## 2019

## Transfer/Technical Assistance



- Which Assistive Technology should be sent to ESY?
  - Assistive Technology needed to work on identified ESY goals per the student's IEP.
  - Positioning equipment (as recommended by therapist)
  - Self-care items to meet student needs



• Sending School Responsibilities for equipment that does not go home:

– Preparation of two(2) Property Passes:

**Date for Property Pass 1:** 

6/1/19 to 6/30/19

Date for Property Pass 2:

7/1/19 to 8/31/19

• Sending School Responsibilities for equipment that goes home daily:

**Complete two(2) property passes for the parent to sign:** 

**Date for Property Pass 1:** 

This should already be completed at your school (property pass dated through 6/30/19)

Date for Property Pass 2:

- 7/1/19 to 6/30/20

Sending School Responsibilities:

 Arrange for delivery of AT devices/equipment that does not go home to ESY site.

 Get property pass(es) signed by designee at ESY site.

 Take original property pass(es) back to sending site and leave a copy at the ESY site.

 Leave copy of property pass(es) for equipment that goes home at the ESY site. Assistive Technology for OT/PT

Sending School Responsibilities:

• Pony copy of property pass(es) to Cynthia Mesa by 4/18/18 if assistance is needed with the transfer of large PT equipment.

• Arrangements will be made for pick up and delivery to ESY site

• ESY Location Responsibilities:

 On the last day of ESY, AT must be returned to the student's last school of attendance BY ESY staff

 Secure principal's signature on bottom of the property pass to verify return of equipment

- Technical Assistance
  - ESY Assistive Technology Padlet
  - Padlet.com/esebcps/ATESY2019
  - Contact vendors listed in the padlet
  - Call ESE: 754-321-3400

Assistive Technology for ESY

Identify specific training needs

• Training can be requested by contacting Liz Espinoza for AT or Cynthia Mesa for OT/PT at 754-321-3400