

Emergency Code Training

EMERGENCY CODE TRAINING FOR SUBSTITUTE EMPLOYEES









OVERVIEW

Broward County Public Schools (BCPS) has seven (7) emergency codes to respond to threats, issues and concerns for BCPS students, staff and property.

It is critical to fully understand these emergency codes and their responses, especially for substitute employees who may work at different locations.

Evacuation Map/s posted in every classroom.

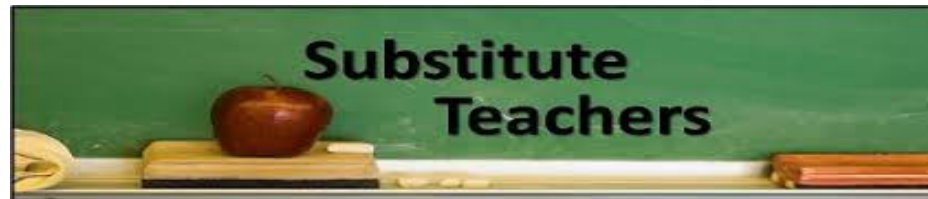
Emergency Codes

	Code Red - Threat/Incident to the facility - Lockdown
	Code Yellow - Threat/Activate SAFE Team - Lockdown
	Code Blue - Medical Emergency Activate SAFE Team
	Code Black - Bomb Threat
	Code Orange - Evacuate
	Code Green - All Clear
	Code Brown - Threat/Incident w/in the facility - Shelter-in-Place



CAMPUS INFORMATION

- Each school will provide information and guidance to substitute employees regarding their specific site rules, operations and plans.
- The administration should be contacted for any and all questions or clarifications.
- Teachers and staff can also provide information.



Code Red

- Code Red is the most serious emergency code involving a complete lockdown.
- Code Red is declared for an immediate threat on the campus or facility property.
- The threat may include an active shooter/killer, police pursuing a suspect across campus, a reported firearm on campus, an unauthorized person refusing to follow security procedures or other direct threats while on campus.

SBBC DISTRICT EMERGENCY CODES

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	YELLOW: LIMITED MOVEMENT Threat/Incident to the facility, when the best course of action is to keep everyone in place but requires the School SAFE Team or others depending on the nature of the situation to react. The following are sample incidents that could occur but no limited to: Neighborhood Incident/Police Directed.
	BROWN: Shelter-in-place/Evacuate/Lockdown Threat/Incident to the facility, when the best course of action is to implement a shelter-in-place, lockdown, or evacuation. Procedure depends on nature of school emergency- i.e. chemical, toxin release, explosion
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Code Red

Anyone can call a Code Red



Code Red

- During a Code Red, all students, staff, visitors and other personnel must locate a place to safely shelter – no movement on campus and teaching stops.
- Even though all classroom doors are locked at all times, it is critical to ensure that all doors and other access points are secured from entry.
- If a secure area cannot be immediately located, personnel should move to locate an area to shelter-in-place or flee the area from an immediate threat.



Code Red

- During a Code Red declaration when the door is open during the movement of students and staff, it is up to the discretion of the staff member when to close the locked door - which should be as soon as possible.
- The closing of the door is a balance of permitting access to shelter and denying access to the area by the threat(s).
- Once the door is closed, it should not be opened until a Code Green is declared by the administration or law enforcement direction.



Code Red

- During a Code Red, the door window should be covered, room lights turned off and items placed in front of the locked door to deny access or observation into the room - if possible due to the location of the threat(s).
- Staff and students must move away from the door(s) and window(s) to a shelter area within the room, to include bathrooms and closets.
- The staff and students not in an inner room should get to the lowest point as possible to shelter away from the threat(s).



Code Red

- If the fire alarm is activated during a Code Red, you do not evacuate unless there is clear direction from administration or a serious and direct fire threat to your location.



- At the conclusion of a Code Red, a Code Yellow will be declared so the SAFE Team can deploy to assess the situation, check the campus and support you.




Code Red

- BCPS has an active shooter video for all personnel to view to expand their awareness and preparedness:

1. Click Link Below

<http://brainshark.com/browardschools/shooter>

2

Broward County  Public Schools

Guestbook

The author of this presentation would like some information about you.

Click Submit when you have entered the requested information.

First Name*

Last Name*

Email*

Department*

Personnel or Employee N*

Location number*

School Name

Remember Me

Name and Email
Department - SUB
Personnel number - Employee number/Smart Find user id
Location number -9652



Code Yellow

- Code Yellow is declared for a threat near or affecting the campus or facility property.
- The threat may include a danger, criminal act, police chase or other law enforcement action in the proximity of the campus.
- During a Code Yellow, students and staff are placed in lockdown with SAFE Team members moving around campus to assess the situation and address any immediate needs for each room – you should advise them of any concerns or issues.

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Code Yellow

- During a Code Yellow, teaching continues without any movement from the locked room.
- Red or green placards are used to provide information to the SAFE Team at the door.
 - A green placard indicates that all persons are accounted for and no assistance is needed in the room at that time.
 - A red placard means that a person is not accounted for or an extra person is in the room.
- Electronic communications can also be used to share information via email or other format.



Code Black

- Code Black is declared for a bomb threat.
- Administration will provide guidance regarding any evacuation of the campus.
- SAFE Team members will assist you.
- Do not touch lights or electrical equipment.
- Radios and cellular telephones should not be used until away from the campus at the evacuation location.

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Code Blue

- Code Blue is declared for a medical emergency on campus.
- Administration must be contacted for any medical concerns or emergency.
- 911 should be contacted for any immediate medical emergency, to include during Code Red and other emergency codes.
- The SAFE Team will assist you.

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Code Brown

- Code Brown is declared to implement a shelter-in-place, lockdown or evacuation for a threat not included in another code.
- Code Brown may be utilized for an explosion, chemical release/spill or other threat on or near the campus.
- During a Code Brown, additional instructions will be provided to students and staff for the proper response.

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Code Orange

- Code Orange is an evacuation code and may be associated with other codes.
- Code Orange is declared when a situation warrants a response beyond the previous emergency codes.
- During a Code Orange, additional instructions will be provided to students and staff to address the threat(s) or concern(s) and to include the specific evacuation routes and directions.

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Code Green

- Code Green is an all clear to return to normal operations.
- Code Green will be declared with a password or direct contact from administration with a key to your room or area.
- Please contact administration or another staff member if you have any questions or concerns.

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Are You Ready?

