

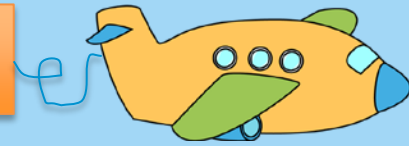


TALENT ACQUISITION AND OPERATIONS, INSTRUCTIONAL

COMPLETING CERTIFICATE REQUIREMENTS: State Temporary Certificates

What you need to know to get a
Professional Certificate!

browardschools.com/teacher



Florida State Statute

Florida state statute and administration code require that all instructional staff employed at a Florida public school hold a valid educator certificate.

Temporary certificates are non-renewable and are valid until the expiration date on the certificate.

Review the certificate itself for your expiration date.

A Statement of Status of Eligibility is NOT a certificate.

Certificates are always issued with a start date of July 1st – regardless of when you began employment.

On April 30th of the year your certificate expires, you must have completed all requirements to upgrade to a professional, renewable certificate.



Statement of Status of Eligibility

Your Statement of Status of Eligibility lists **ALL** requirements you must complete to upgrade to a professional certificate.

You can obtain a copy of your Statement by viewing “Documents” from the quick start menu in your record at the FLDOE.

Is the Statement the same as a certificate? **NO!**

Is the Statement important? **YES!**

Do I have to complete **ALL** requirements listed on my Statement? **YES!**

Can I just get an extension if I don't complete all requirements? **NO!**

You must satisfy all requirements listed on your Statement by no later than April 30th of the year your certificate expires.



This is a Statement



Official Statement of Status of Eligibility

IMA TEACHER
1234 PALM TREE LN
FORT LAUDERDALE, FL 33306

Florida DOE Number: 123456
Applicant ID Number: ###-##-1234
Processing Date: 11/06/2021
Expiration Date: 11/06/2024

DO NOT DESTROY. PLEASE RETAIN UNTIL ALL REQUIREMENTS ARE COMPLETE

This Official Statement of Status of Eligibility outlines requirements for issuance of a Florida Educator's Certificate. Florida school district personnel will advise you of any additional requirements for employment in the school district and including compliance with applicable federal laws and regulations.

For Florida educator certification purposes, college degrees and credits must be earned at institutions that are either accredited by an agency recognized by the U.S. Department of Education or approved by the Florida Department of Education. College level credits recommended by the American Council on Education (ACE) are also acceptable.

YOU ARE ELIGIBLE FOR A FLORIDA EDUCATOR'S CERTIFICATE AS SHOWN BELOW.

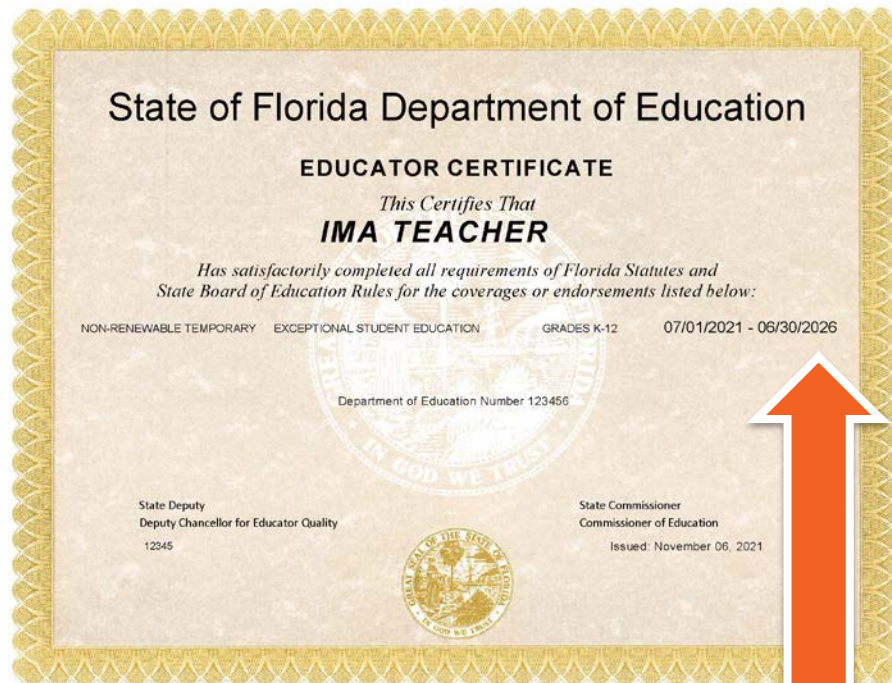
Temporary Certificate: We are issuing your three-year non-renewable Temporary Certificate covering Exceptional Student Education (Grades K-12).

