

SCHOOL SAFETY REQUIREMENTS

ONE OF THE SCHOOL BOARD'S HIGHEST PRIORITIES IS THE SAFETY AND SECURITY OF ALL STUDENTS, STAFF AND VISITORS. IN ACCORDANCE WITH SECTION 6A-1.0018, F.A.C., ADOPTED BY THE FLORIDA DEPARTMENT OF EDUCATION (FLDOE), THE DISTRICT WILL ENFORCE AND ADHERE TO THE SCHOOL SAFETY REQUIREMENTS CONTAINED WITHIN THIS POLICY AND ITS RULES.

I. Rules

A. District Information

1. The Superintendent shall designate a District School Safety Specialist for the District who is either a school administrator employed by the District, or a law enforcement officer employed by the sheriff's office located in the District, as provided by Section 1006.076)(a), F. S.
 - a. In accordance with Section 6A-1.0018(3)(a), F.A.C., the school district will submit the name, phone number, and email address of the District School Safety Specialist to the Office of Safe Schools at SafeSchools@fldoe.org by August 1 of each year.
2. When any changes occur to this information, the school district shall update the information within one (1) school day.
 - a. Within thirty (30) calendar days of appointment, school safety specialists shall complete the following online Federal Emergency Management Agency (FEMA) Independent Study courses: Multi-Hazard Planning for Childcare: Introduction to the Incident Command System, ICS 100; Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship; Multi-Hazard Emergency Planning for Schools; and Planning for the Needs of Children in Disasters. These courses can be found at <https://training.fema.gov/>. School safety specialists shall maintain certificates of completion.
 - b. Within one (1) year of appointment, and annually thereafter, school safety specialists shall earn a certificate of completion of school safety specialist training provided by the Office of Safe Schools.

B. The District School Safety Specialist

1. The District School Safety Specialist is responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district, including the supervision and oversight of such matters at charter schools.
2. In accordance with Section 6A-1.0018(4)(b), F.A.C., the District School Safety Specialist shall review school district and charter school policies and procedures at least annually for compliance with state law and rules, as provided by Section 1006.07(6)(a)1., F.S.
3. In accordance with Section 6A-1.0018(4)(c)1, 2, and 3, F.A.C., instances of noncompliance at a school with requirements of this policy, or other state law or rules relating to safety, shall be identified and corrected as follows:
 - a. Deficiencies relating to safe-school officer coverage must be resolved by the next school day;
 - b. Notification shall be provided to the Office of Safe Schools within twenty-four (24) hours at SafeSchools@fldoe.org or any deficiencies relating to safe-school officer coverage and any instance of noncompliance that is determined to be an imminent threat to the health, safety, and welfare of students or staff. Notifications made under this subparagraph must contain particularized facts beyond noncompliance with rule or statute that explain the imminent threat;
 - c. Notification to the Office of Safe Schools within three (3) school days at SafeSchools@fldoe.org of any instance of noncompliance not corrected within sixty calendar (60) days;
 - d. In accordance with Section 6A-1.0018(5)(d), F.A.C., the District School Safety Specialist shall report an instance of noncompliance to the Superintendent of Schools within one (1) school day of knowledge of such noncompliance; and
 - e. The District School Safety Specialist is responsible for the completion of all surveys conducted by the Office of Safe Schools regarding safe-school officer assignment by school.
 - f. The District School Safety Specialist will ensure all school district teachers and staff are provided annual training to properly utilize the selected Alyssa's Alert mobile panic alert system.
 - g. The District School Safety Specialist shall ensure that all district schools timely report the information required by Section 6A-1.0018(10)(g), F.A.C., by October 1 and that said information is reported using the FSSAT.
 - h. The District School Safety Specialist shall annually:

- i. Complete a school security risk assessment on or before October 1 at each public school in the District using the Florida Safe Schools Assessment Tool (FSSAT), as provided in Section 1006.07(6)(a)4., F.S., and Section 1006.1493, F.S. The school security risk assessment is not required for virtual schools or programs that do not have a physical school site.
 - ii. Report by October 15 each year in the FSSAT that required school security risk assessments are completed, as provided in Section 1011.62(15), F.S.
 - iii. Provide recommendations to the School Board and the Superintendent, identifying strategies and activities to improve safety and security, as provided in Section 1006.07(6)(a)4., F.S.
 - iv. Submit a district best practices assessment in the FSSAT which includes the school security risk assessment findings and recommendations as provided in Section 1006.07(6)(a)4., F.S. within thirty (30) calendar days after The School Board meets to receive such findings, but not later than November 1.
- i. The District School Safety Specialist shall coordinate with public safety agencies, as defined in Section 365.171, F.S., that are designated first responders to a school's campus to tour each school's campus once every three (3) years and to provide recommendations related to school safety. Completion of such tours and any recommendations shall be documented in each school's security risk assessment within FSSAT. The school safety recommendations made by public safety agencies shall be included in the District School Safety Specialist's report to the Superintendent and The School Board.

