

Broward County

Public Schools

Email: headstart@browardschools.com

Website: browardschools.com/headstart-vpk

Head Start/ Early Head Start September 2023 Monthly Report



August 2023



Enrollment						
Month	Funded Enrollment	Enrolled	Accepted	Vacancies	Total Enrollment	Attendance
June 2023	2120	1976	0	144	1976	70.19
July 2023	80	75	0	5	75	N/A
August 2023	2120	1895	122	225	1895	92.59%
September 2023						
October 2023						
November 2023						
December 2023						
January 2024						
February 2024						
March 2024						
April 2024						
May 2024						

Meals						
Month	EHS Breakfast	EHS Lunch	EHS Total	HS Breakfast	HS Lunch	HS Total
June 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
July 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
August 2023	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*
September 2023						
October 2023						
November 2023						
December 2023						
January 2024						
February 2024						
March 2024						
April 2024						
May 2024						

* Food Service is operating under the Community Eligibility Provision (CEP). No student ID/meal numbers are being collected at this time; therefore, data regarding participation is not available.

August 2023



2023 Fiscal Year – August Early Head Start			
	Allotment	Expenditures	Balance
Personnel	\$880,923	\$719,386	\$161,537
Fringe	\$404,316	\$361,227	\$43,089
Purchased Services	\$15,652	\$3,346	\$12,306
Supplies	\$51,777	\$16,193	\$35,584
Capital Outlay	0	0	0
Other	\$3,070	0	\$3,070
Indirect Cost	\$84,674	\$60,863	\$23,811
TTA	\$25,251	\$2,612	\$22,639
In-Kind			
Totals	\$1,465,663	\$1,163,627	\$302,036

2023 Fiscal Year – August Head Start			
	Allotment	Expenditures	Balance
Personnel	\$12,303,011	\$10,066,404	\$2,236,607
Fringe	\$4,622,050	\$4,550,665	\$71,385
Purchased Services	\$492,090	\$441,486	\$50,604
Supplies	\$401,817	\$367,605	\$34,212
Capital Outlay	\$104,044	\$28,764	\$75,280
Other	\$18,650	\$17,471	\$1,179
Indirect Cost	\$1,106,260	\$852,384	\$253,876
TTA	\$165,497	\$135,431	\$30,066
In-Kind			
Total	\$19,213,419	\$16,460,209	\$2,753,210



New Head Start/Early Head Start Staff

***See attached Staff Reports**

Content Area Specialist Reports

Eligibility Recruitment Selection Enrollment and Attendance (ERSEA)

- The cumulative enrollment for Head Start (HS) and Early Head Start (EHS) for August 2023 was one thousand eight hundred ninety-five (1895).
- During the month of August, we continued to contact families with incomplete applications so they could be processed for the 2023-2024 school year.
- Parents were notified via email about their application status. Accepted families were sent an email with the registration steps and required documents needed for enrollment prior to their child attending school for the 2023-2024 school year.
- Families requesting an interview were prompted to complete a “Forms” survey so they can be contacted once the application window re-opens in September.
- Parents completed school registration and Head Start enrollment forms online and uploaded required documents to Child Plus using their individual upload link.
- Information Management Technicians (IMTs) and other staff assisted with contacting parents to register children.
- The monthly attendance average for August 2023 was 92.59%.

Health and Nutrition

- The Health Team sent health supplies to teachers that included toothbrushes, toothpaste, soap, wipes, gloves, and outlet covers.
- The Health Team met with school staff for individualized training on health procedures.
- School nurses created care plans for children with medical needs and allergies.
- The Health Team prepared school health, dental, and immunization records.
- The Health Team reviewed medical records including health enrollment forms, dental, physicals, immunizations, hemoglobin, and lead.
- Reminders were sent to parents for health records that would be expiring in the month of September.
- Reminders were sent to parents for dental follow-ups needed to complete treatment.
- Height and weight measurements were completed for Head Start children and nutrition plans were developed.



