

Sheridan Technical College & Technical High School

School Advisory Council September 22, 2021

11:30 – 1:22Minutes

***Members in Attendance:***

Darren Stokes; Elizabeth Henry; Wendy Payne; Tammy Clabo; Thomas Moncilovich; Clara Gilbert; Luis Arrante; Ester Charles; Tammy Clabo; Wendy Payne; Judy Frum; Debbie Tice; Henry Graham; Carmen Zumudio; Satonya Baker Davis; Tony Gonzalez; Tony Gold; Eduardo Pinto and Ashely Acero Rodriguez; Robert Hemmingway; Nicole Jones; Erica Gray and Andres Connell.

*Members Excused:* Frank Licolli; Jodi Cianco; Lynn Goldman; Jennifer Jennings

*Guest:* Grace Alvarez; Kim Curry; Mary Barba; Barrett Goldman and Jose Laverde

**Call to order/Self-Introductions:**

The meeting was called to order by Darren Stokes 11:30am. Each member and guest introduced themselves.

**Approval of Minutes:**

Ratified minutes from May 2021 meeting. Motion Tony Lopez. Second Luis Arrante

**Old Business:**

Director Report: Thomas Moncilovich- High School is an A 6 years in a row. Start of school successful.

School Improvement Plan & High School Report: Ester Charles presented for Mr. Khan

- Parents reengagement: Parent and Student Orientation, August 7, 2021, and Open House September 14, 2021, was successful with over 300 parents in attendance at our hybrid events.
- School Operations: All phases of the school are operating smoothly. Interim grades were sent out this week.
- Currently, there are no transportation issues.
- Magnet: Meeting with the south area team for recruitment. Saturday events Parent nights

- SIP: Documents are being updated for the SIP. The next document upload will be on September 30, 2021.
- Assistant Director Updates WEEKLY TUTORING. Started This is a great time to continue unpacking benchmarks and sharpening academic skills which leads to Reducing the Achievement Gap.
- Teachers remain cognizant of the following:
  - Ensure students know the benchmark/standard they are mastering.
  - Utilize and summative data to drive instruction.
  - Take accurate attendance and update grades on FOCUS
  - Provide students opportunities to improve their grades

### **New Business:**

#### Membership Installation:

- Parent- Nicole Jones, Carmen Zumundio, Erica Salguero, Erica Gary motion Tammy Clabo-second Tony Lopez. All in favor. None opposed. Motion carries
- Parent SAF Chair- Satonya Baker Davis motion Tammy Clabo-second Luis Arrante. All in favor. None opposed. Motion carries
- Parent ESE- Yeini Fontanilles- motion Tammy Clabo-second Tony Lopez. All in favor. None opposed. Motion carries
- Instructional- Robert Hemmingway, Lisa Hatter Garcia, Elizabeth Henry, Deborah Mathis Tice, Wendy Payne- motion Tammy Clabo-second Luis Arrante. All in favor. None opposed. Motion carries
- Non-Instructional- Clara Gilbert, Martha Salazar motion Tammy Clabo-second Tony Lopez. All in favor. None opposed. Motion carries

#### Mission/Vision Statement:

- MISSION: To promote excellence in academic, career, and technical studies in order to prepare students to enter and remain competitive in a global workforce.
- VISION: To change the lives of people from all backgrounds through innovative education.

Motion Tammy Clabo-second Tony Lopez. All in favor. None opposed. Motion carries

Bylaws for 2021-22 school year Motion by Darren Stokes. Second Luis Arrante.

