



## Register2Ride Process 2023/24 School Year SCHOOL INFORMATION

Last year the district changed its method from providing transportation to all eligible Broward County Public Schools (BCPS) students to **only** transporting eligible and registered student riders. This new plan, which began during the 2022/23 school year, mitigated driver shortage; leveraged online tools; created more efficient and effective routes; minimized daily route coverage and bus overloads; and improved arrival times. The initiative called, Register2Ride reduced route changes and PTWEB bus stop requests workload for school staff.

### Key Points:

- Registration and additional information is available at [browardschools.com/Register2Ride](https://browardschools.com/Register2Ride), by calling the Register2Ride customer service line at **754-321-4499**, or by emailing [register2ride@browardschools.com](mailto:register2ride@browardschools.com).
- **Routes for the 2023-2024 school year will be developed based on Register2Ride submissions.**
- Registration for the 2023/24 SY opens March 13, 2023. It is continuous throughout the school year. However, any registrations after July 7, 2023, will not be guarantee a bus assignment on the first day of school (August 21, 2023).
- Registrations after July 7, 2023, through July 21, 2023, will be routed by the second week of school. Registrations after July 21, 2023 will be routed expeditiously.
- **Students who registered to ride last year but did not ride must register using their student accounts (06 accounts).** BCPS employees (Administrators, transportation staff) will not be able to register students who did not ride last year but registered for transportation.
- Remind students registration for a bus is required.
- Ensure the students will be riding the bus prior to registering the student.
- Eligibility for each school year is based on Florida Department of Education and Broward County Public Schools guidelines. Below is the timeline for registering to ensure a bus seat for the 1st day of school.

## REGISTER2RIDE TIMELINE

- Register by **July 7, 2023**, guaranteed a bus seat by **First day of school**.
- Registration between July 8, 2023-July 21, 2023, bus seats will be assigned no later than the second week of school.
- Any registrations after July 21, 2023, will be routed expeditiously in the order in which they were received.

**NOTE:** Transportation registration processes for programs such as ESE, 504, Foster, Homeless, and Teen Parent has not changed and will continue.

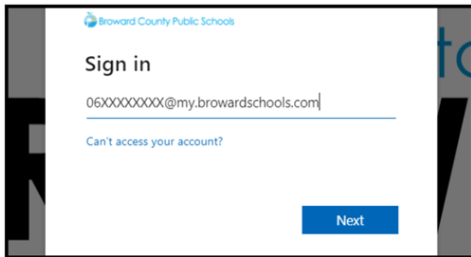
\*Unregistered students waiting at a bus stop without a parent/guardian present, will be transported to school and turned over to an administrator. Unregistered students will not be transported home after school. This will be the responsibility of the parent/guardian. \*

## Register 2 Ride Instructions (New and Current Riders)

---

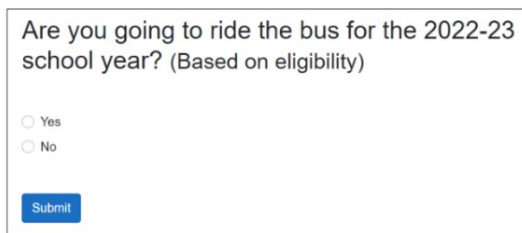
1.) Navigate to <https://tfsweb.browardschools.com/Ride>

2.) Log in with a student account, i.e.: [06XXXXXXXX@my.browardschools.com](mailto:06XXXXXXXX@my.browardschools.com)



The screenshot shows the sign-in page for Broward County Public Schools. At the top left is the logo and name "Broward County Public Schools". Below it, the text "Sign in" is displayed. A text input field contains the email address "06XXXXXXXX@my.browardschools.com". Below the input field is a link that says "Can't access your account?". At the bottom right of the form is a blue button labeled "Next".