C. Monitoring by the Office of Safe Schools – Process

1. District and school staff must keep records demonstrating that the requirements of Section 6A-1.0018, F.A.C., and this policy are met and must provide those records to the Office of Safe Schools upon request.
2. When a notice of suspected deficiency is received from the Office of Safe Schools by the District School Safety Specialist, that notice will be provided to the Superintendent of Schools within one (1) school day of its receipt.
 - a. When a notice of suspected deficiency concerns a failure to have a safe-school officer established or assigned at a school

facility, as required by Section 1006.12, F.S., the District School Safety Specialist shall respond in writing to the Office of Safe Schools and verify that the school(s) identified in the notice had a safe-school officer on site by the next school day.

- b. In all other cases in which a notice of suspected deficiency is received, the District School Safety Specialist shall respond in writing to the Office of Safe School within five (5) school days and verify that the school district or school has corrected the suspected deficiency, or within that same period, submit a written plan describing how the school district will bring the identified school(s) into compliance. A plan submitted under this paragraph shall include an estimated date of completion for the corrective measures and an explanation of alternate security measures designated to maintain a safe learning environment which such corrections are being implemented.

D. Safe-School Officer

1. The school district shall establish or assign at least one (1) safe-school officer at each school facility within the school district, as provided in Section 1006.12, F.S.
2. A school facility means a public K-12 school, including a charter school, with a Master School Identification Number (MSID), as provided under Rule 6Q-1.0018, F.A.C, with the following exceptions:
 - a. Schools with separate MSID numbers that are located at the same physical location and are co-located with each other are a single school facility.
 - b. Schools that are located at separate physical locations and are not co-located but share one MSID number are separate school facilities.
 - c. A school facility does not include:
 - i. Schools without a physical location for instruction of students, such as virtual schools, virtual instruction programs, virtual course offerings, franchises of the Florida Virtual School and virtual charter schools;
 - ii. Settings where instruction is provided in a county jail or state prison, in a Department of Juvenile Justice facility or program in a hospital, or while a student is homebound;
 - iii. Schools that provide only prekindergarten or adult education;
 - iv. Technical centers under Section 1004.91, F.S.; and
 - v. Private schools, regardless of whether their students receive state scholarship funds under Chapter 1002, F.S.

3. A safe-school officer shall be present, at a minimum, during the school day when the school facility is open for instruction, as defined by the school calendar adopted by The School Board.
4. A safe-school officer shall be assigned at district schools outside of the regular school day in the following instances:

a. *This section of the policy will be developed by District staff following School Board discussion to address safe-school officer and other safety and security coverages for before and after school, summer school, during extracurricular activities, and for school-sponsored events. In establishing this part of the policy, District staff must consider factors such as the number of persons present, the ratio of staff members to students, and other safety measures available.*

E. Charter School Access to the FSSAT

1. The District will provide charters direct access to allow personnel input into FSSAT.
2. The District will directly query charters to gather and provide information for the FSSAT when access is restricted to District personnel.

F. Active Assailant Response Plans

1. The School Board shall adopt an active assailant response plan, as provided in Section 1006.07(6)(c), F.S. Active assailant response plans shall include, at a minimum, plans and expectations for responding to an active assailant situation using the following three (3) strategies: evading or evacuating, taking cover or hiding, and responding to or fighting back.
2. All school personnel shall be trained annually on the procedures in the District's active assailant response plan. Completion of this annual training for all school personnel shall be documented in the FSSAT by October 1 of each year.

Policy Custodian: Division of Safety, Security & Emergency Preparedness
Authority: F.S. §1001.41(2); F.S. §1001.32(2); F.S. §1006.13(2); Section 6A-1.0018(4)(b) and (c) (5)(d), (7)(c), (10)(b), (12)(a), (13)(e) and (16)(a), F.A.C.

History: 01/05/2022