## Industry Spotlight: Kim Curry, Marketing BCPS

### Assistant Director Reports:

Mary Barba- Programs: Cosmetology, Culinary, Marketing, Facilities, CDE, COE

- Topic: Cosmetology Highlights: · Enrollment 123 Adult and 49 high school students. This enrollment reflects negative growth (down 19 adult students); however, we eliminated a class this year. · Salon services are open for business. This includes cosmetology, barbering, and facial services. It is by appointment and all covid safety protocols are being followed by students, staff, and clients. · We are changing the look of the salon this year. It will be very exciting, but that's all I will share at this time. More information to come on that.
- Topic: Culinary Arts
  - Highlights:
  - Enrollment 26 Adult and 21 high school students, which shows positive growth in the program. The new department chair, Michael McMahon, has already brought into the culinary advisory board two new business partners, who have hired two of our students already.
  - These are the exact types of partnerships we want – a pipeline for our students to go from our excellent training right into the start of their career! We heard from the Hilton's hospitality director who shared that the students were doing an excellent job and she hopes we can send her more students soon.
  - The café is open for business daily. We have reopened the chef's corner which spotlights our student chefs. They run the chef's corner under the supervision of their instructor and everything they serve is made to order while you watch. It's truly a delight to watch our students in action.
  - Our culinary/catering business is open as well. Just this morning we prepared breakfast for 100 people, which will be served at Walter C. Young Middle School. We have numerous orders in the calendar, and I foresee us being busy all year long.
  - The food truck is out at the west campus. We plan on opening the food truck for business the first week of October. The final details before opening are in progress, including an update to the technology on the truck (to take CC's) and a health dept. inspection.
  - Part of the culinary staff has returned to the high school to prepare and serve lunch to our students. It was good to have them return to high school and see a little bit more normalcy this school year.
  - We have our culinary accreditation renewal coming up in March. What COE is to the entire school, the ACF accreditation is to our culinary program. Between Chef Mike, Jana Hlasna, and the teachers who have stayed on top of their

documentation, I am very confident that this renewal will go off without a hitch. Our goal is to earn an exemplary with a 7-year renewal.

- Topic: Marketing
  - Kim Curry works closely with Omni who creates the BTC marketing materials. We have a series of commercials playing with the “Now’s the Time to find a New Career” theme.
  - We are in the process of reworking our website to be more of a marketing tool. Right now, we have a cluttered home page and will be cleaning that up.
- Topic: Facilities Projects
  - New Registration Office has been completed and operating in the new location since August 2<sup>nd</sup>. Walls painted, new furniture, and new flooring have been installed in 519, the ABE-GED room. This was a much-needed update.
  - During winter break, new flooring will be installed in the administrative office and the Office of Student Affairs. The OSA will also include a large tile STC logo in the middle of the floor. Replacing the carpet with durable tile.
  - I have the quotes for the roof/loggia/crosswalk replacement – the total cost is \$254,483.
  - These are areas of concern and should be completed sometime this year. As these are roofing projects, they take a little longer than normal, but I will stay on top of this and keep the committee updated on the progress.
  - The culinary hood was slated to be replaced two years ago, but after having an expert come out and evaluate the issue, it was determined that a repair is all that is needed. That cost is \$16,487. My aim is to have this worked on over winter break, so we do not interrupt our student’s kitchen/lab time.
  - A new canvas covering is scheduled to be installed on the east side of the café tomorrow, 9/23. We were to apply some of the non-allocated smart bond money for the covering, therefore it did not come out of our budget. This serves as a covered outdoor eating area for students and staff.
  - A new Eaglet sign, with a fresh modern look will be installed in the upcoming weeks in front of the Early Childhood building.
  - 3 new cameras will be installed but are on back order at this time. Mr. Laverde has been instrumental in getting the wiring completed so we are ready to go once they come in.
  - Two will be near the new registration office and one will be in the warehouse.
  - Corrected directional signage will be installed in the upcoming weeks, reflecting some of the changes we have made on campus.
  - I am in the process of getting a 3<sup>rd</sup> quote for a brand-new digital Marquee for the front of the school. This will give us an opportunity to advertise on one of the busiest thoroughfares in Hollywood. Thousands of cars travel both east and west on Sheridan Street, giving us an opportunity to “share information” with every

driver and every passenger without spending advertising dollars. If everything goes as planned, this project will be completed by the end of December.

