

**Timelines for Completion of the ESOL Training Requirements**

*Updated April 2016*

CATEGORY I	CATEGORY II	CATEGORY III	CATEGORY IV
Assigned to teach Elementary Education as a classroom teacher, Reading, and/or English/Language Arts (includes ESE teachers assigned one of the subject areas listed)	Assigned to teach Mathematics, Social Studies, Science, and/or Computer Literacy	Assigned to teach a subject not covered in Category I or II	Assigned as a Guidance Counselor or School Administrator
<b>REQUIREMENTS</b>			
Certification in another subject appropriate to the teaching assignment; and  300 in-service points, 15 semester hours college credit, or a combination of both in ESOL with a credit in: <ul style="list-style-type: none"> <li>• Methods of teaching English to speakers of other languages</li> <li>• ESOL curriculum and materials development</li> <li>• Cross-cultural communication and understanding</li> <li>• Testing and evaluation of ESOL</li> <li>• Applied linguistics</li> </ul>	Certification in another subject appropriate to the teaching assignment; and  60 in-service points or 3 semester hours college credit in: <ul style="list-style-type: none"> <li>• ESOL Strategies for Content Area Teachers</li> </ul>	Certification in another subject appropriate to the teaching assignment; and  18 in-service points or 3 semester hours college credit in: <ul style="list-style-type: none"> <li>• Issues &amp; Strategies for Teaching LEP Students</li> </ul>	Certification in another subject appropriate to the assignment; and  60 in-service points or 3 semester hours college credit in: <ul style="list-style-type: none"> <li>• ESOL Training for Administrators or ESOL Training for Guidance Counselors (whichever is appropriate to the assignment)</li> </ul>
or	or	or	or
Passing Score on ESOL Subject Area Exam. Must obtain 120 in-service points or 6 semester hours of equivalent courses (must be from courses listed above) within three (3) years from the date of receipt of the ESOL certificate.	Completion of one of the Category I training options.	Completion of one of the Category I training options or completion of the Category II training.	Completion of one of the Category I training options.
<b>TIMELINES</b>			
<b>Experienced Teacher:</b>	<b>Experienced Teacher:</b>	<b>Experienced Teacher:</b>	<b>Experienced Administrator or Counselor:</b>
<ul style="list-style-type: none"> <li>➤ First two school years &gt; 3 semester hours or 60 in-service points</li> <li>➤ Year 3 &gt; 6 semester hours or 120 in-service points</li> <li>➤ Year 4 &gt; 9 semester hours or 180 in-service points</li> <li>➤ Year 5 &gt; 12 semester hours or 240 in-service points</li> <li>➤ Year 6 &gt; 15 semester hours or 300 in-service points</li> </ul> Deadline to have training completed for each school year is by the end of April	Within same school year of contact with an ESOL student.	Within same school year of contact with an ESOL student.	3 years to complete from date hired as school administrator or guidance counselor.
<b>Beginning Teacher:</b>	<b>Beginning Teacher:</b>	<b>Beginning Teacher:</b>	<b>Beginning Administrator or Counselor:</b>
<ul style="list-style-type: none"> <li>➤ First two school years &gt; 3 semester hours or 60 in-service points</li> <li>➤ Year 3 &gt; 6 semester hours or 120 in-service points</li> <li>➤ Year 4 &gt; 9 semester hours or 180 in-service points</li> <li>➤ Year 5 &gt; 12 semester hours or 240 in-service points</li> <li>➤ Year 6 &gt; 15 semester hours or 300 in-service points</li> </ul> Deadline to have training completed for each school year is by the end of April	Within second school year of contact with an ESOL student.	Within second school year of contact with an ESOL student.	3 years to complete from date hired as school administrator or guidance counselor.

**Notes:**

- ESOL in-service points and/or ESOL college credits are applicable toward certificate renewal requirements for recertification in any coverage
- Any points or credit earned in excess of 120 points or 6 semester hours in ESOL within the current certificate's validity period may be banked towards the renewal of the certificate for future renewal periods.