Professional Certificate: For issuance of a Professional Educator's Certificate valid for five years covering Exceptional Student Education (Grades K-12), official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- a passing score on the English language Skills subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Essay subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.

325 W. Gaines Street | Room 201 | Tallahassee, FL 32399-0400 | www.fldoe.org
Find Certification information online at <http://www.fldoe.org/teaching/certification>
Contact our office at (US domestic calls) 800-445-6739 or (outside the US) 850-245-5049

This is a Certificate



This is your expiration date



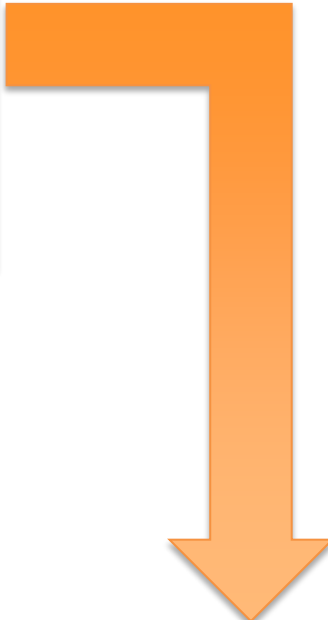
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- a passing score on the English language Skills subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Essay subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Math subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Reading subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.

- a passing score on the Professional Education Test earned no more than ten (10) years prior to the date of application.

Subject area mastery content requirements for Exceptional Student Education (Grades K-12) as documented by the following:

- a passing score on the Florida state approved examination earned no more than ten (10) years prior to the date of application



If you see this listed on your Statement – you **must** satisfy the General Knowledge Exam requirement



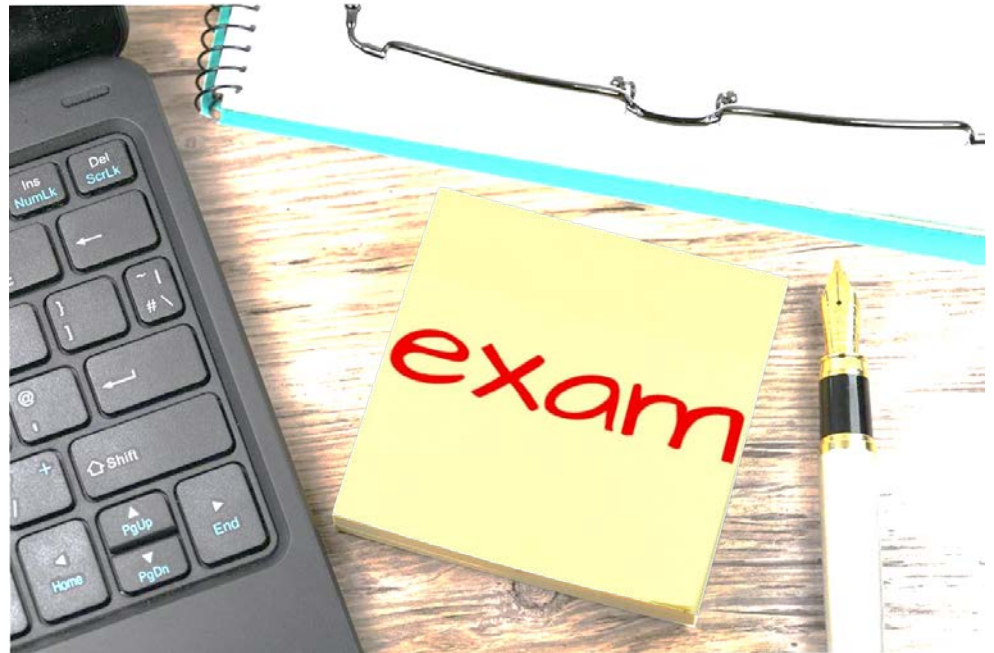
EXAMS: General Knowledge

The General Knowledge Exam is one of three possible exam requirements you may need to satisfy.

