

**Colbert Elementary Museum Magnet
Parent Involvement Plan
2015-2016**

Mission Statement

At Colbert Elementary Magnet School, our Parental Involvement Mission is to educate parents on the importance of having a strong relationship between teachers, parents, students, and administration to ensure a quality education.

Involvement of Parents

Colbert Elementary Museum Magnet will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Colbert Elementary Magnet School will involve parents in our Title I programs by inviting them into our School Advisory Council (SAC), Academic Family Nights, Museum Magnet Exhibitions and additional parent workshops that will assist parents in helping their children.

Coordination and Integration

Colbert Elementary Museum Magnet will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Head Start Parent Meetings	Team sends home advance notice of monthly meetings
2	Annual Title 1 Public Meeting	
3	Academic Family Nights	Parent Link is utilized and invitations sent home with students. Materials prepared by staff for subject specific presentations.
4	Museum Exhibitions	Parent Link is utilized and invitations sent home with students.
5	Parent Conferences	Teachers will share information and provide resources for parents to help students at home
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Annual Parent Meeting

Colbert Elementary Museum Magnet will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Announcements – Marquee, Parentlink and website	Administration	July – August 2015	Sign-In Sheets
2	Develop Agenda	Title 1 Liaison Administration	July – August 2015	Agenda and Sign-In Sheets
3	Plan Classroom Presentations	Teachers Support Staff	August 2015	Presentation
4	Annual Parent Meeting	Administration and Staff	August 2015	Sign-In Sheets

Flexible Parent Meetings

Colbert Elementary Museum Magnet will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

During FCAT Family Nights, SAC Meetings, and other Parent Workshops, Colbert Elementary Magnet School will provide child care and light refreshments for students in order to increase parental participation.

Colbert Elementary Magnet School will also hold parent meetings alternating between afternoons and evenings to accommodate working parents.

Building Capacity

Colbert Elementary Museum Magnet will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Meet and Greet	Administration And Staff	Introduce students and parents to teachers	Aug 2015	Sign-In Sheets

2	Open House	Administration and Staff	Present curriculum and share grade level expectations	August 2015	Flier Agenda Sign-In Sheets
3	Museum Exhibition Nights	Administration and Staff	Parents will see how curriculum is integrated over units of study	October February May	Sign-In Sheets
4	Parent Conferences		Teachers will share information and provide resources for parents to help students at home	On-going	Sign-In Sheets
5	Curriculum Nights	Administration Curriculum Coaches Teachers	Parents will be provided with grade specific materials that will enable them to work at home with their students.	October	Flier Agenda Sign-In sheets
6					

Staff Training

Colbert Elementary Museum Magnet will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating with Parents	Social Worker Guidance Counselor	To help parents better understand the social and academic needs of their children	On-going	Improved student achievement
2	Differentiating Instruction using Florida Standards	Administration Curriculum Coaches	Increase student engagement and improve student achievement by meeting individual student needs.	Quarterly	Classroom Practice
3					

Other Activities

Colbert Elementary Museum Magnet will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Museum Exhibition Nights - student docents will present class and grade level projects developed during quarterly course of study. These events will be held in tandem with student performances showcasing the arts, and will include but not be limited to multi-cultural, technology and science focus

Communication

Colbert Elementary Museum Magnet will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Colbert Elementary Magnet School will provide all pertinent information to the parents of our students through ParentLink, via our website, our school marquee, and fliers.

Information will also be available in our front office lobby.

Accessibility

Colbert Elementary Museum Magnet will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Colbert Elementary Magnet School will provide full opportunities for participation in activities for all parents by sending out parent links in their native language, and by utilizing our bilingual staff members who are versed in their native language. Fliers and letters will be sent in their native languages when available from the district and/or when possible have them translated into other languages for non-English speakers.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 05/28/2014 and will be in effect during the 2014-2015 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2014.

Signature of Principal

Date

Sac Chairperson

Date