

# NEW STUDENT REGISTRATION CHECKLIST FOR ENROLLMENT:

Student Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Grade Entering \_\_\_\_\_

## **\*\*New Kindergarteners (MUST be Age 5 on or before Sept. 1st)\*\***

- REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- ORIGINAL IMMUNIZATIONS (Form #680 - White or Blue Form - MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
- PHYSICAL within the last year (Yellow or White Form)
- PROOF OF AGE (Birth Certificate or Passport)
- PRIMARY ADDRESS PROOF (See below for approved proofs)
- SECONDARY ADDRESS PROOF (See below for approved proofs)

## **\*\*Transfers from Another Broward County Public School\*\***

- REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- PRIMARY ADDRESS PROOF (See below for approved proofs)
- SECONDARY ADDRESS PROOF (See below for approved proofs)
- PROOF OF GRADE (School can verify in TERMS)
- PRINT OUT OF MEDICAL, ESE & ESOL STATUS- (Done by the school)

## **\*\*Transfers from Out of State or Public/Private School in Florida\*\***

- REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
- ORIGINAL IMMUNIZATIONS (Form #680 - White or Blue Form - MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
- PHYSICAL within the last year (Yellow or White Form)
- PROOF OF AGE (Birth Certificate or Passport)
- PRIMARY ADDRESS PROOF (see below for approved proofs)
- SECONDARY ADDRESS PROOF (see below for approved proofs)
- PROOF OF GRADE (Last Report Card or Transcript)

**\*\*WAS THE STUDENT EVER ENROLLED IN A BROWARD COUNTY CHARTER SCHOOL?\*\*** YES \_\_\_ or NO \_\_\_

## **\*\* APPROVED PROOF OF ADDRESS \*\***

### **PRIMARY PROOF: (Pick ONE)**

- Property Tax Bill - CURRENT (print out from BCPA.NET website is fine)
- Homestead Exemption Card (cards were mailed January 2017)
- Deed
- Mortgage Statement (CURRENT)
- Home Purchase Contract WITH closing date
- IF YOU LEASE - a *NOTARIZED* Lease Agreement with name, address & phone number of lessor (signatures MUST BE NOTARIZED)

### **SECONDARY PROOF: (Pick ONE)**

- Utility Bill (i.e. CURRENT Electric bill, Water bill)
- Home Phone OR Cell Phone bill - CURRENT
- Driver's License OR Florida I.D. Card
- Automobile Insurance Card OR Automobile Registration Card
- Credit Card Statement - CURRENT
- Two consecutive bank account statements - CURRENT
- US Post Office Notice of Change of Address

