



SIP Bites – Mid-Year Reflection

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2023-24 School Improvement Plan Mid-Year Reflection

Due Thursday, February 1, 2024

PLEASE NOTE:

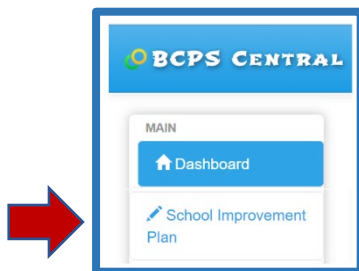
- **District School Improvement Plan (SIP) in BCPS Central: Pages 1 – 3**
- **FLDOE School Improvement Plan (SIP) in CIMS: Pages 4 - 8**

The purpose of the Mid-Year Reflection is to facilitate discussions with school leadership to monitor and assess the progress being made in the Goals, Strategies & Activities targeted within the School Improvement Plan (SIP).

Steps to Complete the Mid-Year Reflection

(Complete each step below for each goal in your SIP)

Step 1: In BCPS Central, click on *School Improvement Plan*.



Step 2: Scroll down to the *Goals, Strategies & Activities* section.



Step 3: Complete steps 3 - 5 for each goal by clicking on the “*Edit Mid-Year Reflection*”.

Goal	Strategies	Persons responsible	Deadline	Professional Development	Budget	Monitoring	Results	Mid-Year Reflection
By June 2022, 70 percent of the students in the lowest quartile in ELA will achieve a learning gain on the ELA FSA.	FSA Camp, Interventions	Administration, Teachers	5/13/2022	NA	\$2,342.22	We will monitor the attendance in FSA camp. We will also assess students and monitor their attendance every two weeks in their interventions. We will tweak interventions accordingly. We will measure academic progress using IReady assessments, chapter tests, BSA and FSA.		Edit Mid-Year Reflection  
By June 2022, 75% of the students in the lowest quartile in math will achieve a learning gain in math on the math FSA.	Math Boot Camp, FSA Camp, Math Intervention Groups	Administration, Teachers	5/13/2022	NA	\$2,342.22	IReady assessments, chapter tests, BSA and FSA		Edit Mid-Year Reflection  

Step 4: For each goal, choose the best option below to complete the Mid-Year Reflection questions.

Option 1:

☆ Mid-Year Reflection

Is the Intended Outcome on target to being achieved for this specific Goal? No

Is desired progress being made to accomplish the intended outcome for this Goal by the end of the school year? No



If the answer is “**No**” to the first question and “**No**” to the second question, you are saying:

- You are not on target for meeting your goal and
- You are not making progress towards your goal.

Respond to the subsequent questions. The reflection for this goal is complete. Continue to step 5.

Option 2:

☆ Mid-Year Reflection

Is the Intended Outcome on target to being achieved for this specific Goal? Yes

Is desired progress being made to accomplish the intended outcome for this Goal by the end of the school year? No

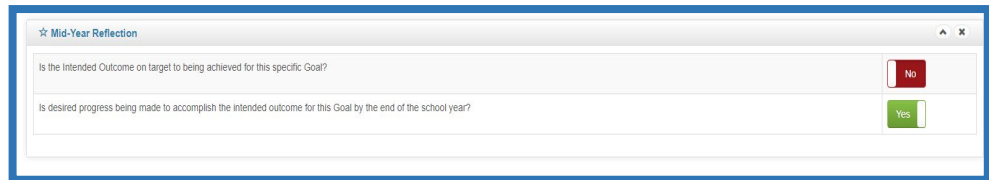


If the answer is “**Yes**” to the first question, the second question defaults to “**No**” and there is no need to change the toggle. You are saying:

- Your data shows an upward trend and
- You are on target to meet your goal.

Respond to the subsequent questions. The reflection for this goal is complete. Continue to step 5.

