

PROTOCOL FOR MANAGING STUDENTS WITH SYMPTOMS AND/OR A REPORTED POSITIVE CASE OF COVID-19

If a student feels ill, or if someone observes that another student(s) is/are exhibiting symptoms of Coronavirus illness, he/she is to contact the principal's designee by telephone, if possible. Try to avoid face-to-face contact if possible.

1. The Principal or designee/health care personnel should avoid close-proximity with the student and maintain physical distancing. They must wear a mask and gloves and adhere to infection control precautions.
2. The Principal or designee/health care personnel should check if the student has any of the following symptoms:
 - Temperature of 100.4 degrees or greater
 - Headache
 - Fatigue
 - Persistent cough
 - Shortness of breath
 - Chills, repeated shaking with chills
 - Muscle pain
 - Sore throat
 - New loss of taste or smell
 - Vomiting or diarrhea
 - If they have any emergency symptoms, extreme shortness of breath/difficulty breathing, call 9-1-1 immediately
3. If the student does have symptoms, he/she should be treated as a "suspect case".
4. The student should be given a mask and instructed to wear it immediately and is taken to the isolation room by healthcare personnel or school staff. This is to help protect other staff and students.
5. Principal or designee/health care personnel will notify parent/guardian and monitor student in the isolation room until they are picked up by parent/guardian.
6. Minimum assessment by health care personnel to be gathered are vital signs (temperature, pulse, respirations and if available oxygen saturation with pulse oximetry).
7. Principal or designee/health care personnel should complete the *Coronavirus Notification Form*, with any details of any staff, students and/or visitors the student has been in contact with and any known exposure. Obtain any and as much information as possible from student/parent regarding contacts, such as siblings, schools attended by siblings, associates, bus schedules and any extracurricular activities, the student has participated in.
8. Principal or designee/health care personnel should **immediately** contact DOH-Broward at **954-848-2686** and fax the Coronavirus Notification Form to **954-762-3932**.
9. Principal or designee/health care personnel should report and fax all information to Coordinated Student Health Services Department at **754-321-1687** and/or scan to Covid19Nurse@browardschools.com.

10. Ensure all documentation is completed for every student visit (clinic pass, daily log, *Coronavirus Notification Form, Suspected Case COVID-19 Line List, COVID-19 Nurse Narrative Note*).
11. Students must be picked up as soon as possible. If the student remains in clinic after one hour, notify administration immediately.
12. If student has **potential life-threatening symptoms, call 9-1-1 immediately.**
13. Parent should be informed to immediately contact a health care provider and be provided with local test sites and informed of the return to school guidelines.
14. The Principal should notify the student's teachers and staff of the suspected case.
15. When a student with symptoms if identified has left the school, the Principal should notify the custodial staff to clean and disinfect the areas according to established cleaning protocols.
16. Principal or designee/health care personnel will follow up with parent/guardian regarding student's disposition within 48-72 hours.
17. **STUDENTS WITH CONFIRMED CLOSE CONTACT TO COVID-19:** Students with confirmed close contact to COVID-19 who develops symptoms, must be tested and be quarantined. and have one (1) negative COVID-19 PCR test prior to returning to school. In addition, they must be without fever for at least 24 hours without taking fever-reducing medication, and other symptoms have improved. **The parent should notify the school prior to the student returning.**

SCENARIO: Teacher notify school that he/she tested positive for COVID-19. These are the following steps:

- Nurse or Principal/designee complete the Coronavirus Notification Form.
- Fax immediately to DOH-Broward to **954-762-3932** and to Coordinated Student Health Services Department at **754-321-1687**.
- Contact DOH-Broward (refer to FDOH contact list).
- Notify parent of the students who were in the teacher's classroom to pick students.
- The Isolation Room Parent Letter with the flyer with testing sites should be provided to parents.
- Distribute COVID-19 Positive Case Parent Letter to parents of students who has been exposed to a positive case.
- DOH-Broward will contact parents.
- Nurse will fax the Symptomatic COVID-19 Line List Form and Coronavirus Notification Form to CSHS at **754-321-1687** and/or scan to **COVID19Nurse@browardschools.com**.

18. **CLOSE CONTACT - NO SYMPTOMS:** Student who are identified as a close contact and are symptom free need to quarantine for 14 days per DOH-Broward guidelines. Be tested using the PCR Test for COVID-19. Student may return to school with negative PCR test after 14 days. This will allow for identifying asymptomatic students. DOH-Broward will track all PCR test and advise CSHS with results. **The parent should notify the school prior to the student returning.**

SCENARIO: Student who has been in close contact with someone who has tested positive for COVID-19 (student has no symptoms). These are the following steps:

- Nurse or Principal/designee complete the Coronavirus Notification Form.
- Fax immediately to DOH-Broward to **954-762-3932** and to Coordinated Student Health Services Department at **754-321-1687** and/or scan to COVID19Nurse@browardschools.com.

- Contact DOH-Broward (refer to FDOH contact list).
- If the student at school, notify parent of the students to pick up student.
- DOH-Broward will contact parents.
- Nurse will fax the Symptomatic COVID-19 Line List Form to CSHS fax at **754-321-1692** and/or scan to COVID19Nurse@browardschools.com.

19. **ISOLATION ROOM:** Students sent home from isolation room should be tested ASAP. A list of testing sites should be provided to the parent/guardian. Parent/Guardian should follow the guideline given to them by DOH-Broward. If student/s have a Negative PCR Test for COVID-19 they may return to school once other symptoms have improved. **The parent should notify the school prior to the student returning.**

SCENARIO: Students comes to clinic with suspected COVID-19 symptoms

- Healthcare personnel will complete a focus assessment.
- Nurse will complete the Coronavirus Notification Form and notify Principal or designee.
- Fax immediately to DOH-Broward to **954-762-3932** and to Coordinated Student Health Services (CSHS) Department at **754-321-1687**.
- Notify your Clinical Nurse Team Lead.
- Contact DOH-Broward (refer to FDOH contact list).
- Notify parent to pick up student.
- The Isolation Room Parent Letter with the flyer with testing sites should be provided to parents.
- DOH-Broward will contact parents.
- Nurse will fax the Suspected COVID-19 Line List Form to CSHS fax at **754-321-1687** and/or scan to COVID19Nurse@browardschools.com.

20. **PRIOR POSITIVE PCR TEST:** Students who have tested positive 90 days prior to isolation room visit will not require further testing and quarantine per CDC and DOH-Broward guidance. **The parent should notify the school prior to the student returning.**