

Submitting LEAD Program Application Documents

All applications for the LEAD program must be submitted electronically.

SBBC employees: via Outlook lead_application@browardschools.com
(the word *application* is not plural)
You will receive an automatic reply that it has been received.

Subject Line: LEAD 2019 Program Application

****Attach one (1) file containing the required application documents below. Use last name, first initial, year and name of document as the attachment title.**

(Ex. – AzcarateD2019Application.pdf)

The application document must include the following items in the order listed below:

- **LEAD Program Application** - Include all requested information. The Principal/Director of your work site **must** sign the LEAD program application (**Signatures of the Assistant Principal/Intern principal will not be accepted**).
- **Experiential Leadership Resume** - Create a list of *out-of-classroom* leadership experiences aligned to the current Florida Principal Leadership Standards (Do not include normal classroom teaching duties).
- **Leadership Essay:** Submit your essay written to the prompt ... **Describe how you have engaged in data analysis focused on student achievement for the success of students beyond your classroom** (2 pages maximum, 12 point font, double-spaced).
- **Three (3) end of year evaluation documents - 2017/2018 is required and any other two evaluations from 2012/2013 through 2016/2017 may be submitted.**
 - At least the most current evaluation (2017/2018) must be from a Broward County Public/Charter school
 - ***All evaluation documents MUST BE final evaluations which include BOTH instructional practice scores and VAM scores for one overall score of effective or higher***
- **Copy of current Florida Teaching Certificate with Educational Leadership certification indicated**
 - Certificate must be within the validity period and in good standing with the State of Florida Department of Education (Educational Leadership degree/coursework as well as successful scores on all parts of the Florida Educational leadership Exam must have already been sent to the DOE in order for Educational Leadership to be reflected on the teaching certificate).

****Documents MUST be organized in the order listed above. All documents MUST be converted into one (1) pdf file titled as indicated above.**

Incomplete files or documents not in the correct order/format will be reviewed as is. Leadership Development WILL NOT contact applicants for re-submission or clarification.

Late/incomplete submissions will not be considered

APPLICATION DEADLINE: Thursday, February 21st at 5:00 PM