

Cities, Parks, Libraries & Government Agencies

Type of Request: Requests from Cities, Municipalities, Parks and Recreation Programs and Government Agencies

Description: Public Service Announcements & flyers for:

- FREE programs and events where all students can participate without ANY condition of purchase.
- Advertisements for FEE-BASED city, municipality, Parks and Recreation and government agency programs and events. (Police, Fire Department, Public Libraries, etc.) Fee-based requests include but are not limited to the following: sports league registrations, summer/spring/winter camps, clubs or any other fee-based event.

These requests cannot be private businesses or individuals leasing & running their programs on city, Parks and Recreation or government agency property. *For example, a program offered by an individual or business that leases a city/municipal park with an 80/20 split agreement would not be considered a city/park program.*

Reviewed by SSC? Yes

How do I submit a request?

Step 1: Read all steps, instructions, and information provided below.

Step 2: Download from the **forms section**:

- [Screening Application](#)
- [Guidelines/Requisition Form for your type of request \(i.e. flyer, free curriculum, etc.\)](#)

Step 3: Complete the Screening Application.

- Email - Screening@browardschools.com
- FAX - 754-321-2711
- Mail - Superintendent's Screening Committee
600 Southeast Third Avenue, 2nd Floor
Ft. Lauderdale, FL 33301

Please be Advised: City, municipality and government agencies must include their official seal or logo on literature submitted for approval.