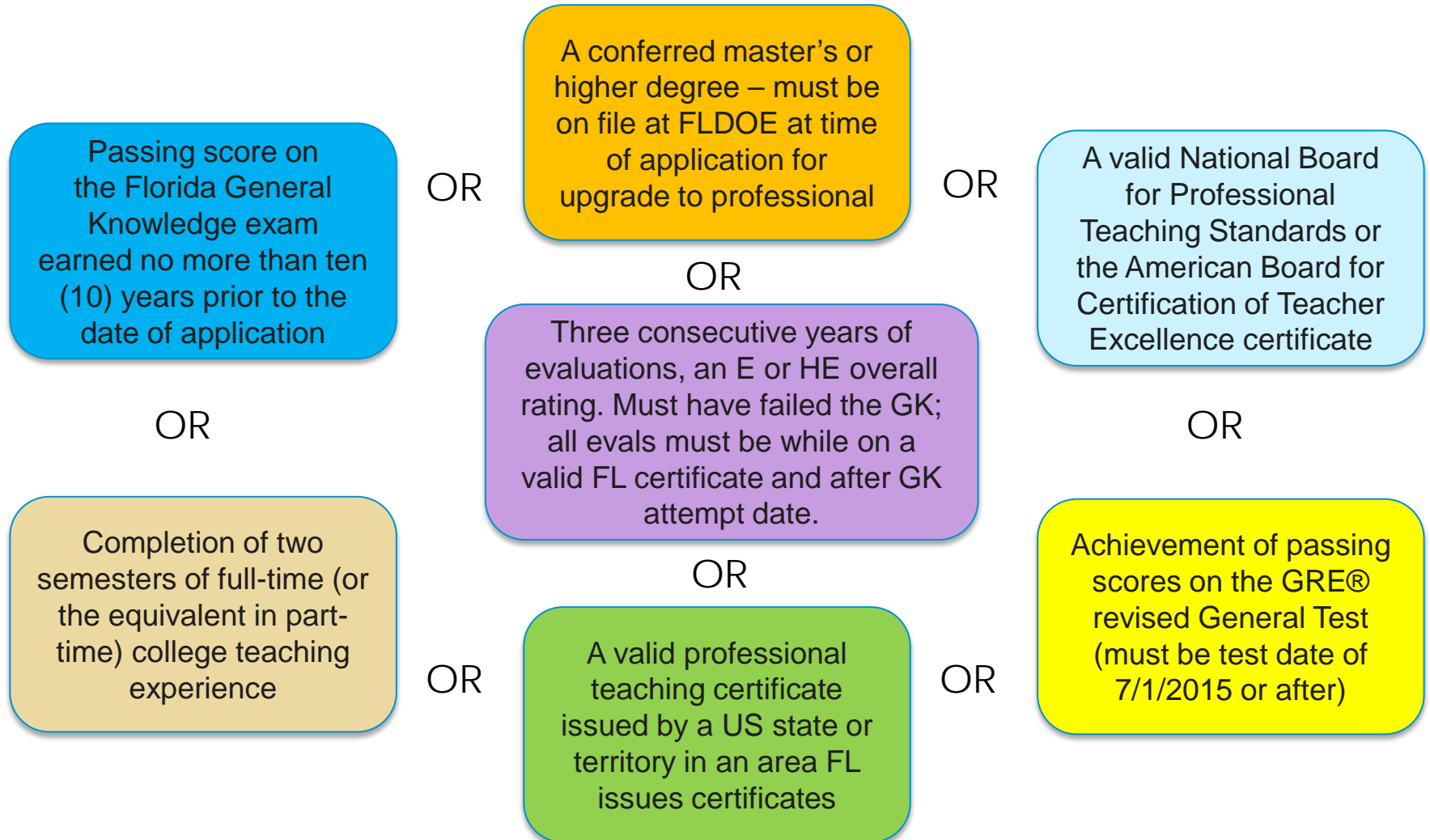
It is a test of your knowledge in four separate areas: **math**, **reading**, **language arts**, and it includes an **essay** portion.

Do I have options for satisfying this requirement?

