

Interested in becoming a school principal? Join us!

REVISED - 2022 - 2023 PRINCIPAL PREPARATION PROGRAM (PPP)
Application Information Session

DATE: Thursday, January 20, 2022
TIME: 4:30 – 6:00 P.M.
PLATFORM: Microsoft TEAMS (See memo for link)

Phase I – Documentation, Experiential Résumé, Essay and Principal Feedback

To complete the application packet for Phase I, please log into OSPA Central and complete it online. Your site principal must give you access to “LEADERSHIP APPLICATION.” Please have the following documents ready to upload.

- An experiential résumé aligned to the Florida Principal Leadership Standards describing your leadership roles and experiences
- Assistant principal evaluation documents showing a final overall “Effective” or “Highly Effective” rating on the 2020 - 2021 performance evaluation from a Broward County Public/Charter School and two additional assistant principal evaluations showing a final overall “Effective” or “Highly Effective” rating within the last five years
 - 2021 - 2022 evaluation must be submitted to Leadership Development once received
- A copy of the applicant’s current Florida Teaching Certificate from the Department of Education showing Educational Leadership K-12 in good standing
- Documentation of completion of the Interim AP/First Year AP Program
- *An essay written to the prompt:*

Describe how you have structured and monitored a safe, respectful, inclusive, student-centered learning environment that is focused on equitable opportunities for learning and improves learning for all of Florida's diverse student population.

- Two-page maximum, twelve-point font, double-spaced

A leadership profile will be sent directly to the school principal of those applicants meeting program qualifications. The principal will score the applicant on a set of leadership indicators aligned to the Florida Principal Leadership Standards, which will be applied to Phase I scores.

Phase II – On-Demand Writing/Profile XT

Applicants with Phase I scores meeting or exceeding an identified score will be invited to attend Phase II of the application process. Phase II includes a timed-writing sample and the completion of a Profile XT job match assessment to be added to Phase II scores.

Phase III – Presentation/Interview

Applicants with Phase II scores meeting or exceeding an identified score will be invited to attend Phase III for a final presentation and interview.

Phase IV – Selection into the Principal Preparation Program

Applicants selected for the program will be notified in writing prior to the completion of the 2021-22 school year.