

Broward County

Public Schools

Email: headstart@browardschools.com

Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start September 2021 Monthly Report



August 2021



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2021	2120	1906	0	214	1906	76.72%
July 2021	2120	185	0	1935	185	N/A
August 2021	2120	1475	195	450	1670	86.69%
September 2021						
October 2021						
December 2021						
January 2022						
February 2022						
March 2022						
April 2022						
May 2022						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2021	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2021						
October 2021						
December 2021						
January 2022						
February 2022						
March 2022						
April 2022						
May 2022						

* Food Service is continuing to operate under the Summer Feeding Program. No student ID/meal numbers are being collected at this time therefore data regarding participation is not available.

August 2021



2021 Fiscal Year – August Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$918,903	\$797,968	\$120,935
Fringe	\$384,264	\$370,456	\$13,808
Purchased Services	\$10,247	\$1,584	\$8,663
Supplies	\$22,022	\$7,501	\$14,521
Capital Outlay	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect Cost	\$55,414	\$46,828	\$8,586
TTA	\$25,835	\$4,075	\$21,760
In-Kind			
Totals	\$1,416,685	\$1,228,413	\$188,272

2021 Fiscal Year – August Head Start			
	Allotment	Expenditures	Balance
Personnel	\$12,829,563	\$10,069,596	\$2,759,967
Fringe	\$4,276,483	\$4,154,878	\$121,605
Purchased Services	\$540,501	\$210,092	\$330,409
Supplies	\$509,908	\$252,337	\$257,571
Capital Outlay	\$342,500	\$21,429	\$321,071
Other	\$14,000	\$13,578	\$422
Indirect Cost	\$705,061	\$569,014	\$136,047
TTA	\$169,324	\$38,243	\$131,081
In-Kind			
Totals	\$19,387,340	\$15,329,166	\$4,058,174



New Head Start/Early Head Start Staff

HEAD START District Staff

Name	Position
N/A	N/A

Teachers

Name	School
Felicha Fenelus	North Side
Marcia Gibbons	Pompano Beach

Teacher Assistants

Name	School
Anne Rinella	Bethune
Vernelle Smith	Broadview
Marie Turnquest	Coral Springs
Heena Malik	Peters
Jessica Perez	Plantation

Relief Staff

Name	School
Jessica Johnson	Broadview
Melissa Martinelli	Coral Springs
Hernine Emmanuel	Cypress
Francelia Galeas	Driftwood
Marian Morales	Fairway
Taisha Butler	Rock Island
Linda Stephens	Tedder

EARLY HEAD START Child Development Associates

Name	School
N/A	N/A



Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for August 2021 was 1670. (*ERSEA 1305.7*)
- All Broward County Public Schools started the 2021-2022 school year with in-person learning. (Broward County Public Schools did not offer a virtual option for the 2021-2022 school year.)
- Parents completed Head Start enrollment forms online and uploaded required documents to Child Plus using their individual upload link.
- Parents completed school registration at their assigned school. Information Management Tech's (IMTs) and other staff assisted with contacting parents to meet the registration deadline. (Due to COVID, parents were given an extension to submit medical documents and dental exams.)
- Attendance for all Early Head Start and Head Start children was captured by the Head Start staff on the first day of school using a "First Day Counts" spreadsheet.
- Parent Educators and Teachers collaborated to record attendance for the remainder of August 2021.
- Parents were notified by the Parent Educators and Head Start staff of any missing documents needed to attend school face-to-face for the 21-22 school year.
- The monthly attendance average for August 2021 was 86.69%. (*ERSEA 1305.8*)

Health and Nutrition

- The Head Start Nurse met with school staff for individualized training on health procedures.
- The Health Team created care plans for children with medical needs and allergies.
- Health supplies were sent to the school staff which included first aid kits and travel bags for safety.
- Vision, Hearing, and Speech and Language screenings were conducted.
- Height and weight measurements were completed for Head Start children and nutrition plans were developed.

Disabilities

- The new Speech Language Pathologist (SLP) was trained on using the 45-day screening tools.
- Onboarding was provided to the newly hired Behavior Specialist.
- Staffings were held for students who were evaluated over the summer.
- Classroom visits and Child Study meetings were held for children that presented immediate concerns.
- Meetings were held with teachers to review children with Individual Education Plans (IEPs).
- The Disabilities Team met with Pre-K ESLS to discuss the implementation of the Child Outcome Summary (COS).
- Behavioral strategies were provided to teachers to support children with behavior referrals.



Mental Health

- Parent Orientation Meetings were held and the Mental Health Team attended to assist parents as needed.
- “Infectious Disease Prevention and PPE” training, “Survive & Thrive: A Personal Wellness and Self-Care Event” training, and “Devereux Early Childhood Assessment (DECA)” training were offered as professional development to staff.
- First-day of school visits were completed and staff assisted with documenting student attendance.
- DECA materials and resource were distributed to classroom teachers.
- Referrals were submitted to Early STEPS and assessment reports were uploaded to ChildPlus.

Parent Family and Community Engagement (PFCE)

- Head Start continued to partner with the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) office and Healthy Babies Healthy Mothers to provide support to our families.
- Parent Educators (PEs) continued to take applications for the 2021-2022 school year.
- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families and teachers.

Family Services

- PEs attended virtual meetings with teachers and families as well as assist with finding needed services for families.
- PEs assisted parents with uploading the required documents into the parent portal to complete their applications.
- PEs responded to emails from their families regarding pending concerns.
- PEs collaborated with the Family Service Specialist, Curriculum Supervisor, and Social Workers to ensure that everyone was supported.
- The Family Service Specialist continued reaching out to outside agencies in an effort to provide additional social service support to our Head Start families.



Education

- Head Start teachers attended the District Day meeting in which Federal expectations and Department updates, review of curricula, the first “20-Day Plan”, instructional strategies and Department Canvas page updates were shared.
- Teacher Specialists reviewed daily schedules and active supervision plans to ensure all required components were evident in both documents.
- Professional development Pop-Up sessions schedule was developed for teachers.
- The professional development team offered a professional development Pop-Up session entitled “20-Day Plan” to all teachers.
- The team met to review Classroom Assessment Scoring System (CLASS) expectations and prepared for CLASS calibration.
- The CLASS/ PD team updated the District CLASS Canvas section with new content and additional resources.
- All instructional staff participated in campus first day visits and the documenting of attendance.

Resources and Information for Families

For Parents with Infants and Toddlers

National Association for the Education of Young Children
["I Helped Mama Too!" Cooking with A Tiny Helper](#)

For Parents with Preschoolers

Reading Rockets
[Supporting Very Young Writers](#)