YES!



EXAMS: General Knowledge - Options

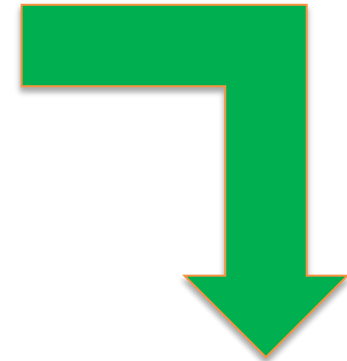


Professional Certificate: For issuance of a Professional Educator's Certificate valid for five years covering Exceptional Student Education (Grades K-12), official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- a passing score on the English language Skills subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Essay subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Math subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Reading subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Professional Education Test earned no more than ten (10) years prior to the date of application.

Subject area mastery content requirements for Exceptional Student Education (Grades K-12) as documented by the following:

- a passing score on the Florida state approved examination earned no more than ten (10) years prior to the date of application



If you see this listed on your Statement – you **must** satisfy the Professional Education Exam requirement



EXAMS: Professional Education

The Professional Education Exam is another of three possible exam requirements you may need to satisfy.

It is a test of your knowledge in professional pedagogy in the education profession.



Do I have options for satisfying this requirement?

YES!



EXAMS: Professional Education - Options

Passing score on the Florida Professional Education exam earned no more than ten (10) years prior to the date of application

OR

A valid professional teaching certificate issued by a US state or territory

OR

A valid National Board for Professional Teaching Standards or the American Board for Certification of Teacher Excellence certificate

Three years of evaluations, an E or HE overall rating. Must have completed all course requirements; all evals must be while on a valid FL certificate

OR

Completion of a professional preparation (ACE) program and achievement of an annual evaluation rating of Highly Effective

OR



Professional Certificate: For issuance of a Professional Educator's Certificate valid for five years covering Exceptional Student Education (Grades K-12), official documentation of the following requirements must be submitted to the Bureau of Educator Certification:

- a passing score on the English language Skills subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Essay subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Math subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Reading subtest of the Florida General Knowledge Test earned no more than ten (10) years prior to the date of application.
- a passing score on the Professional Education Test earned no more than ten (10) years prior to the date of application.

Subject area mastery content requirements for Exceptional Student Education (Grades K-12) as documented by the following:

- a passing score on the Florida state approved examination earned no more than ten (10) years prior to the date of application



If you see this listed on your Statement – you **must** satisfy the Subject Area Exam requirement



EXAMS: Subject Area

The Subject Area Exam is yet another of three possible exam requirements you may need to satisfy.

It is a test of your knowledge in the specific subject(s) you are pursuing your professional certificate in.

Required regardless of whether you hold a degree in the subject(s).

Do I have options for
satisfying this requirement?

YES!



EXAMS: Subject Area - Options

Passing score on the Florida subject area exam earned no more than 10 years prior to the date of application

OR

A valid professional teaching certificate issued by a US state or territory

OR

A valid National Board for Professional Teaching Standards or American Board certificate

OR

A conferred master's or higher degree; major must match a subject on your certificate; must be on file at FLDOE at time of upgrade



Exam Prep: Online

- Offered by the Coaching and Induction Department
- Partnership with **240tutoring.com** - test prep online at the discounted rate of **\$20/month**
- Cancel at any time!
- Diagnostic assessments, tutorials, videos, quizzes, & practice exams
- Includes all subtests of the General Knowledge, Professional Ed, and many Subject Area exams

<http://tiny.cc/240TutoringDiscount>



Exam Prep: Books

- Offered by the Coaching & Induction Department
- Check out General Knowledge, Professional Ed, Subject Area exam prep books for a 30-day period (one book may be checked out per 30-days)
- Contact tashara.jean-baptiste@browardschools.com to request a book
 - you will receive an email within 48 hours to schedule a date and time to check out the book along with other related instructions
 - No walk-ins please – must pick up books at the scheduled date/time
- After studying, take a post-test, achieve a score of at least 70%, and receive a voucher for the exam (e.g. to cover the exam cost)
 - Exam voucher will be issued after post-test completion certificate is emailed

