\$1,452,301
Fringe	\$5,064,422	\$4,127,987	\$936,435
Purchased Services	\$437,350	\$254,285	\$183,065
Supplies	\$1,108,402	\$812,446	\$295,956
Capital Outlay	\$1,832,800	\$209,805	\$1,622,995
Other	10,000	\$8,640	\$1,360
Indirect Cost	\$742,029	\$641,572	\$100,457
TTA	\$168,567	\$52,744	\$115,823
In-Kind			
Totals	\$20,866,052	\$16,157,660	\$4,708,392

September 2020



New Head Start/Early Head Start Staff

HEAD START			
District Staff			
Name		Position	
Micheline Connell		Parent Educator	
Teachers			
Name		School	
N/A			
Teacher Assistants		Relief Staff	
Name	School	Name	School
Marcela Ecle	Atlantic West	Alexandrea Wheeler	Larkdale
Alba Sanchez	Atlantic West		
Lydi'Ann Mary	Gulfstream		
Samantha Bailey	Rock Island		
EARLY HEAD START			
Child Development Associates			
Name		School	
N/A			



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for September is 2009** (ERSEA 1305.7)
- Due to the Coronavirus outbreak (COVID-19), a national emergency, all Broward County Public Schools started the 2020-2021 school year online via eLearning.
- We continued to accept applications and conduct telephone interviews for the 2020-2021 school year. Application information and directions on how to submit an application interview request continued to be available on the Head Start /Early Intervention website @ <https://www.browardschools.com/Page/34807>.
- Parents completed school registration and Head Start forms online and uploaded required documents to the Head Start Parent Portal. IMTs and other staff assisted with contacting parents to meet the registration deadline. Due to COVID, parents were given an extension to submit medical documents.
- Attendance was captured by the teachers through phone calls, virtual visits and virtual learning sessions.
- The monthly attendance average for September 2020 was 77%. (ERSEA 1305.8)
- Parents were notified via email that all documents needed to be up to date in order to attend school face to face.

**COVID-19 National Emergency – Online eLearning

Health and Nutrition

- The Health Team continued to verify the medical records in the parent portal and notify parents of any missing medical requirements.
- The HS/EHS Nurse continued to work with parents via email or phone calls to assist in getting hearing and vision screening results from their child's physician.
- The HS/EHS Nurse contacted parents via email of children with nutritional concerns and referred the family to the HS/EHS Nutritionist for nutritional counseling.
- The HS/EHS participated in the Region IV Covid-19 training on 9/22/2020.
- The HS/EHS Nurse obtained quotes for additional personal protective equipment including disposable gowns, child size disposable mask, adult face shields, adult clear face masks and additional gloves.

Disabilities

- The Disabilities team created a PowerPoint for Teachers, Teacher Specialists, and ESE Specialist on how to input language interventions into ChildPlus.
- The Disabilities Team updated the screening spreadsheet for Speech and Language Pathologist (SLP) to complete screenings for new students and student with pending concerns.
- The Disabilities Team organized and participated in weekly PIP (Preschool Intervention Process) meetings to review pending concerns from previous school year as well as concerns noted on applications by parents.
- The Disabilities Team attended the monthly ESE Specialist meeting.
- The Disabilities Team reviewed all registered and waitlisted PreK students to cross reference whether or not they had an IEP.



- The Disabilities Team participated in monthly meeting with SLPs to provide updates.
- The Disabilities Team attended student staffings at school sites via Microsoft Teams.
- The Disabilities Team attended school-based child study meetings via Microsoft Teams.
- The Disabilities Team provided Pop Up PD for teachers reviewing the referral process.
- The Disabilities Team attended quarterly Early Steps Meeting and received updates for the program.
- The Disabilities Team met weekly to discuss program development.
- The Disabilities Team conducted classroom observations virtually and provided behavior strategies.
- The Disabilities Team conducted classroom observations virtually and provided inclusion strategies.
- The Disabilities Team attended staffings with FDLRS and assisted with finding best placement and program for new students.