Option 3:



☆ Mid-Year Reflection

Is the Intended Outcome on target to be achieved for this specific Goal? No

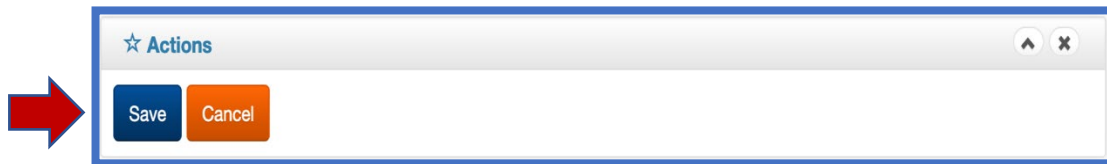
Is desired progress being made to accomplish the intended outcome for this Goal by the end of the school year? Yes

If the answer is “**No**” to the first question and “**Yes**” to the second question, you are saying:

- You are not on target for meeting your goal, however
- You are making some progress towards your goal.

Respond to the subsequent questions. The reflection for this goal is complete. Continue to step 5.

Step 5: Make sure to click the *Save* button at the bottom of the screen.



☆ Actions

Reminder: Repeat steps 3 - 5 for each goal in your SIP.



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2023-24

School Improvement Plan Mid-Year Reflection



This guide provides step-by-step directions for school leaders to complete the Mid-Year Reflection with the School Improvement Plan.

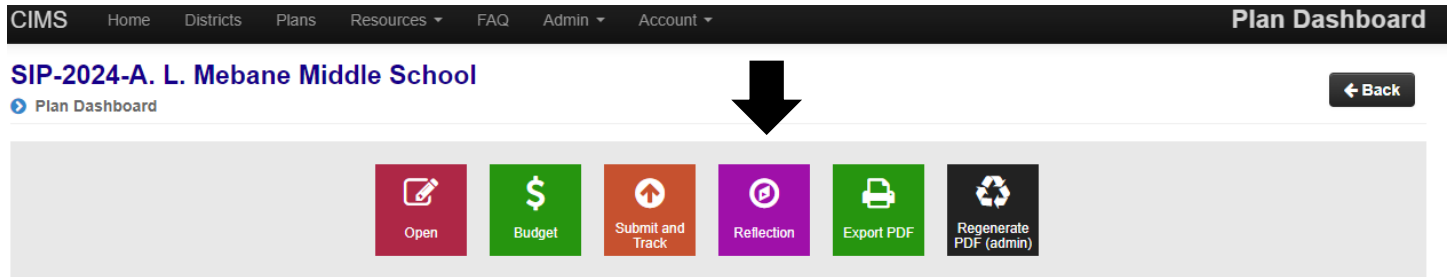
SIP: Mid-Year Reflection Companion Guide

The SIP is available at www.FloridaCIMS.org.

The purpose of the **Mid-Year Reflection** is to facilitate discussion with school leadership to monitor and assess the progress being made in the Area(s) of Focus targeted within the School Improvement Plan (SIP). Schools and districts are strongly encouraged to collaborate with the Bureau of School Improvement Field Teams for schools that receive a school grade, school improvement rating or DJJ accountability rating to assist with this process.

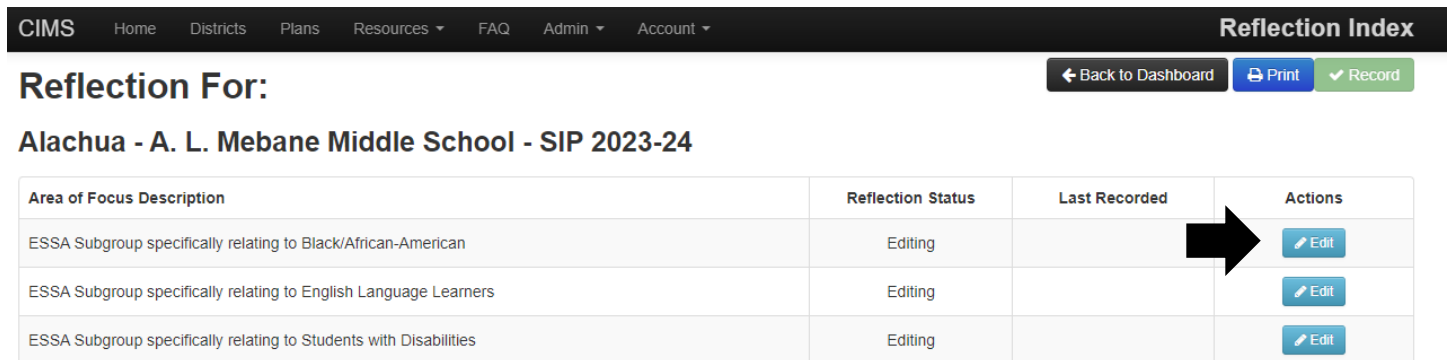
The Mid-Year Reflection is performed on the most recently edited version of your plan and addresses each Area of Focus described in the SIP.