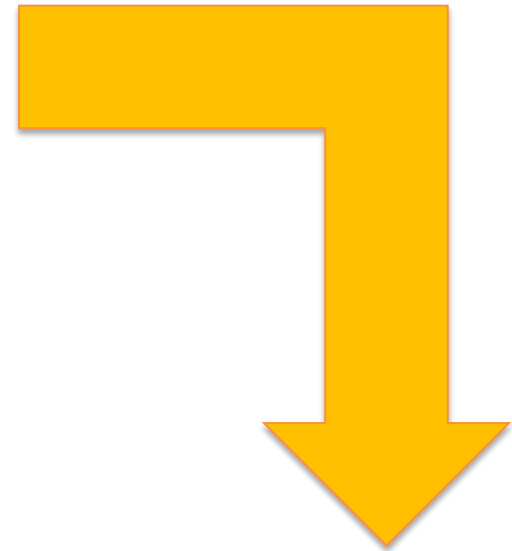
**Exam
Vouchers!**



- completion of a Florida approved Professional Education Competence Program administered and documented by your employer.

Completion of the following Professional Preparation Coursework Requirements:

- a minimum of 15.00 semester hours in education courses with credit in each of the professional education areas listed below. Please note that it may require more than the minimum semester hours to satisfy all requirements.
 - classroom management with a focus on creating safe learning environments for students in which effective teaching and learning can take place by promoting a physically, emotionally, socially, and academically secure climate for students
 - child and adolescent development including theories and principles of learning
 - educational assessment practices that include analysis and application of data from statewide standardized assessments and other multiple sources to improve instruction and learning
 - effective instructional techniques, strategies, and materials to meet the needs of diverse learners, including students with disabilities
 - instructional strategies for teaching students of limited English proficiency including instruction in the English language and development of the student's mastery of the four language skills of listening, speaking, reading, and writing (Teaching experience cannot be used to satisfy this requirement.)
 - applications of research-based instructional practices in reading
- Note: A passing grade of C or better must be earned for each course, and every course, except child and adolescent development, must be completed at an institution that awards bachelor's or higher degrees.
- practical experience in teaching by completing one year of full-time experience teaching in an elementary or secondary school



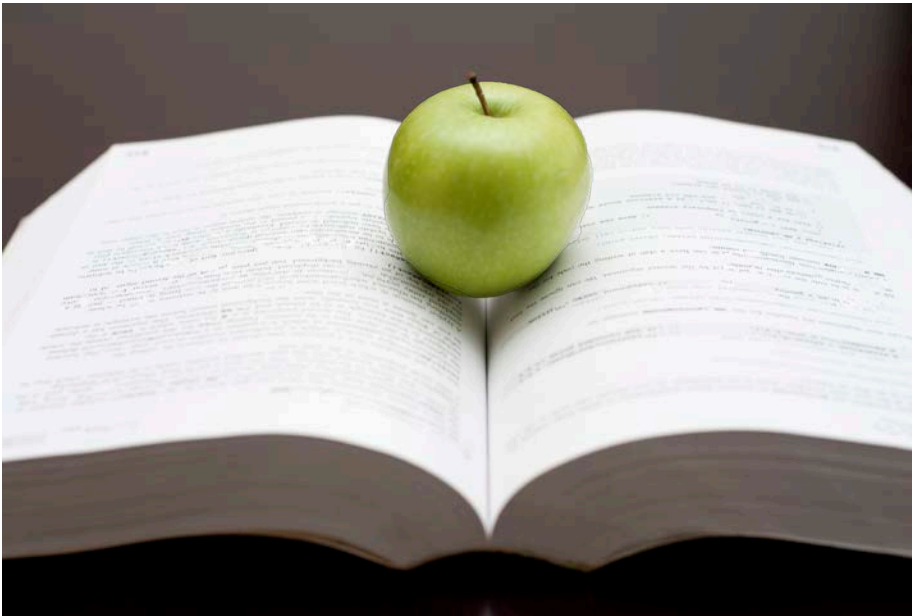
If you see this listed on your Statement – you **must** satisfy the Professional Preparation Courses requirement



PROF PREP: Education Courses

Other than exams, the state requires that you complete training in the field of education through the completion of coursework. This is referred to as “professional preparation”.

