

## **GENERAL EMPLOYMENT INFORMATION**

Food and Nutrition Services vacant position(s) being posted may be viewed at the following website: <http://www.broward.k12.fl.us/nis/employment/support.html>

### **General abilities necessary to perform the duties of a Food and Nutrition Services Worker at any school location include:**

1. Ability to follow written and verbal instruction
2. Ability to work independently
3. Ability to maintain and understand the documentation of Production Records & HACCP Logs
4. Ability to communicate and interact with the Food and Nutrition Services Manager, staff and all customers
5. Ability to lift any item up to and including 30 lbs.
6. Ability to portion prepare and assemble food items, take temperature of items and complete documentation
7. Ability to follow safe storage procedure of food items
8. Ability to stock and pull items from inventory completing necessary paper work
9. Ability to serve food item during the meal period
10. Ability to cashier during the meal period
11. Ability to understand and follow offer versus serve requirement
12. General cleaning duties including: cleaning of equipment, counters, milk boxes, serving lines and tables, washing pots and pans, removal of trash and the sweeping and hosing/mopping of all floor areas

**If you would like to complete an application to become a Food Service Substitute you must go to the School Board EMPLOYMENT CENTER LOCATED AT: 600 SE 3<sup>rd</sup> Ave., Ft. Lauderdale, 33301; phone: 754-321-2369. After completing an application with the employment center, School Board employees are required to complete a Fingerprint Background Check; for a fee of \$75. (Being a Food Service Substitute does not guarantee you work – Food Service Substitute workers are called on a need basis.)**

### **You will be required to present the following:**

1. Social Security Card, original signed card.
2. Driver's License or Picture I.D.
3. Checking or Savings Account information for **MANDATORY DIRECT DEPOSIT**

**EMPLOYMENT CENTER IS LOCATED AT: 600 SE 3<sup>rd</sup> Ave., Ft. Lauderdale, 33301**