Mental Health

- The Social Worker (SW) team participated in a variety of e-training to include: *Creating a Safe Haven for Young Children and Their Families in Crisis*, *Foundations to Helping Trauma Impacted Youth Not Just Survive but Thrive*, Behavioral Threat Assessment, Suicide Risk Assessment, and Devereux Early Childhood Assessment (DECA).
- The SW team virtually attended the Mental Health America Conference (MHA).
- The SW team continued the ongoing sharing of resources such as food banks, scholarships, job fairs, virtual check-ups, free COVID testing information and other services for families.
- The SW team collaborated with the HEART Program to support families struggling with homelessness.
- The SW team assisted families that needed access to Wi-Fi and Hotspots through Student Services.
- The SW team visits Head Start/Early Head Start virtual classrooms and continued to provide ongoing virtual collaboration with Inclusion Specialists and Teacher Specialists through PIP team meetings.
- The SW team provided ongoing support for staff and families regarding mental health concerns (and other social services).
- The SW Team Social Workers provided ongoing team support for newly hired SSWs.
- Social Workers provided ongoing email, text, phone, and virtual contact with teachers and parents as necessary.
- Social Workers attended Early Steps Meeting to review and revise Inter-Agency Agreement.

Parent Family and Community Engagement (PFCE)

- The Family Service Specialist and the Parent Educators (PEs) met to finalize the implementation of the 2020-2021 Parent Committee Workshops.
- The first Parent Committee meetings were held virtually on September 2, 2020 and Parent Committee and Policy Council officers were elected.
- Head Start partnered with the WIC office and Healthy Babies Healthy Mothers and will continue to provide support to our parents for the 2020-2021 school year.
- Parent Educators continued to take applications.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families and teachers.



Family Services

- The Family Service Specialist and the Parent Educators continued to meet and make adjustments regarding eLearning virtual expectations.
- PEs worked with the Family Service Specialist, teachers, and parents to plan their parent educational workshops and parent committee meetings (virtual) for 2020-2021 school year.
- PEs continued to attend virtual meetings with their teachers and families to support families that need services.
- PEs continued to assist parents with uploading the required documents into the parent portal to complete their applications.
- PEs continued to work with their teachers via Teams to create comradery and discuss the best ways to serve families virtually.
- PEs continued to respond to emails from their families regarding pending concerns.
- PEs continued to collaborate with the Family Service Specialist, Curriculum Supervisor, and Social Workers to ensure that everyone was supported.
- PEs continued to communicate via emails, phone conversations, and virtual contacts with teachers.
- The Family Service Specialist continued reaching out to outside agencies in an effort to provide additional social service support to our Head Start families.

Education

- The Professional Development (PD) Team worked on the HS/EI Canvas Course page to include enhanced curricula information, professional development titles and eLearning Resources.
- Teacher Specialists continue to connect weekly with all teachers via Teams meetings to review the eLearning expectations and to share best practices.
- Teachers attended “Trauma and Toxic Stress” and “Creating a Safe Haven” training with Dr. Harleen Hutchinson.
- The PD team hosted Pop Up PD twice a week, discussing ways to virtually implement small and whole group, assess students virtually, and the use of external tools such as Boom cards.
- The PD team created one new fully self-paced class entitled, *English Language Learners (ELL) in Preschool*. It is a six-week course designed to delve into best practice working with ELL students. It is slated to run in December.
- The PD team collaborated with Early Head Start to create a Broward Virtual University course entitled, *Preschool Language and Conversation*, and the goal is for enrollment to begin in February.
- The PD team created three Professional Learning Communities in LAB, and groups are set to begin in October.
- The PD team also created the follow-up Canvas courses for Dr. Harleen Hutchinson courses and provides feedback on required assignments.
- The PD team met with multiple teachers over the course of the month to help them create Canvas courses and they also created a Unit of Study Canvas course relating to the Creative Curriculum Clothing unit that focuses on using Intentional Teaching Cards, Mighty Minutes and story books aligned with the curriculum in a virtual manner.
- Teachers have continued holding virtual classes with their students daily.



- The PD Team met with Teacher Specialists and Teachers in small groups to support the use of Canvas and Teams and on the spot troubleshooting.
- Early Head Start families continued to participate in e-learning and Socialization. Parents have been implementing activities shared during e-learning with their children at home.
- CDA's are looking forward to welcoming children back to the classroom and supporting their growth and development.

Resources and Information for Families

For Parent with Infants and Toddlers

NAEYC – Growing Independence: Tips for Parents of Toddlers and Twos

<https://www.healthychildren.org/English/ages-stages/baby/Pages/Parenting-Your-Infant.aspx>

For Parents with Preschoolers

Reading Rockets - Tips for Parents of Preschoolers

<https://www.parents.com/parenting/better-parenting/advice/20-tips-for-parents-from-preschool-teachers/>