The coursework is specific to the field of education and **the content each course must satisfy is listed on your Statement.**



Do I have options for satisfying this requirement?

YES!



PROF PREP: A Closer Look

A minimum of 15.00 semester hours in education courses with credit in each of the professional education areas listed below. Please note that it may require more than the minimum semester hours to satisfy all requirements.

- **classroom management** with a focus on creating safe learning environments for students in which effective teaching and learning can take place by promoting a physically, emotionally, socially, and academically secure climate for students
- **child and adolescent development** including theories and principles of learning
- **educational assessment practices** that include analysis and application of data from statewide standardized assessments and other multiple sources to improve instruction and learning
- **effective instructional techniques**, strategies, and materials to meet the needs of diverse learners, including students with disabilities
- **instructional strategies for teaching students of limited English proficiency** including instruction in the English language and development of the student's mastery of the four language skills of listening, speaking, reading, and writing
(IMPORTANT: Teaching experience cannot be used to satisfy this requirement.)
- **applications of research-based instructional practices in reading**
(IMPORTANT: May only use experience in teaching Reading or Elementary Education to satisfy this requirement).

practical experience in teaching by completing one year of full-time experience

(IMPORTANT: Maximum of one year of teaching experience can be applied toward one requirement and toward three semester hours of minimum semester hours required.)



PROF PREP: Options

Completion of a state-approved or out-of-state university teacher preparation program

A valid professional teaching certificate issued by a US state or territory

A valid National Board for Professional Teaching Standards or American Board for Certification of Teacher Excellence certificate

Completion of two semesters of full-time (or the equivalent in part-time) college teaching experience

Completion of the courses outside of a state-approved alternative certification program

Completion of the district's state-approved Alternative Certification for Educators (ACE) program

Master's or higher in a STEM field AND certification in a grades 6-12 STEM area AND a highly effective rating

NOTE: You **CANNOT** use district in-service courses to satisfy **ANY** of the prof prep course requirements

Note that district In-service courses in ESOL can be used to satisfy ESOL training requirements; however, they **CANNOT** be used to satisfy any of the prof prep course requirements, including the “**instructional strategies for teaching students of limited English proficiency**” requirement



Alternative Certification for Educators (ACE)

Offered Through	Coaching and Induction
Description	<i>A Professional Development Certification Program</i> that is approved by the Florida Department of Education. <u>All professional preparation course requirements listed on the Statement of Status of Eligibility are satisfied through ACE</u> through successful completion of tasks and assignments (not college courses).
Requirements	<ul style="list-style-type: none">▪ Must be a full-time classroom teacher▪ Must have satisfied the General Knowledge Exam requirement• Must have a valid Florida temporary certificate• Is not assigned to teach out-of-field
Best For	<ul style="list-style-type: none">• Those with 15 semester hours or 5-6 course requirements listed on their Statement of Status of Eligibility.• In the first or second year of their temporary certificate
Cost	None
Contacts	alternativecertification@browardschools.com



Broward Educator Certification (BEC)

Offered Through	Coaching and Induction
Description	A course-by-course one-year pathway where teachers complete the classes needed to satisfy professional preparation course requirements as listed on their Statement of Status of Eligibility. The BEC pathway is available via Broward College and Florida Atlantic University college courses and is aligned to the Florida Educator Accomplished Practices.
Requirements	<ul style="list-style-type: none">▪ Must be a full-time classroom teacher• Must have a valid Florida temporary certificate
Best For	<ul style="list-style-type: none">• Those with 12 semester hours or 1-4 course requirements listed on their Statement of Status of Eligibility.• In the first, second, or third year (depending on number of courses to complete) of their temporary certificate
Cost	Application fee and course materials only.
Contacts	alternativecertification@browardschools.com



St. Thomas University Courses


Offered Through	Coaching and Induction
Description	Three-week, online college courses via St. Thomas University. These courses assist in satisfying professional preparation course requirements as listed on your Statement of Status of Eligibility.
Requirements	<ul style="list-style-type: none">▪ TSL schools only• Must have a valid Florida temporary certificate• Note: courses are limited seating; first-come, first-served
Best For	<ul style="list-style-type: none">• Those with 15 semester hours or less and/or 6 courses or less required as listed on their Statement of Status of Eligibility.• In the first, second, or third year of their temporary certificate
Cost	None
Contacts	<p>teacherlicensure@browardschools.com</p> <p>All eligible educators will receive an email when courses become available. Registration details are provided in that email.</p>



- completion of a Florida approved Professional Education Competence Program administered and documented by your employer.