Disabilities

- The Inclusion Specialists reviewed the Individual Education Plans (IEPs) of incoming children and ensured plans were added to ChildPlus for the upcoming school year.
- The Inclusion Specialists reviewed IEPs of children accepted into Head Start/Early Head Start to determine the individual needs of each child.
- The Disabilities Team visited classrooms to observe children with concerns from last year.
- The Disabilities Team reviewed IEPs and discussed with teachers the accommodations and services identified on the IEP.
- The Inclusion Team followed up on the signed consents of children waiting for an evaluation and meetings that needed to be scheduled at specific school sites.
- The Behavior Specialists contacted parents of children who were accepted and offered support for families based on their child's needs.
- The grantee began the school year with eighty-nine (89) children that have an IEP or Individualized Family Support Plan (IFSP).
- The Disability Team visited schools to support teachers and provide interventions based on individual child needs.

Mental Health

- The Mental Health Team met with the Curriculum Supervisor to kick off the school year and review caseloads.
- Classroom teachers were visited by the Mental Health Team and provided with resources as needed. These resources included Sofie and Shubert books.
- The Mental Health Team shared current and updated community resources with families and staff.
- The Mental Health Team completed Behavior Specialist referrals, as necessary, based on classroom observations and collaborations with the Teacher Specialist.
- The EHS Social Worker is new to the program and was able to visit all EHS classrooms in the month of August.
- The EHS Social Worker worked to assist with the transition process for children with an IFSP.
- The EHS Social Worker attended a training titled "Supporting Families with Infants and Toddlers."

Parent Family and Community Engagement (PFCE)

- The Family Service Specialist and Parent Educators continued to provide updated community resources to the families.
- The Family Service Specialist met with the Social Workers and Parent Educators regarding scheduling the Parent Curriculum for the 2023-2024 school year.
- The Family Service Specialist met with the Parent Educators regarding opening the application period for the 2023-2024 school year.



Family Services

- Parent Educators attended virtual meetings to support families.
- Parent Educators assisted parents with uploading the required documents into ChildPlus to complete their applications.
- Parent Educators responded to emails from families regarding pending concerns.
- Parent Educators collaborated with the Family Service Specialist to ensure families were supported.
- The Family Service Specialist reached out to outside agencies in an effort to provide additional social service support to our Head Start families.

Education

- The Curriculum Supervisor and the Class Assessment Scoring System (CLASS)/Professional Development (PD) Team met with consultants from Devereux Early Childhood Assessment (DECA), Conscious Discipline and Ounce of Prevention to discuss expectations of professional development sessions for the school year.
- The CLASS/PD Teacher Specialists provided 1:1 meetings with new teachers as an additional layer of support for CLASS.
- The Head Start/Early Intervention Canvas page was updated for the 2023-2024 school year.
- The CLASS/PD Teacher Specialists held the 1st Pop Up session to address beginning of the year questions and answers from Head Start teachers.
- The Teacher Specialists assisted teachers in setting up classrooms and planning for the start of the school year.
- Tiered teacher support began the first week of school to ensure education compliance components were being met.
- The Teacher Specialists met with the Curriculum Supervisor to review BrIDGES, the non-classroom evaluation tool, and Head Start updates for the school year.
- The CLASS/PD Team met with the Curriculum Supervisor to review the CLASS schedule for the new school year.
- Early Head Start staff worked with Child Development Associates (CDAs) to prepare and begin the 2023-2024 school year.
- Early Head Start staff visited classrooms to ensure accommodations for children with IFSPs are in place and children's individual needs are being met.
- Early Head Start staff worked directly with classroom staff to ensure a smooth start to the school year.

August 2023



Resource Links for Families

Parents with Infants and Toddlers

The Public Broadcasting Service (PBS) Kids

Self Awareness - Helping Your Two-Year-Old Understand and Manage Emotions

<https://www.pbs.org/parents/learn-grow/age-2/emotions-self-awareness/self-awareness>

Parents with Preschoolers

The Public Broadcasting Service (PBS) Kids

Self-Awareness - Helping Your Four-Year-Old Understand and Manage Emotions

<https://www.pbs.org/parents/learn-grow/age-4/emotions-self-awareness/self-awareness>