

Banyan Elementary 2020-2021 School Advisory Council

8800 NW 50th Street
Sunrise, FL 33351
754-322-5350

Principal- Dr. Eric T. Miller

Assistant Principal- Carol D. King-Roberts

SAC Co-Chairperson- Daughn White

SAC Co-Chairperson- Farrah Kellingbeck

SAC Secretary-Nadria Givens

Meeting Minutes

Date – April 21, 2021

Time – 6:00 PM (Via MS Teams)

TOPIC

DISCUSSION

Welcome/Introduction

Mrs. F. Kellingbeck welcomed all SAC members to the SAC meeting. Advised that March draft SAC meeting minutes were available for review only. She reminded SAC members that all minutes will be in draft format until we are able to meet safely for face-to-face voting.

School Improvement Plan

Mrs. F. Kellingbeck shared the *2020-2021 School Improvement Plan with Title I Addendum* via Microsoft Teams. She reviewed and explained each section and informed parents and SAC members that the plan is available on Banyan's website for further review. Mrs. Kellingbeck also stated this is a live document that provides information for this current school year (2020-2021). The document has been sent out to all Grade Chairs and staff members for their review and input and has been presented during SAC meetings throughout the school year. At this meeting, Mrs. Kellingbeck offered parents and other SAC members the opportunity to view all sections of the current School Improvement Plan with Title Addendum and invited them to participate in the development and/or give input on the 2021-2022 School Improvement Plan with Title I Addendum. The parents and other SAC members offered no input.

Title I

A detailed review of the *2020-2021 Annual Title I School Parent and Family Engagement Survey* was presented by Ms. V. Jackson, the Title I Liaison. The survey results report was shared via Microsoft Teams. She discussed every question and shared the results, identifying our many strengths and a few areas in which Banyan can show improvements. Ms. V. Jackson gave parents and other SAC members the opportunity to ask questions, state concerns, and/or make suggestions but there were no questions, concerns or suggestions from parents or other SAC members regarding the survey results.

The *2020-2021 School-Parent Compact* template was shared by Ms. V. Jackson via Microsoft Teams. She reviewed and discussed the content in all sections. Parents and other SAC members were given the opportunity to provide input regarding the development of *Banyan's 2021-2022*

School-Parent Compact. The parents and other SAC members offered no input and agreed with accepting the components for *the 2021-2022 School-Parent Compact.*

A comprehensive review of the ***2020-2021 Parent and Family Engagement Plan (PFEP)*** was presented by Ms. V. Jackson. A copy of the *PFEP* was shared via Microsoft Teams. Parents and other SAC members were given the opportunity to participate in the development, evaluation, and revisions of the *2021-2022 School-level Parent and Family Engagement Plan (PFEP)*. Dr. Miller announced the book, *Courageous Conversations About Race* by Glenn Singleton will be the focus of our 2021-2022 Book Study. This information was added to the *PFEP* under the “Staff Training” section. Parents and other SAC members offered no further revisions and adopted the contents and sections for the ***2021-2022 School-level Parent and Family Engagement Plan.***

A detailed explanation was given by Dr. Miller regarding the \$257,610 in Title I funds Banyan received this year. He provided a list of items for which the funds are used, including FSA Saturday Camp, supplemental teaching materials, i-Ready licenses, teacher and paraprofessional salaries, and staff development.

Dr. Miller led the review and discussion regarding the ***Parent Engagement Allocation.*** Parents were involved in the decision regarding how the 2021-2022 Parent Engagement Allocation is used for parent engagement activities. Parents and other SAC members agreed to set aside funds for refreshments at the Parent University events listed in the 2021-2022 School-level Parent and Family Engagement Plan, salaries for four teachers who present at the events, and daily agendas for students in Grades K-5.

Dr. Eric Miller

Dr. Miller gave an overview of the 2020-2021 School Improvement Plan and addressed the following items:
K-12 Reading Plan, RTI Plan, SSL, School Wide Positive Behavior Plan, Attendance Plan, School Counseling Plan, Equality Plan, Family Engagement Plan, Title 1 Plan.

Principal Update

Dr. E. Miller went over the Title I budget, so that SAC could review what the funds were used for. Title I dollars for this upcoming fiscal year is \$231,408. Instructional allocation which is \$231,408 equates to about 2 teachers and 1 Math Coach that can be hired. Next, parent involvement, which has a total of \$2,903. These funds will be used for student agendas. About \$2,218 will be used to purchase 550 student agendas. Also, food for parent university, which comes to \$355.

Instructional training for parents has \$330 set aside to pay staff that are involved with parent university. \$23,412 will be used to pay for Saturday Camp, which runs for 8 days for a total amount of \$10,288, and the remaining \$13, 124 will be used to pay for a Remediation Math Program entitled Acaletics.

Parents and SAC members were given the opportunity to provide input and feedback, but no input was given.

Projected Budget Presentation 2021

The purpose of the presentation was to allow each SAC member to participate in the preparation of the school's annual budget and plan. The SAC Chairperson shall sign the school budget when it is submitted for district budget preparation. The presentation represents the projection for the budget for 2021-2022 school year, is not actual. Actual budget may be increased or decreased based on the number of students who report to school in the fall based on the October FTE Survey. People may be moved to other positions for which they qualify or are certified. Enrollment Projection: K-3:211, 4-5:119, ESOL: 50, ESE:39, ESE 252: 13, ESE 253: 6 and Gifted: 3, with the grand total of 441 students.

Projected Allocation: Instructional- \$836,690, Support-\$618,334, Categorical-1,312,657, Special Revenue-\$293,851, and School Budget Grand Total: \$3,061,532. Special Teachers: Media, Physical Education and Music, which is no change from last year. Special Programs: 4 PreK Place. Instructional Support: 1 ELA/Reading Instructional Coach, 1 Math Instructional Coach, 1 ESE Specialist and 1 Support Facilitator (i.e. ESE teacher). Other Support: two administrators, 3 clerical, 2 security, one funded by the City of Sunrise. 8 ESPs and 4 Custodial. School Accountability funds which are used to develop and implement the School Improvement plan. Funds are utilized annually to promote the school's written objectives and action steps. SAC is responsible for determining how these funds will be appropriated. Projected School Accountability Funds for 2021-2022 has a total of \$2,205.00. The total allocation of Accountability Funds should be utilized annually to promote the school's written objectives and action steps. Effective 2008-09, the school will be funded in the amount of \$5.00 per unweighted FTE for Accountability. Projected amount being \$2,205.00. School Recognition Funds include qualification Guidelines, SAC drives the process by which fund expenditures are decided, process begins about October 2021. A SAC meeting will convene to review process and create a ballot to be voted on by all staff. Other information: This is a projection of the budget for 2021-22, not actual. A reduction of the actual budget can impact personnel and services. Position, not people. People may be moved to other positions for which they qualify or are certified.

Questions/Comments/Concerns Mrs. D. White asked all in attendance if there were any additional inputs, feedbacks, questions, comments, or concerns. Parents and SAC members were given the opportunity to provide input, but none was given.

V. Howard motioned to adjourn the meeting at 6:58 pm and Mrs. F. Kellingbeck second the motion. The motion passed.