Completion of the following Professional Preparation Coursework Requirements:

- a minimum of 15.00 semester hours in education courses with credit in each of the professional education areas listed below. Please note that it may require more than the minimum semester hours to satisfy all requirements.
- classroom management with a focus on creating safe learning environments for students in which effective teaching and learning can take place by promoting a physically, emotionally, socially, and academically secure climate for students
- child and adolescent development including theories and principles of learning
- educational assessment practices that include analysis and application of data from statewide standardized assessments and other multiple sources to improve instruction and learning
- effective instructional techniques, strategies, and materials to meet the needs of diverse learners, including students with disabilities
- instructional strategies for teaching students of limited English proficiency including instruction in the English language and development of the student's mastery of the four language skills of listening, speaking, reading, and writing (Teaching experience cannot be used to satisfy this requirement.)
- applications of research-based instructional practices in reading
- Note: A passing grade of C or better must be earned for each course, and every course, except child and adolescent development, must be completed at an institution that awards bachelor's or higher degrees.
- practical experience in teaching by completing one year of full-time experience teaching in an elementary or secondary school



If you see this listed on your Statement – your principal or administrator will need to submit a State Competency Demonstration Checklist



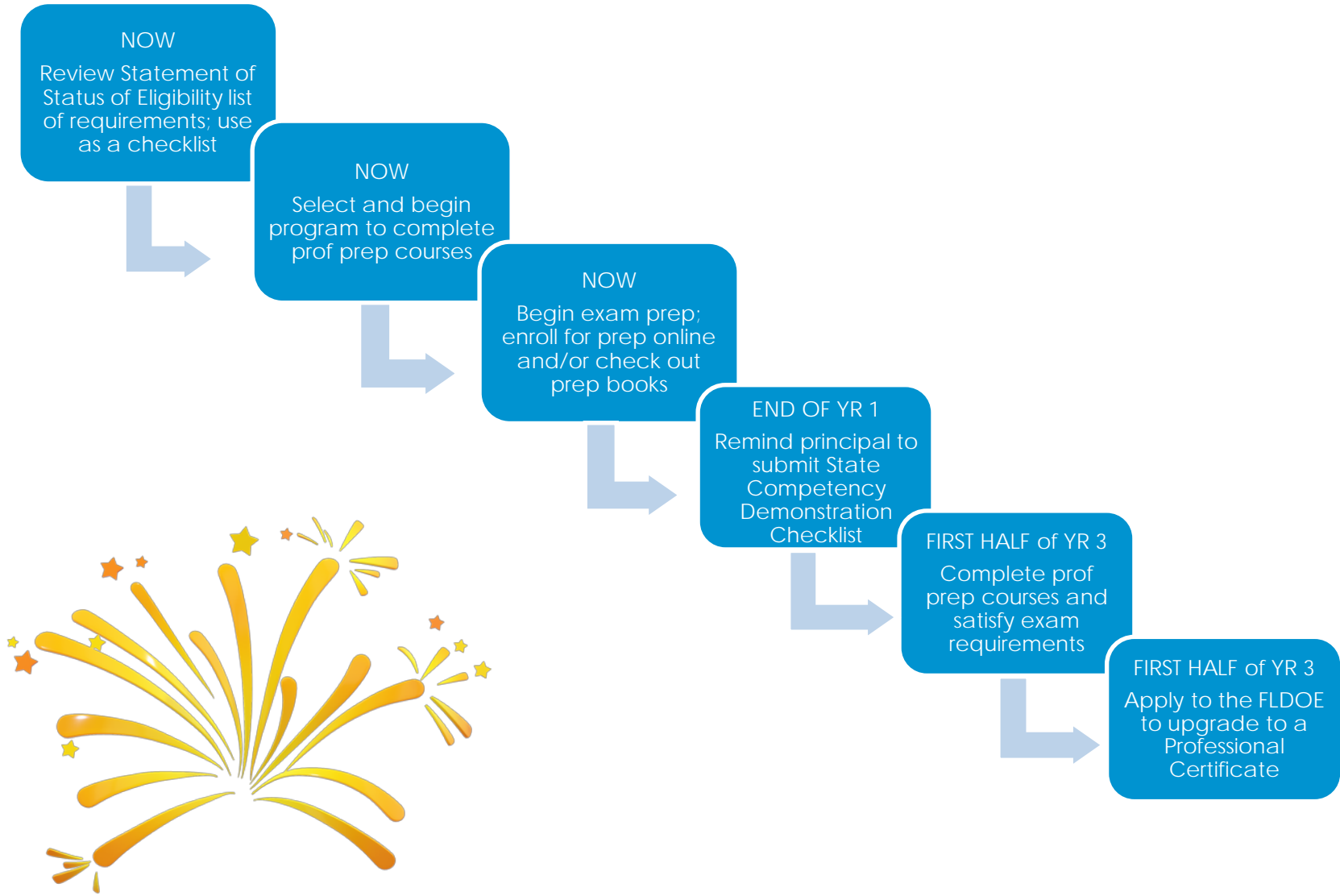
PROF PREP: Competencies

Other than coursework in the field of education, another way the state is ensured that you have the skills and competencies to be an effective teacher is to have your competencies documented via a checklist.

- The checklist is called the **State Competency Demonstration Checklist** and is completed by your principal or administrator.
- The Checklist is submitted to the Talent Acquisition and Operations (Instructional) Department upon its completion.
- The Checklist is documentation of your in-practice skills related to the field.
- The Checklist is typically submitted after your first year of teaching under your temporary certificate.



The "Plan"

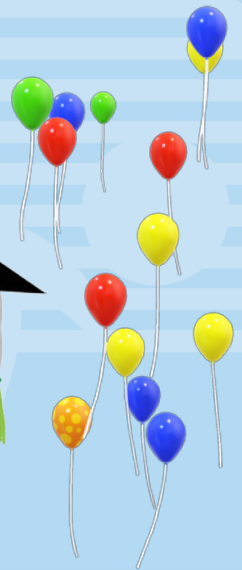


The Upgrade Application Process