- D2L Team: · Online content has been updated and will continue to be updated whenever new publications or updated frameworks are released. · You may have noticed the vibrant signage around the campus. These mini ads were created by team member Aurora Joslyn and are “refreshed bi-monthly” at the main and west campuses. These ads will also be showcased on the digital marquee, once it has been completed.
- COE:
  - Fall Advisory meetings are beginning to take place. Per COE, we are required to have one of the two meetings (Fall or Spring) face-to-face. The other may be online.
  - The 2021 Annual Report is due in December. Department chairs and teachers are working on their data for this report.
  - This year’s annual conference will be held virtually at a cost of \$693. It is a 4-day conference and will include valuable information for our school as changes take place each year. Also, we will have our accreditation again in 2024 and they will have numerous sessions on the renewal process. The good news is the preparation is completed the year prior, so we will continue to stay on top of this.
- General Information:
  - There are two projects under way in which our Building Trades and Construction Design
  - Technology program students will take on: 1) they are constructing outdoor benches for the bus loop area in the back. The benches will be bolted to the ground, and 2) the students will redesign the gift brick garden which was partially installed for our back-to- school meeting but was not finished. The students will be measuring the area, determining the design, and installing over 700 bricks.
  - These are “gift bricks” as part of our gift brick program that benefits the Dee Kennedy Scholarship fund. Gift bricks can commemorate any occasion and are also a great gift. I have purchased 2: One for my two-legged family and one for my four-legged family. I am giving each of you a gift brick flyer so you can think about someone, including yourself, that should have a commemorative brick laid in the ground at STC for decades to come. They range from \$75 to \$300 and are tax deductible.
  - I have been managing STC’s HEERF grant funds, which was over \$4,000,000. We have been able to provide students with a near-tuition-free education over the past year and will be able to offer the same to our November enrollees as I just set aside another \$300,000. We were also able to purchase supplies and materials to mitigate the spread of coronavirus and hire 4 grant funded teachers

to aid us in offering safe, socially distanced classes. The life of the grant ends June 13, 2022.

- We are keeping a close eye on House Bill 1507 and how it will continue to impact us as more information is released.

Barrett Goldman

- Programs: Automotive, CVD, Diesel, Construction and Building Trades
- Topic: Highlights: · Back to normal (a safe normal) · Enrollment is strong · Automotive up 39 students from time last year last when comparing the same programs · CVD and Diesel – CVD continues to run at capacity with a 3 month wait list and diesel has increased its enrollment compared to last year. Looking to hire another CVD teacher (add currently out) and add a 7th CVD class to the schedule · Construction enrollment is up in all programs but one, with a total of 26 more students enrolled today compared to this time last year. · For Students: Emphasis on industry certifications · For Staff: Emphasis on professional development

Jose Laverde- All programs are up more than 25% from previous years. ESOL has over 600 current students and has a waitlist for enrollment.

Safety and Security Report: Thomas Moncilovich

FSSAT for all three campuses complete

Code red drills on schedule

Armed Guardians at main and west campus. SRO at HS.

PA System in works for west.

## **Student Reports**

SGA: Student Body President- Eduardo Pinto

- We had two SGA meetings prior to SAC report (1 online and 1 physical)
- Topics: Introductions, SGA Structure, SGA purpose
- Spirit Week (October 25-29) (Homecoming Dance will be on Oct 29)
- SGA Shirts are on sale (starting September 13th)

- FASC Project (Mental Health Awareness) Start with Hello Project – Sandy Hook Promise
- D6 Project (Animal Shelter Help) – Local animal shelters
- Homecoming Dance Themes: Winner
- First BCASC meeting is tomorrow (9/24/2021)
- New reports from BCASC and guest speakers (Detail)

Class of 2022 President - Alan Vazquez

So far, we have a couple of events planned out for the year and some activities currently underway:

- Homecoming Dance (Co-Sponsored by Class of 2022 and SGA)
- Estimated \$800 profit if all tickets are sold
- Theme voting IS underway. Results will be announced Friday
- Class hoodie designs are being tweaked
- Names are being edited to reflect this year's class
- Printing will be done very soon once names are adjusted.
- First class meeting is being held on September 24th (Friday)
- Agenda is to be set by next Tuesday with vice president and other officers.
- Topics:
  - dance responsibilities
  - fundraising efforts
  - prom locations
  - Grad bash
- Seniors are currently signing up for pictures or have already taken them with Fox Mar studios
- Cap and Gowns+ ring orders are being taken on campus by Hereff Jones this week.
- After Friday: students will need to go to the store to make this purchase.

Class of 2023 President - Ashely Acero Rodriguez

- Class ring sales
- Class Shirts (We are in the process of designing them)
- Class Budget
- Spirit Weekday theme
- Interviewing for vacant officer positions

Class of 2024 President - vacant, TBD in Fall

Class of 2025 President - vacant, TBD in Fall

Dates of Importance-

October 14 District Advisory Meeting

October 19 Early Release

October 20 Teacher Planning

October 21 South Area Advisory Meeting

October 27 SAC

#### Member Announcements

Adjourn -Darren Stokes made a motion to adjourn and second by Tony Lopez.

Next SAC Meeting and all dates- 10/27/21, 12/15/21, 01/26/21, 02/23/21, 03/30/21, 04/27/21,  
and 05/25/21