



Banyan Bulletin

Dr. Eric Miller, Principal

Mayra Hernandez, Assistant Principal

MESSAGE FROM THE PRINCIPAL

Dear Parents/Guardians:

Welcome to another school year. Together we will be challenged by many opportunities as we embrace new concepts, new beginnings, new faces, new classes, new programs, and new teachers. I hope your summer was restful and peaceful in preparation for this new school year.

As in previous years, we will continue to prepare each student for academic, social, and personal success. Our staff will also be working on the following school improvement goals:

- Implementing curriculum with fidelity and utilizing instructional strategies that increase student achievement
- Providing a Safe and Secure Learning Environment
- Utilizing data to drive decision making
- Monitoring students' academic progress and make adjustments when needed
- Providing support services for students/parents, including social services when needed
- Increasing parental involvement
- Building strong community and business partnerships

In addition, we are counting on you to help us ensure our students' safety. Please read very carefully the instructions on arrival and dismissal procedures. I also ask that you complete and return all required forms in your student's first day packet by the return dates. If you need to have them translated into your native language, please inform an office staff member. **Together**, we will ensure that our students are safe! Also, please remember that no animals are permitted on campus and no child will be dismissed after **1:20 p.m.** unless they have a doctor's appointment or it is an emergency.

If you have any concerns, questions or suggestions, please call the office at (754) 322-5350.

I look forward to meeting and working with you throughout the school year.

Sincerely,

Eric T. Miller

Eric T. Miller, Ed. D.
Principal

SCHOOL HOURS: 7:50 a.m. – 1:50 p.m.

Arrival Procedures

Please be advised that there is no supervision of students before 7:20 a.m.

7:10 a.m. - Breakfast in Cafeteria – Only students eating breakfast will be admitted into the cafeteria. **Your child will enter the school through the cafeteria door on the west side of the school.** They are required to remain in the cafeteria until the first bell rings at 7:35 a.m. and wait to be escorted to their classrooms by staff and safety patrols.

7:20 a.m. - School Doors Open – Students may enter through the following entry point: front hallway (*i.e., the left side of the front office only*). Students will wait in a seated line outside of their classroom if they are not eating breakfast.

7:35 a.m. - First Bell Rings

7:45 a.m. - Second Bell Rings (Warning Bell)
Teachers will open classroom doors. Students may enter their classroom.

7:50 a.m. - Third Bell Rings (Tardy Bell/Class begins)



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DISMISSAL PROCEDURES

Schools Bus or Daycare Bus Riders – Will be dismissed in groups from the Bus Loop.

Banyan Aftercare Students – Will be escorted to the cafeteria.

“New Procedures”

****Car Rider/Parent Walk-Up** – If you plan on walking up to pick-up your child after school, you must inform your child’s teacher via the **Student Dismissal** letter. **Students whose parents will be walking up, will be dismissed from the walkers’ door on the Northeast corner of the bus loop.** This year, parents will not be allowed to wait for students in front of the school for safety reasons.

Car Rider Pick-Up - Will be escorted by their teachers to the **Parent Pick-Up Loop**. Parents are to use the parent pick-up/drop-off loop located in the front of the school on NW 50th Street. **All parents should arrive to pick-up their child(ren) by 1:50 p.m.**

EARLY RELEASE DAYS 1/2 Day of School



(Students will be released at 11:50 a.m.)
Thursday, October 18, 2018
Friday, December 21, 2018

Thursday, February 21, 2019
Thursday, March 21, 2019
Thursday, May 9, 2019
Tuesday, June 4, 2019 Last Day of School

RAINY DAY DISMISSAL



Listed below are our **Rainy Day Dismissal Procedures**. For the safety of our students, we ask that you adhere to them.

Bus riders will report to the bus riders’ hallway and follow the directions given by staff.

All bikers and walkers will report to the Creative Kahn and wait until they are dismissed by administration. If a parent arrives to pick-up a biker or walker, they will be directed to the Creative Kahn to pick-up their child.

All Banyan aftercare students will report to the cafeteria.

Car riders in Grades K-2 will be escorted by their assigned teachers to the **“EAST”** main hallway. Students will be seated and monitored by their assigned teachers. Support staff will supervise the front doors and allow **6 to 8** parents in the hallway at a time to pick-up their child. Once a parent exits, another parent will be allowed in until all students have been dismissed.



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Car riders in Grades 3-5 will be escorted by their assigned teachers to the **“WEST”** main hallway. Students will be seated and monitored by their assigned teachers. Support staff will supervise the front doors and allow **6 to 8** parents in the hallway at a time to pick-up their child. Once a parent exits, another parent will be allowed in until all students have been dismissed.