The Mid-Year Reflection is available to schools on the plan dashboard of the SIP. Click on the **magenta Reflection** button to access and complete your Mid-Year Reflection.



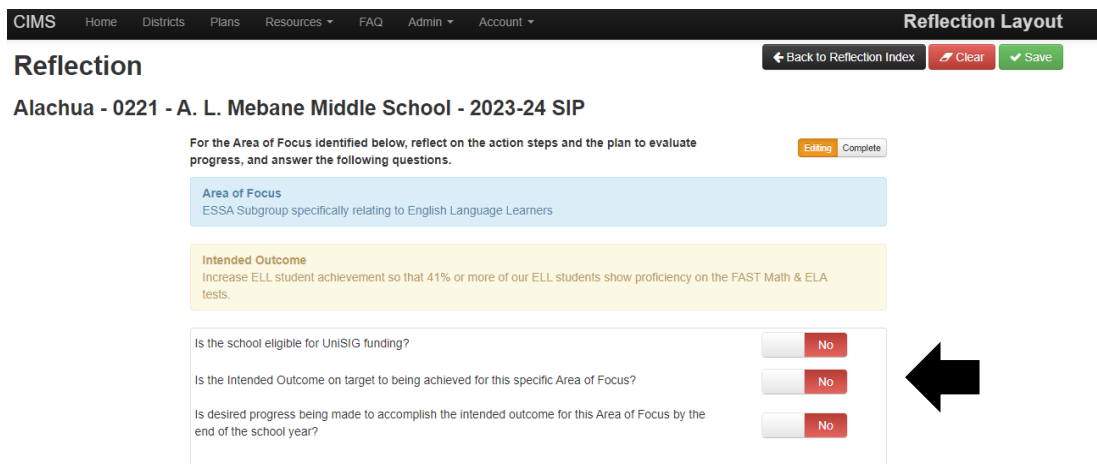
Steps to Complete the Mid-Year Reflection

Step 1: When you click on the **magenta Reflection** button, the Reflection Index page will show the Area(s) of Focus targeted within your SIP. Click **blue Edit** button to complete the series of questions for each Area of Focus.



Area of Focus Description	Reflection Status	Last Recorded	Actions
ESSA Subgroup specifically relating to Black/African-American	Editing		Edit
ESSA Subgroup specifically relating to English Language Learners	Editing		Edit
ESSA Subgroup specifically relating to Students with Disabilities	Editing		Edit

Step 2: The next screen shows the specific Area of Focus as well as its Intended Outcome. Using the toggle, as indicated by the arrow, answer the two questions that address progress being made towards the Area of Focus. The answers to each of these questions will determine the follow up questions for each Area of Focus.



For the Area of Focus identified below, reflect on the action steps and the plan to evaluate progress, and answer the following questions.

Area of Focus
ESSA Subgroup specifically relating to English Language Learners

Intended Outcome
Increase ELL student achievement so that 41% or more of our ELL students show proficiency on the FAST Math & ELA tests.

Is the school eligible for UnisiG funding? No

Is the Intended Outcome on target to being achieved for this specific Area of Focus? No

Is desired progress being made to accomplish the intended outcome for this Area of Focus by the end of the school year? No

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Step 3: Answer the subsequent questions that appear based on your answers to the two toggle questions.

