

2019 Extended School Year (ESY) Planning Timeline

The determination of the extent of services must be made on an individual basis after a thorough review of the child’s goals and objectives. The IEP team must determine how much time is needed to assure maintenance of previously learned skills that would be jeopardized if the child did not receive ESY services. Direct service providers are an integral part of this conversation.

Service Dates:

5 weeks of service: June 24 – July 25

4 hours per day

Monday - Thursday

Planning day: Thursday, June 20

(Week of July 4th will be Monday, Tuesday, and Wednesday Only!)

Planning Timeline Dates:

March 22, 2019	Required information for all students for whom ESY is determined necessary is entered on the ESY tab of Easy IEP. <i>Note: Any student made eligible (including pre-school students) and out of District transfer students entering after March 22nd may participate in ESY if they meet ESY eligibility criteria.</i>
No later than: March 15, 2019	Letters are sent home to parents of all students determined eligible for ESY, providing information on ESY locations/hours/dates and requesting emergency contact information and intent to participate.
April 5, 2019	<ul style="list-style-type: none"> • Information on student participation is due back from parents. • Responses must be documented on the ESY tab of Easy IEP.
April 17 & 18, 2019	All ESE specialists will meet in zone groups at ESY locations to review ESY student needs and develop ESY folder information on each student.
April 1 - 12, 2019	Generate ESY Transportation forms for each student that parents indicate will be attending ESY and is in need of transportation . Transportation will access forms electronically. Transportation forms are due with students ESY folders. <i>Reminder: Please DO NOT create Transportation Request forms outside of these dates. You must choose ESY as the request type.</i>
April 17 & 18, 2019	Equipment property passes are due with students ESY folders.

Please refer to your “Extended School Year (ESY) for Students with Disabilities Guidelines for Individual Educational Plan (IEP) Committees” guide as needed.