

**Request for Maintenance Supplies Provided to Schools from the
Physical Plant Operations Department**

Many minor repairs at your school site can be accomplished by knowledgeable and efficient Facility Servicepersons. In order that we can assist you - to assist us - various materials are available to you at no cost to your school budgets. Depending on the capabilities of your custodial staff, the following items will be delivered to you.

Thank you for your support and commitment

Physical Plant Operations

School/Facility Name: _____

Facility Location #: _____

School Based Contact Person: _____

Phone #: _____

Principal Approval: _____

Date: _____

Fax or Pony this request to your Zone Maintenance Department - Zone Supervisor.

NOTE: This request will not be processed unless signed by the Principal and all three pages are received.

MANDATORY: Please give a detailed description of all work to be accomplished using these materials:

ITEM NUMBER	WHS LOC	ITEM DESCRIPTION	UNIT ISSUE	# REQ	ITEM NUMBER	WHS LOC	ITEM DESCRIPTION	UNIT ISSUE	# REQ
PAINT SUPPLIES					PAINT SUPPLIES				
90495	PH	Brush 1" Synth Economy	Each		90538	PH	Paint roller cover 3/4" lambskin	Each	
90504	PH	Brush 2" Synth Economy	Each		90540	PH	Paint roller 1-1/4" nap lambskin	Each	
90506	PH	Brush 2-1/2" poly/nylon professional	Each		90539	PH	Paint roller 1-1/2" nap lambskin	Each	
90510	PH	Brush 3" poly/nylon professional	Each						
90514	PH	Brush 4" Synth Economy	Each		91324	PH	Masking tape - 2" roll	Each	
					91326	PH	Masking tape - 2" roll blue painters tape	Each	
90500A	PH	Paint grid for 2 gal container	Each		91175	PH	Sponge sanding block - med/coarse	Each	
90500	PH	Paint grid for 5 gal container	Each		91310	PH	Lightweight Spackling paste - quart can	Each	
90544	PH	Paint roller frame 9" x 1-1/2"	Each		90882	PH	Caulk, acrylic white 9" tube	Each	
90542	PH	Paint roller pan/frame	Each		90705	PH	Drop cloth - heavy duty canvas 4' x 12'	Each	
90548A	PH	Paint roller frame Slim Jim 14"	Each						
90548	PH	Paint roller frame Slim Jim 24"	Each		90603	PH	Paint, ext. chalky masonry sealer	5 Gal	
					91374	PH	Paint, multi-purpose latex primer int/ext white	Each	
90536	PH	Slim Jim roller cover 3/8" nap	Each		90827A	PH	Paint, Kilz stain kill flat oil base	1 Gal	
90536A	PH	Slim Jim roller cover 1/2" nap	Each		90827	PH	Paint, Kilz stain kill flat oil base aerosol spray 12 oz. can	Each	
90537A	PH	Paint roller cover 3/8" lambskin	Each		90824	PH	Paint, Zinsser stain sealing ceiling flat white aerosol can with vertical spray tip	Each	
90541	PH	Paint roller cover 1/2" lambskin	Each						

91150	PH	Glove, Full Leather	Each		40010	PH	Ballast, 110V	Each	
90254	PH	Glass Plastic Patch Film 18x90	Roll		40006	PH	Ballast, 1F40T12/RS/277V	Each	
MISC SUPPLIES					40052	PH	Ballast, 2/F96 T12 120-277V	Each	
					41703	PH	Guard 4' tube	Each	
					47104	PH	Guard 8' tube	Each	
348626	PH	A/C Filter Tape	Roll		41705	PH	Lens, insert 23-3/4"x47-3/4" 0.100 thick; ismotic lenses for lay in lighting	Each	
150257	PH	Vacuum belt, Royal for model #671/693	Each		N/A	PH	Ligth fixture lens (sample enclosed)	Each	
144210	PH	Vacuum belt, Holt A-Belt for model #611B	Each		43192	PH	Wire nut, blue 72B - box/100	Box	
N/A	PH	AHU Belts - (give model # or part #)	Each		43194	PH	Wire nut, orange 22-14 AWG - box/100	Box	
N/A	PH	Drill bits (specify size/steel or masonry)	Each		43198	PH	Wire nut, yellow 74b 18-12 awg #30-074 ideal 100/pkg	Box	
					41764	PH	Fuse, w/cap glr2	Each	
					41766	PH	Fuse, w/holder buss #lgr-3	Each	
					41768	PH	Fuse, holder bussman bk hlr 2a	Each	
					502880	PH	Portable clock (electric)	Each	
					41436	PH	Cover elec, pvc 1 g switch	Each	
					41432	PH	Cover elec, pvc 1 g dup recpt. Ivory nylon	Each	
					41430	PH	Cover elec, pvc 1 g blank ivory nylon	Each	
					41446	PH	Cover elec, pvc 2 g blank ivory nylon	Each	
					41434	PH	Cover elec, pvc 1 g sngl recept ivory nylon	Each	
					41448	PH	Cover elec, pvc 2 g dup recept	Each	
					41450	PH	Cover elec, pvc 2 g switch 2 gang 2 toggle switch	Each	
					41422	PH	Cover elec, pvc gfi 1 g recept.	Each	
					41362	PH	Cover elec, single switch	Each	
					41306	PH	Cover elec, single weatherproof	Each	

PPO & Stockroom Use Only

AS # _____

Zone Supervisor Approval: _____ Date: _____

MANDATORY Zone Manager Approval: _____ Date: _____

Stockroom Manager Approval: _____ Date: _____

Delivered By: _____

Date Delivered to Facility: _____

Received By: _____

Pony or Fax to

Zone 1 @ 754-321-2885

Zone 2 @ 754-321-1490

Zone 3 @ 754-321-2940

Zone 4 @ 754-321-2940

KL 06/02/2017