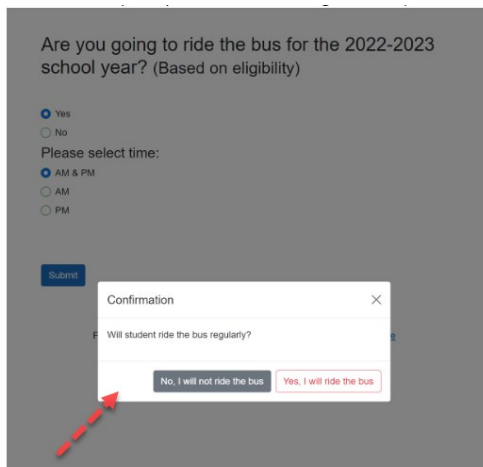
3.) Answer the corresponding question(s), press submit to complete:



The screenshot shows a question: "Are you going to ride the bus for the 2022-23 school year? (Based on eligibility)". Below the question are two radio button options: "Yes" and "No". At the bottom left of the form is a blue button labeled "Submit".

4.) Answer the corresponding question.

You may return to the form at any point before the deadline to update your answer.



The screenshot shows the same question as in the previous image, but with additional options. Below the "No" radio button, there is a section titled "Please select time:" with three radio button options: "AM & PM", "AM", and "PM". The "AM & PM" option is selected. A blue "Submit" button is visible. A white confirmation dialog box is overlaid on the form, titled "Confirmation" with a close button (X) in the top right corner. The dialog box contains the question "Will student ride the bus regularly?" and two buttons: "No, I will not ride the bus" and "Yes, I will ride the bus". A red arrow points to the "Yes, I will ride the bus" button.

**Register by July 7, 2023**, be guaranteed a bus for the first day of school. After registration, contact your assigned school for an effective bus assignment date.

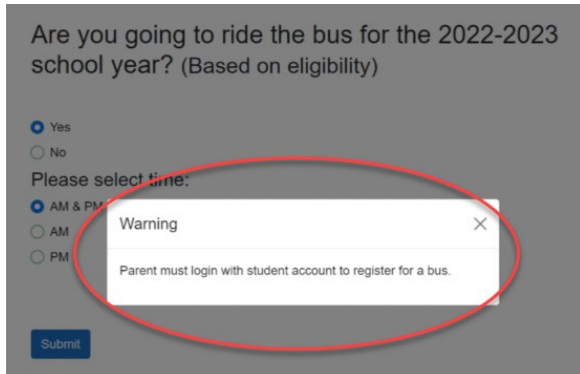
**After July 21, 2023**, may not get a bus until the second week of school, bus assignment timelines will vary. You must register to ride. After registration, contact your assigned school for an effective bus assignment date.

## Register 2 Ride Instructions (Registered last year, but did not ride during FTE Survey 3)

---

Current students who did not ride the bus can only be registered by the parent login with student 06 account. When BCPS staff tries to register student who did not ride the bus, a warning message will display advising parent must register student.

- 1.) Navigate to <https://tfsweb.browardschools.com/Ride>.
- 2.) Follow the steps as above for steps (2-4).
- 3.) Parent/Student must register to ride.



The screenshot shows a registration form for the 2022-2023 school year. The form asks, "Are you going to ride the bus for the 2022-2023 school year? (Based on eligibility)" and has radio buttons for "Yes" (selected) and "No". Below this, it asks "Please select time:" with radio buttons for "AM & PM" (selected), "AM", and "PM". A "Submit" button is at the bottom left. A white warning box is overlaid on the form, containing the text "Warning" and "Parent must login with student account to register for a bus." The warning box has a close button (X) in the top right corner. A red oval highlights the warning box.

**Register by July 7, 2023**, be guaranteed a bus for the first day of school. After registration, contact your assigned school for an effective bus assignment date.

**After July 21, 2023**, may not get a bus until the second week of school, bus assignment timelines will vary. You must register to ride. After registration, contact your assigned school for an effective bus assignment date.