Once you have completed all requirements listed on your Statement of Status of Eligibility, you are ready to apply for an upgrade to a professional certificate!

- ✓ Ensure all documentation verifying completion of your requirements has been submitted to the FLDOE
 - If you completed the ACE program, a program representative will ensure that verification of your completion is submitted to the FLDOE
 - If you completed the BEC program, courses via St. Thomas, or courses via another university you are responsible for ensuring official transcripts are submitted to the FLDOE
 - Transcripts may be submitted electronically to the FLDOE directly from the university only and if the university is part of the SPEEDE or FASTER systems (check with your university)
 - If you took the Florida teacher exams (e.g. General Knowledge, Professional Education, and/or Subject Area exams) the FLDOE will automatically receive your scores
- ✓ Submit the application and fee online at: <https://flcertify.fldoe.org/datamart/login.do>

CONGRATULATIONS!



Final Notes

- Out-of-field training requirements (including those related to ESOL) are not associated with satisfying requirements to upgrade to a professional certificate. Out-of-field training is separate.
- If in doubt about whether a course is applicable toward satisfying a professional preparation course requirement, please contact the FLDOE at FLCertify@fldoe.org - must have available the university name, course title, course prefix, and course description.
- Direct general certification questions to: certificationrequests@browardschools.com
- For information on *National Board for Professional Teaching Standards* certification (a rigorous, nationally recognized credential in the field of education – refer to website for more information), go to: <https://www.nbpts.org/>
- For information on *American Board for Certification of Teacher Excellence* certification (an option for teachers needing exams and/or professional preparation coursework in specific subject areas – refer to website for more information), go to: <https://www.americanboard.org/start-a-new-career/>
- For information and registration for all Florida Teacher Certification Exams (General Knowledge, Professional Education, and Subject Area Exams) go to: <http://www.fl.nesinc.com/>
- For information regarding the Graduate Records Exam (GRE) option for satisfying the General Knowledge Exam requirement go to: <https://www.ets.org/gre>



What was your a-ha?

Any surprises you learned from this presentation?



The School Board of Broward County, Florida

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Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

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