

# TECHNOLOGY ADVISORY COMMITTEE

## MEETING MINUTES

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**Date:** September 17, 2018

**Location:** BECON – MGM Room

**Time:** 2:30 p.m. - 4:00p.m.

**Address:** 6600 S.W. Nova Drive, Fort Lauderdale, FL 33317

**Dial-In Information:**

- Phone - (754) 321-0870 meeting number 75100 (To mute, press \*6)
- SIP Dial in - for users outside the BCPS network: 75100@browardschools.com and for users inside the BCPS network: 75100.

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**In attendance:** Russell Kaufman, Olayemi Awofadeju, Jeff Stanley, Vincent Vinueza, Phillip Dalachinsky, Denise Vajanc, Maximo Rosario, Julio Gonzalez, Teresa Macri, Jeanine Gendron, Dale Bondanza, Beth Ann Carr, Susan Leon, Daryl Diamond (Videoconference), Mildred Grimaldo (phone), Naveed Syad, Vincent Newman, Stephanie Marsh, Rafael Duarte, Chuck Griffin, Earnest Tolliver, Stephanie Bustillo (phone), Carol Saponaro, Major Pannu

**Agenda Items:**

**1. Call to Order** – Russell Kaufman, TAC Chair

- Welcome to 2018-2019 TAC Committee
- Committee Member Information Sheet and Conflict of Interest form
- Approval of the minutes from the May 2018 meeting – All

**2. Announcements & Comments**

Previewed the new TAC Web site at <http://browardschools.com/tac> where we will post all information regarding meeting dates and times and be a place for us to post all documents. Members of the committee will be listed, as well as our policy and by-laws. We see this as a communication site, collaboration site, and an interfacing site.

**Question:** With new phone technology being installed at the schools are there innovative things that can be done with the new systems. Such as a code that can be keyed in that would alert the office that there is a situation that is going on? A non-verbal type of thing that they felt the technology would be able to do, but that something needed to be programmed first.

Not a technology issue as much as it is how we want something like this to work. It is the operation and having a good understanding of how you want it to work so that you are not creating problems.

**3. Business before the Committee**

- 2018-19 District Technology Roadmap** – Tony Hunter, CIO
  - Handout: Technology Roadmap

Mr. Hunter was unable to make it to today's meeting and Dale reviewed the Technology website that was previously presented to TAC last year. This was also presented to the Board at a workshop. The roadmap represents items that are in the cue for I & T. All items are on time for completion. Completed the SAP upgrade and is now hosted in the cloud. This is one version behind the most

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current version of SAP. As we move into 18 -19 working on many of the items (SSO and Identity Management) listed in the first column. Many items that are due in October/November have actually come in ahead of time (eStore).

**Question:** All of these items will be coming to TAC? That is always the intent, specifically those that are from I & T.

**Question:** The strategic plan goals are going to be the new goals or the old goals? We are working currently on the creation of the new goals and these will be aligned to those once finalized.

b. **Managed Print Services** – Maximo Rosario, Director, Classroom Technology & Desktop Services

Phase 1 should be finished by now. I & T put a pause on it to ensure that every site that had issues were corrected. Until Lexmark meets those needs we are not going to move into next Phase II. The site director or the principal will determine if their needs have been met. Main issue is that the devices that Lexmark is putting in do not the same functionalities as the devices that were being removed. The District is challenging Lexmark to deliver the same to the sites that they had previously.

**Question:** Are there codes on the devices where individuals have to recode upon usage? Yes. We are working on a global management print release system with one managed print system that will manage all devices at the site.

c. **Single Sign-On** –Teresa Macri, Director, IT Security

SSO is up for a refresh and we have put out a new RFP for a new vendor. We are looking for some additional functionality.

**Question:** When did we start working on the RFI/RFP process? Completed the RFI process and we decided to go into an RFP process over the summer with a cross functional evaluation committee. Hopefully we will have a solution very soon. We are in negotiation with the vendor who was awarded and are still under the cone of silence. Two vendors, one for Identity Management and the other for Single Sign On.

**Question:** Will there be any pain for the end user as we move to the new SSO provider? No. for the end-user it will be an easier usage than they have today.

d. **Security Updates** – Teresa Macri, Director, IT Security

Working on a new security program that will bring new security guidelines. We don't have a final draft yet, but we will post the drafts as they exist today on the new TAC website.

