

## 2020 Extended School Year (ESY) Planning Timeline

The determination of the extent of services must be made on an individual basis after a thorough review of the child’s goals and objectives. The IEP team must determine how much time is needed to assure maintenance of previously learned skills that would be jeopardized if the child did not receive ESY services. Direct service providers are an integral part of this conversation.

### Service Dates:

*Up to 5 weeks of service: June 22 – July 23*

*4 hours per day*

*Monday - Thursday*

*Planning day: Thursday, June 18*

### Planning Timeline Dates:

<b>No later than: March 19, 2020</b>	<p>Required information for all students for whom ESY is determined necessary is entered on the ESY tab of EdPlan.</p> <p><i>Note: Any student made eligible (including pre-school students) and out of District transfer students entering after March 19th may participate in ESY if they meet ESY eligibility criteria.</i></p> <p>Letters are sent home to parents of all students determined eligible for ESY. This includes but is not limited to providing the parent information about their ESY location, dates, hours, requesting and obtaining emergency contact information and finding out if eligible students will be attending.</p>
<b>April 8, 2020</b>	<ul style="list-style-type: none"> <li>• Information on student participation is due back from parents.</li> <li>• Responses must be documented on the ESY tab of EdPlan.</li> </ul>
<b>April 1 - 14, 2020</b>	<p>Generate ESY Transportation forms for each student that parents indicate will be attending ESY <b>and is in need of transportation</b>. Transportation will access forms electronically. Transportation forms are due with students ESY folders.</p> <p><b><i>Reminder: Please DO NOT create Transportation Request forms outside of these dates. You must choose ESY as the request type.</i></b></p>
<b>April 15 &amp; 16, 2020</b>	<p>All ESE specialists will meet in zone groups at ESY locations to review ESY student needs and develop ESY folder information on each student.</p> <p>Equipment property passes are due with students ESY folders.</p>

Please refer to your “Extended School Year (ESY) for Students with Disabilities Guidelines for Individual Educational Plan (IEP) Committees” guide as needed.