

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

Academics

Head Start/Early Intervention Department

**HEAD START/EARLY HEAD START POLICY COUNCIL  
MONTHLY REPORT: SEPTEMBER 2019**

<b>ENROLLMENT</b>						
<b>Month</b>	<b>Funded Enrollment</b>	<b>Enrolled</b>	<b>Accepted</b>	<b>Vacancies</b>	<b>Total Enrollment</b>	<b>Attendance</b>
<b>June 2019</b>	2120	2100	8	12	2108*	
<b>July 2019</b>	Closed					
<b>August 2019</b>	2120	2089	31	0	2120	
<b>September 2019</b>	2120	2107	13	0	2120	
<b>October 2019</b>	2120					
<b>November 2019</b>	2120					
<b>December 2019</b>	2120					
<b>January 2020</b>	2120					
<b>February 2020</b>	2120					
<b>March 2020</b>	2120					
<b>April 2020</b>	2120					
<b>May 2020</b>	2120					

<b>TOTAL MEALS SERVED</b>						
<b>Month</b>	<b>Breakfast EHS</b>	<b>Lunches EHS</b>	<b>Total EHS</b>	<b>Breakfast HS</b>	<b>Lunches HS</b>	<b>Total HS</b>
<b>June 2019</b>	80	74	154	1,838	2,128	4,193
<b>July 2019</b>	0	0	0	0	0	0
<b>August 2019</b>	681	661	1,342	21,192	22,524	43,716
<b>September 2019</b>	980	976	1,956	30,303	32,542	62,845
<b>October 2019</b>						
<b>November 2019</b>						
<b>December 2019</b>						
<b>January 2020</b>						
<b>February 2020</b>						
<b>March 2020</b>						
<b>April 2020</b>						
<b>May 2020</b>						

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<b>FISCAL YEAR 2019 –SEPTEMBER EARLY HEAD START</b>			
	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$268,386	\$139,057	\$129,329
<b>Fringe</b>	\$99,141	\$53,997	\$45,144
<b>Purchased Services</b>	\$7,432	\$3,903	\$3,529
<b>Supplies</b>	\$23,546	\$7,147	\$16,399
<b>Capital Outlay</b>	\$40,988	\$0	\$40,988
<b>Other</b>	\$0	\$0	\$0
<b>Indirect Cost</b>	\$16,572	\$6,656	\$9,916
<b>TTA</b>	\$8,573	\$6,723	\$1,850
<b>In-Kind</b>			
<b>Totals</b>	\$464,637	\$217,483	\$247,154
<b>FISCAL YEAR 2019 SEPTEMBER HEAD START</b>			
	<b>Allotment</b>	<b>Expenditures</b>	<b>Balance</b>
<b>Personnel</b>	\$4,713,055	\$1,927,097	\$2,785,958
<b>Fringe</b>	\$1,585,039	\$634,458	\$950,581
<b>Purchased Services</b>	\$247,967	\$165,886	\$82,081
<b>Supplies</b>	\$216,122	\$113,842	\$102,280
<b>Capital Outlay</b>	\$517,352	\$1,682	\$515,670
<b>Other</b>	\$11,630	\$11,630	\$0
<b>Indirect Cost</b>	\$279,708	\$93,443	\$186,265
<b>TTA</b>	\$56,189	\$7,987	\$48,202
<b>In-Kind</b>			
<b>Totals</b>	\$7,627,063	\$2,956,025	\$4,671,037

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**NEW HEAD START/EARLY HEAD START STAFF**