ONLINE INFORMATION

- Student & Parent Handbook** – (www.browardschools.com/banyan)
- Student Code of Conduct** – (www.myschoolapps.com)
- Free and Reduce Lunch Forms** – (www.myschoolapps.com)

MANDATORY UNIFORM



SCHOOL

Polo Shirt Colors: White, Royal Blue, Navy Blue, Light Blue, Gray (Embroidered Emblem is **NOT** mandatory).

Pants or Shorts Colors: Khaki & Navy Blue

Skirts/Skorts Colors: Khaki & Navy Blue

Shoes/Sneakers: No backless or open toed shoes

Jackets/Sweaters (Hoodies are not allowed): White, Royal Blue, Navy Blue, Light Blue, Gray. On extreme weather day, jacket/sweatshirt cardigan may be worn in one of the approved solid colors. On extreme weather days, such as thunderstorms or cold, students may wear whatever outerwear is necessary for adequate weather protection. In addition, shirts **MUST** be tucked in and belts **MUST** be worn.

Friday Option: School Spirit t-shirt (available from PTA) with any blue denim bottom.

For the safety of our students, rolling backpacks are not allowed in school. If your child needs to have a rolling backpack, a medical note is required.



MEDICATION ADMINISTRATION DURING SCHOOL HOURS



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School Board policy states that schools may not give any medication (s) to children during school hours unless the health care provider and the parent complete an Authorization Medication/Treatment Form. This form can be obtained at the school office. All Authorization Medication/Treatment forms are valid for twelve (12) months. **The doctor and the parent/guardian** must sign the Authorization Medication/Treatment Form.

If at all possible, the medication should be scheduled to be given right before and/or right after school rather than during school hours.

Medications given at school must be provided in pharmacy containers with original pharmacy labels. Have the pharmacy fill your prescription in two (2) labeled containers so there is proper labeling at home and at school.

The labels must include: name of student, name of drug, directions concerning dosage and time of day to be taken, name of the prescribing physician and date of prescription.

Parents are responsible for seeing that an adequate supply of the medication is provided to the school. In addition, only adults are allowed to bring in medication(s).

If you have any questions, please call **Ms. Charles** at **754-322-5350**.



ATTENDANCE

Increasing student achievement is one of the School District's Major System Priorities. In order for your child to be successful in school, it is critical for he/she to attend school on time every day.

Florida law states that parents are responsible for their child's attendance. Section 232.19(7)(a), Florida Statutes provides that a parent or guardian commits punishable as provided by law, if the parent or guardian refuses or fails to have a child attend school regularly or refuses to participate in meetings concerning their child's truancy.

The Broward County Public Schools and the State Attorney office have initiated the Broward Truancy Intervention Program (BTIP). The intent of the program is to prevent truancy (absences and tardies). Your child's attendance will be monitored on a daily basis and unexcused absences will be reported to you. Should your child have a series of unexcused absences, the State Attorney Office will be notified, and they will subpoena the school for your child's records. These records may be used in a court of law against you. The State Attorney's Office may take appropriate action including criminal



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prosecution of the parent/guardian of the truant child.

Each time your child is absent, you are required to call the school to provide us with information regarding this absence.

When you are notified of an unexcused absence, it's your responsibility to contact the school to discuss the situation so that immediate actions can be taken to stop the truant procedures. To report an absence, you must contact **Ms. Wolfe, IMT or Ms. Charles, Office Manager at 754-322-5350.** Please, do not leave a message with any other persons.

NEW SAFETY PROCEDURES

This year, we have added a few new safety measures to our Safety Plan. They are the following:

- The front office door will be locked at **8:15 AM** and will remain locked until **1:50 PM**. You must knock on the door to be let in. ***In addition, please make sure that you bring a state issued ID (i.e., driver's license or an official ID card when visiting for a conference, paying for lunch, attending Awards Days, etc.).***

All visitors must be scanned in through the front office to ensure our students' safety at all times.



WELCOME NEW STAFF

Grade 1 – Ms. Virginia Torres

Grade 2 - Ms. Dorothy Mathis

Grade 4 - Mrs. Meryene Nolan

Teacher Assistants:

Ms. Erica Lane

Mr. Von Howard

OPEN HOUSE DATES

August 29, 2018 – Grades (Pre K – 2) **only** from 6-8 PM

September 5, 2018 – Grades (3 – 5) **only** from 6-8 PM