CIMS Home Districts Plans Resources FAQ Admin Account Reflection Layout

Reflection

← Back to Reflection Index Clear Save

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

For the Area of Focus identified below, reflect on the action steps and the plan to evaluate progress, and answer the following questions. Editing Complete

Area of Focus
ESSA Subgroup specifically relating to English Language Learners

Intended Outcome
Increase ELL student achievement so that 41% or more of our ELL students show proficiency on the FAST Math & ELA tests.

Is the school eligible for UniSIG funding? No

Is the Intended Outcome on target to being achieved for this specific Area of Focus? No

Is desired progress being made to accomplish the intended outcome for this Area of Focus by the end of the school year? No

Provide evidence of the implementation challenges and barriers the school encountered during the Fall semester. Describe the changes made to address these challenges and barriers.

What were the identified strengths and weaknesses of each completed action step during implementation?

Describe the new action steps needed to accomplish the intended outcome for the Area of Focus.

Step 4: After completing the series of questions, make sure to change each Area of Focus from the orange **Editing** to the green **Complete** using the toggle near the top of the screen.

CIMS Home Districts Plans Resources FAQ Admin Account Reflection Layout

Reflection

← Back to Reflection Index Clear Save

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

For the Area of Focus identified below, reflect on the action steps and the plan to evaluate progress, and answer the following questions. Editing Complete

Area of Focus
ESSA Subgroup specifically relating to English Language Learners

Intended Outcome
Increase ELL student achievement so that 41% or more of our ELL students show proficiency on the FAST Math & ELA tests.

Is the school eligible for UniSIG funding? No

Is the Intended Outcome on target to being achieved for this specific Area of Focus? No

Is desired progress being made to accomplish the intended outcome for this Area of Focus by the end of the school year? No

Provide evidence of the implementation challenges and barriers the school encountered during the Fall semester. Describe the changes made to address these challenges and barriers.

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Companion Guide**

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Step 5: Complete the steps above for each of the school’s Area of Focus. When the reflection for each one has been completed, the Reflection Index page will change the status to **Complete**.

Reflection For:

[← Back to Dashboard](#) [Print](#) [Record](#)

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Editing		Edit
Positive Culture and Environment specifically relating to Early Warning Systems	Editing		Edit


Step 6: After completing the steps 1 through 5 for each identified Area of Focus, click the **green Record** button at the top of the page to submit the Mid-Year Reflection.

Reflection For:

[← Back to Dashboard](#) [Print](#) [Record](#)

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Complete		View
Positive Culture and Environment specifically relating to Early Warning Systems	Complete		View



Step 7: Click the **green Yes, Record the Reflection** button to finalize the submission of your Mid-Year Reflection.

Are you ready to Record the Reflection for this survey?
Recording will add an event into the Tracking page for the survey, including a PDF of the Reflection responses currently entered for each goal.
It is recommended that any reviews and edits among your team occur before you Record the Reflection. You will be able to Record a revised Reflection, if needed, based on reviewer feedback.

[← No, Go Back](#) [Yes, Record the Reflection](#)



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Companion Guide**

The SIP is available at www.FloridaCIMS.org.

Step 8: To save a copy of the Mid-Year Reflection, click the **blue Print** button to download a PDF version.

Reflection For:

Alachua - 0221 - A. L. Mebane Middle School - 2023-24 SIP

[← Back to Dashboard](#) [Print](#) [Record](#)



Area of Focus Description	Reflection Status	Last Recorded	Actions
Instructional Practice specifically relating to B.E.S.T. Standards	Complete		View
Instructional Practice specifically relating to Differentiation	Complete		View
Positive Culture and Environment specifically relating to Early Warning Systems	Complete		View

Upon completion of the Mid-Year Reflection, a review of initiatives funded with the Unified School Improvement Grant (UniSIG) should be conducted. Approved initiatives that have not been implemented should be amended to impact student achievement to the maximum benefit given the remaining time left in the school year. Please collaborate with your district if an amendment is required.