<b>HEAD START</b>			
<b>Teachers</b>			
<b>Name</b>	<b>School</b>		
Samantha Julien	Martin Luther King		
<b>Teacher Assistants</b>		<b>Relief Staff</b>	
<b>Name</b>	<b>School</b>	<b>Name</b>	<b>School</b>
Bilma Encarnacion	Lake Forest	Stephanie Simpson	Markham
Marcia Tennyson	Larkdale	Beverly Gibbs	Morrow
Shambrie Brown	Miramar	Fay Stiff	North Lauderdale
Kimberly Williams-Bell	Riverland	Edward Achutegui	Rock Island
		Jennifer Johnson	Sunland Park
		Natasha Warren	Thurgood Marshall
<b>EARLY HEAD START</b>			
<b>Child Development Associates</b>			
Arndrea Thompkins		Bethune	
Patsy Richards		Peters	
<b>DISTRICT STAFF</b>			
<b>Name</b>	<b>Position</b>		
Jose Alvarez	Compliance Specialist		
Georgia Bryant	Compliance Specialist		
Briana Jackson	Secretary		

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**CONTENT AREA SPECIALIST REPORTS**

**ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE (ERSEA)**

- The cumulative enrollment for September 2019 is 2120.
- During the month of September, we continued processing applications for the 2019-2020 school year. New applications are currently being accepted for any children who are homeless or in foster care or schools with a low wait list. Recruitment efforts for Early Head Start to Head Start are ongoing.
- Transfers are being processed for the many families who moved since applying for the program. Requests were also accepted for families who had a change in circumstance, i.e., with a change in custody, becoming homeless or in Foster care. Transfers are granted based on need and availability. Vacancies are filled by children currently on the wait list. Transitions from Early Head Start to Head Start are ongoing.
- The importance of regular attendance is stressed through the collaborative efforts of Parent Educators, Social Workers, Teacher Specialists and Teachers. Meetings are scheduled as needed with parents as part of an intervention to improve attendance. The monthly attendance average for September was 92.12%.

**HEALTH AND NUTRITION**

- The HS/EHS Nurse continues to review students' medical records and develop a plan of care if needed for chronic health conditions.
- Health staff are in the process of entering the medical data in Child Plus.
- Sensory Screening was completed on September 25, 2019. The HS/EHS Nurse is in the process of notifying parents if their child was flagged in any health screenings.
- The swimming lesson schedule has been finalized with lessons beginning October 14, 2019.
- The HS/EHS Nurse attended the Drowning Prevention Task Force Meeting on 9/18/19.
- The HS/EHS Nurse continues to train school staff on Epi pens, seizure precautions and nebulizers.

**EDUCATION**

- Professional development sessions were offered for both new and veteran teachers in Creative Curriculum and Teaching Strategies GOLD.
- The team met with new principals to Head Start school sites to discuss the federal guidelines and expectations of our program.
- Teacher Specialists conducted ongoing daily school visits to meet with each teacher on caseload.
- Teacher Specialists supported teachers with the completion of the 45-day screenings, interpreting the results to help guide instruction and determine next steps for each student.
- Instructional Coaching model began this month to provide support to all teachers in the areas of planning, differentiation, and student learning.
- Teacher Specialists participated in Preschool Intervention Plan (PIP) meetings at KCW to provide input from teacher on interventions that are being implemented to identify next steps in the process.
- Teacher Specialists participated in CPST meetings at schools.
- Canvas training (Part 2) was scheduled for Teacher Specialists and Social Workers. This is a two-day workshop that instructional staff will participate in September.
- Teacher Specialists met with ESE Specialist(s) and Inclusion Specialist(s) regarding the established Head Start Disabilities process.
- Each classroom teacher was provided with \$1000 to order from our approved vendor list materials for their classrooms. They will be provided with \$100 to order consumables after November 1<sup>st</sup>.
- 21 Head Start Classrooms will be revamped for the 19-20 school to include the following school sites: Castle Hill, Coral Springs, Drew Family Resource, Markham, Walker, and Westwood Heights. Orders for new furniture from Lakeshore have been initiated to include new rugs for each interest area, furniture pieces that are required by Curriculum Fidelity and cots instead of mats.

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**DISABILITIES**

- Preschool Intervention Plan (PIP) meetings were scheduled every Monday to discuss students that are demonstrating difficulties in the areas of speech, language, cognition and/ or social emotional.
- The team met with ESE specialists and Principals at several schools to discuss the Preschool Intervention Plan (PIP) process.
- Adrienne Devaney and Helene Weingarten presented at the Division of Early Childhood conference in Dallas, Texas, “Building Inclusive Relationships in a Preschool Classroom”.
- The team is in the process of reviewing all of the speech/language failed screenings to identify students in need of an evaluation.
- The team is ensuring that Individualized Education Plans are in Child Plus for teachers to access and review.

