

Facility
Quality Assurance
Specialist
ZONE #:

Location_No:
Assessment Date
Assessment_No:

AREAS / SPECIFICS OBSERVED AT THE TIME OF ASSESSMENT

Health and Sanitation

1. Commodes / Urinals
2. Fixtures / Brightwork
3. Partitions /Doors
4. Mirrors
5. Dispensers
6. Sinks and associated counters
7. Ceiling
8. Bathroom walls
9. Bathroom Floors
10. Shower Area
11. Toilet Seats
12. Water Fountains
13. Lockers / Benches
14. Top Down Restroom Cleaning

Common Cleaning

15. Counter Tops
16. Dusting
17. Doors
18. Baseboards / Kickplates
19. Windows / Window Sills / Frames
20. Walls
21. Blinds / Verticals / Curtains
22. Window Screens
23. Somat Extractor
24. Furniture

Floor Care

25. Sweeping
26. Mopping
27. Vacuuming
28. Treads / Landings
29. Vestibules
30. Elevators
31. High Speed Burnishing
32. Strip/Scrub
33. Carpet Spotting

Physical Plant

34. Mechanical / Electrical Rooms
35. Light Diffuser Covers
36. Exterior Walls
37. Roof Drains / Debris / Vegetation
38. Ceiling
39. Covered Walkways
40. Signage
41. Exterior Stairs / Ramps
42. Interior / Exterior Floor Drains / Grates
43. Parking Area / Striping/Asphalt Repair
44. Flags (US/State)
45. Chiller Plant / Cooling tower

HVAC / Mechanical

46. A/C Vents and return grilles
47. Ceiling Tiles Surrounding A/C Vents
48. Exhaust Vents
49. Kitchen Hood / Filters/Fans
50. A/C Filters
51. Air Handling Units

Grounds

52. Dumpster Pad / Drain Plugs
Dumpster Enclosure
53. Fencing / Gates
54. Drives / Curbing
55. Walks
56. Debris
57. Irrigation / Lawns
58. Weeds / Planting beds
59. Trees / Shrubs / Hedges

Plant Safety

60. Lighting
61. Exterior Lightning
62. Battery / Emergency Lighting
63. Exit Lights
64. Fire Extinguishers
65. Electrical
66. Playground Equipment / Athletic Fields
67. Emergency Egress
68. Storage Areas
69. Furnishings
70. Chemicals

Plant Operations

71. A/C Filter Log (Monthly Report)
72. Equipment Care
73. Unlabeled / Unapproved Cleaning Chemicals
74. Employee Training
75. Cleaning Schedules
76. MSDS Manuals
77. Mandatory Staff Training
78. Summer Cleaning Supplies
79. Emergency Supplies
80. Facility Serviceperson Supply Areas
81. Existing Work Orders

Facility

Assessment Date

Supervisor II / Quality Assurance Specialist Support

Requested Recommended Required

Comments

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|---|--|--|
| Facilities Serviceperson Work Schedules: | | Visually <input type="text"/> Verified <input type="text"/> |
| Quality Assurance Check Lists: | | Visually <input type="text"/> Verified <input type="text"/> |

Comments

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Positive Comments

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Facility

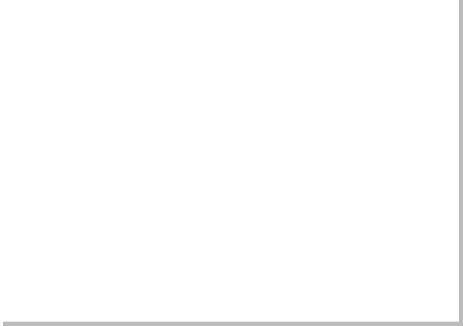
Assessment Date

PICTURES

Facility

Assessment Date

PICTURES



Facility

Assessment Date

REQUIRED CORRECTIVE ACTION