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- e. **Video Surveillance Project:** Phase 2 – Dale Bondanza, Director, Technology Policy and Planning  
Phase I got all of the video equipment on the same platform and fixed broken cameras. Phase I there were approximately 10,000 cameras across the district. Available to authorized user from any device on campus (laptop, etc.) as well as central monitoring.

Phase II is about to kick off and to give us new cameras at blind spots. Adding a camera at single point of entry and other areas that are large gathering areas (cafeterias). Depending on the size of the campus there are additional cameras that were placed based on the recommendations from the school's security team. Phase II will add an additional 2500 cameras which do not include cameras on school buses.

**Question:** Regarding additional cameras – some parents have gotten together to raise additional dollars to buy cameras for some school areas? There is a school-based project improvement committee created and a form needs to be completed and sent to the Marlene Ghaby/HEERY project manager. Required to use our vendors and equipment.

**Question:** What areas can there be no cameras placed? No cameras inside of classrooms and restrooms.

**Question:** Is there an average cost per camera? There is a range and that information will be given at a later date.

- f. **Professional Development Management System Replacement:** Status – Susan Leon, Director, PDSS

This project will replace My Learning Plan. Currently there are numerous committees meeting to get the system ready to go live. There was a contest to name the new system (Learning Across Broward – LAB). Busy configuring for a go live of January. Committees comprised of various stakeholder groups. Training will take place in October, with schools sending groups of five people. They will be trained to assist end users at their school site. November will be training for District staff and all remaining employees. Includes Charter schools too. All end users should print out his or her in-service record so that it can be used to cross check new system.

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Information has been sent out through various communication channels with cutoff dates. PD that is not closing out until the spring will be migrated from the old system into the new.

**Benefits** – a lot more user friendly and more configurability. It will offer a mobile capability through a mobile app. Personalize your PD with your own personal page and will be able to make recommendations for upcoming training. All professional learning regarding this new system is in Canvas and LAB will be available through SSO.

- g. **Student Information System:** Update – Jeff Stanley, Director, School Applications

TERMS has been used for 25 years and is highly customized. Last year we documented our current environment and identified what I & T has done to customize so that we will know what we are looking for. Spent time talking to other school districts that are transitioning to new systems.

Now we are at the point where we are developing an RFI and hope to have it out next quarter to get responses from the vendor community. Based upon those responses we will determine how to proceed. There will probably be a budget ask from the Board and will be a multi-year project.

Maybe by the next meeting we will have a draft of the RFI for TAC to review. We will be bringing to TAC some funding scenarios to review.

- h. **Maximo:** COMPASS work order system replacement: Ed Hineline, Director, Business Applications – tabled till next month
- i. **Computer Refresh:** Maximo Rosario, Director, CTDS

We have been speaking about a district-wide refresh to replace computers that are coming out of warranty (about 50% – 60 %). Funding will be the issue. Conversation around using instructional dollars to help offset the cost, as the cost for textbooks are nearly as much as the cost for laptops was discussed. Instructional materials allocations can be one of the many places the District will look to help fund the refresh efforts.

- j. **Wide Area Network Plan** – Vincent Vinueza, Director, Technical Support Services

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Today BCPS uses different types of broadband: the Wide Area Network (WAN) and the Internet itself which is a different service and is paid through e-rate. We are now releasing two RFPs; one has internet and fiber and the other RFP is for the continuation of the current services that expires prior to finding a new solution. Looking to have information back by November.

k. **Lighthouse Schools** – Daryl Diamond, Director, Innovative Learning

11 schools have applied to participate in this program to personalize learning at seven elementary schools, three middle schools, and one high school. Working with Education Elements, a personalized learning consulting firm, we will create individual pathways based on initial school assessments of readiness and work with schools over an 18-month period. We anticipate that a few of these schools will emerge as demonstration sites to help work with future schools.

l. **Turn it in Plagiarism Tool** – Daryl Diamond, Director, Innovative Learning

All students and teachers, grades 6 -12 and Broward Virtual University participants and online instructors have access to the plagiarism tool through Canvas. It is very easy for teachers to set up and for students and teachers to use.

m. **Adjourn** - All

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### Future Meeting Dates for 2018-2019

- October 8, 2018
- November 5, 2018
- December 10, 2018
- January 14, 2019
- February 11, 2019
- March 11, 2019
- April 8, 2019
- May 6, 2019
- June 10, 2019

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*Meetings are scheduled to start at 2:30pm in the MGM room at BECON.*

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