**MENTAL HEALTH**

- The new Head Start/Early Head Start School Social Workers continue to receive ongoing support from their colleagues.
- Social Workers (SWs) consulted and collaborated with the Curriculum Supervisor and Early Head Start Specialist for TIER Mentoring support process for the new staff to the department.
- The team continued with ongoing visits to their assigned school sites.
- Parent Workshops were conducted at school sites.
- SWs completed supervision for BSW student. Ongoing support for MSW curriculum needs.
- SWs consulted with teachers regarding students with identified behavioral concerns or other needs.
- SWs participated in Preschool Intervention Plan (PIP) meetings to provide input and support for the students, teachers, and families.
- SWs participated in Collaborative Problem-Solving Team (CPST) meetings at schools.
- SWs conducted home visits/phone contacts/in-person meetings/conferences with parents.
- SWs participated in the Canvas training, Part 2.
- SWs provided ongoing collaboration with Inclusion Specialists and ESE Specialist(s) re: established Head Start Disabilities process.
- SWs accessed ESOL translation services to assist with the supports of an interpreter on specific cases.
- SWs pulled all e-DECA reports for all Head Start classrooms to identify areas of need to provide support to teachers and parents.
- Patricia Rabinovich consulted with Broward Crime Commission and facilitated conversation to suggest that Dre Johnson, our new Social Worker, participate at this event as a panelist member for the 5th Annual Juvenile Crime Commission conference in Delray Beach on Friday, November 22nd.
- The SWs completed all required documentation in Child Plus – Mental Health Time Log.

**PARENT, FAMILY, AND COMMUNITY ENGAGEMENT**

- The Fatherhood committee met on September 13, 2019 and our first meeting will be held on October 22, 2019, 8:30a.m. at Park Lakes Elementary.
- Parent Educators continue to work with their Parent Committee Cohorts to complete their 1<sup>st</sup> Parent Committee meeting.
- We are partnered with the WIC office and they will continue to support our parents for the 2019-2020 school year.
- Parent Educators will continue to take applications for our low enrollment schools.

**FAMILY SERVICES**

- Parent Educators have started their home visits with their parents to complete their family goals for the 2019-2020 school year.
- Parent Educators worked with their parents and teachers and have planned their parent education workshops for the 2019-2020 school year.
- Parent Educators are out in their schools working with their teachers and the community to provide

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support to their families that are in need of services.

- The Family Service Specialist have started making visits to the schools to consult with parent educators and school-based administrative staff regarding student behavior and social service needs.
- The Family Service Specialist is out in the community meeting with outside agencies in an effort to provide additional social service support to our Head Start families.
- Family Service Specialist and Parent Educators will meet to discuss a parent curriculum that will be provided to our parents.

**EARLY HEAD START**

- EHS Specialist met with all parties at Drew Family Resource to begin planning our Family Learning Center.
- EHS Specialist participated in other meetings with school-based administrators.
- EHS Supervisor completed site walk-throughs.
- EHS Social Worker participated in Creative Curriculum and Gold trainings.
- EHS Teacher Specialists continued coaching CDAs.
- EHS Social Worker has begun planning Parent Workshops with each site based on parental interest.

**PRESCHOOL PARENT RESOURCES AND ARTICLES**

Tip for Helping Handle Their Emotions

<https://www.psychologytoday.com/us/blog/compassion-matters/201201/tips-helping-kids-handle-their-emotions>

How Important Is Play in Preschool

<https://www.greatschools.org/gk/articles/play-in-preschool/>

**INFANT/TODDLER PARENT RESOURCES AND ARTICLES**

Early Development

<https://www.zerotothree.org/early-development>

Caring for and About Infants and Toddlers

<https://www.naeyc.org/resources/blog/caring-and-about-infants-and-toddlers>