

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF SUPERINTENDENT

SCHOOL PERFORMANCE AND ACCOUNTABILITY

June 25, 2020

TO: School Principals
FROM: Judith M. Marte
Chief Financial Officer
VIA: Valerie S. Wanza, Ph.D.
Chief School Performance & Accountability Officer

SUBJECT: JULY 2020-21 FTE SURVEY 1 FOR GRADES PK-12 (COVID-19)

The 2020-21 Florida Education Finance Program FTE Survey 1 will be conducted the week of July 6 – 10, 2020. Due to COVID-19, the District is only offering a limited number of programs for Survey 1 as specified below.

DJJ, PACE, AMIKIDS

In order to be eligible for FTE during the July survey, a student must be in membership (enrolled) during the survey period and in attendance (physically present), a minimum of one day during the attendance window, as specified below.

Membership: July 6 – 10
Attendance window: July 1 – 10

Virtual Summer Programs (Four-Day Week Programs)

In order for a student to be reported for the required summer program, the student must be in membership (enrolled) during the survey period and actively participating in distance learning. Students that are coded with “no login” during the entire attendance window will not be reported.

Early Head Start

Membership: July 6 – 9
Attendance window: July 1 – 9

ESY

Membership: July 6 – 9
Attendance window: July 1 – 9

Third Grade Summer Academy

Membership: July 6 – 9
Attendance window: July 1 – 9

REPORTING DEADLINES FOR SURVEY 1, 2021

| | |
|--|-------------------------------|
| Collection for initial transmission of data to FLDOE | Thursday, July 23, 2020 |
| Collection for Initial State Processing | Friday, September 11, 2020 |
| Collection for Final Close | Wednesday, September 30, 2020 |

All reports generated from the above collections will be available in OptiSpool.

FTE Survey 1, 2020-21

June 25, 2020

Page 2

Prior to July 23rd, all corrections to FTE data should be made in TERMS only. *After* July 23rd, all FTE corrections must be made in the External files and in TERMS. Monitor the TERMS website at <http://terms.browardschools.com> or the TERMS Support SharePoint for bulletins and notifications posted by the School Applications Department.

For questions regarding this memo, such as summer programs not listed, please contact Diana Martens in the Budget Office at diana.martens@browardschools.com. For TERMS data processing and State data reporting issues, please contact Angela Davis in the School Applications Department at angela.davis@browardschools.com.

JMM/DLM/rjp

cc: Cabinet Members
CADRE Directors
Oleg Gorokhovsky, Budget Director
Jeff Stanley, School Applications Director