

## Eagle Ridge Elementary

### SAC Minutes – 3/18/2024

#### Call to Order:

A meeting of the Eagle Ridge Elementary School Advisory council was held in room Media Center on 3/18/2024. Chair, Laura Welser called the meeting to order at 2:35 pm, Katheryne de Lage will record minutes for this meeting.

#### Minutes:

Mrs. Welser welcomes everyone, she calls for February minutes approval. Jessica Pacheco makes first motion and Loretta Martinez seconds the motion. February minutes has been approved.

- Voting in new member, Katheryne de Lage, as SAC secretary was approved motioned by Ms. Martinez and seconded by Jessica Pacheco.
- Mrs. Welser updates the A+ funds. The state has not released the funds for A+ money. Ms. Sierra has a meeting on 3/19/2024 to discuss A+ funds. Ms. Sierra will have an update on the A+ money at April's SAC meeting.
- SAC funds that were approved at February's SAC meeting have been used to make the approved purchases. The orders have been placed by Lori Engasser, but the funds have not been deducted, so SAC balance is still the same as February. However, the funds should be deducted by April's SAC meeting and Ms. Welser will give an update on SAC's remaining budget.
- No SAF meeting following this SAC meeting, as the SAF chairs will have their meeting on 3/19. The SAF chairs will give updates during April's SAF meeting.

#### Principal's Message, Mrs. Sierra welcomes everyone.

- The school is almost at spring break. The third quarter is ending on Thursday, 3/21/24. Therefore, we have an early release on Thursday, and teacher planning day on Friday, 3/22/24.
- Ms. Sierra sent home a reminder in the newsletter, that 4<sup>th</sup> and 5<sup>th</sup> grade will the writing test when they return from spring break. The fifth grade will test on 4/2/24. The fourth grade will test on 4/3/24. A link for the writing practice test was sent home to parents. Affected students also took part in a writing practice test at school with their teachers. Students practiced both types of essays expository and argumentative. Ms. Sierra reminded the SAC that if students can write four to five strong paragraphs with elaboration and evidence, then the students should do well. The writing test will not count

for students' promotion criteria. This year the writing test will not count towards the school grade.

- cogAT (gifted screening) has not been renewed at the district level, so Eagle Ridge will not administer the cogAT this year. However, Eagle Ridge will use FAST and other data to screen for possible gifted.
- Eagle Ridge is looking to increase enrollment in our K-1 dual language programs for students who are non-native Spanish speakers; and increase the native Spanish speakers grade 2 and above.
- ERE has a new yearbook publisher, and the publisher is offering two customized pages with the purchase of a yearbook. The website is user friendly. When a person purchases the yearbook, they will receive a link to the website. Yearbooks must be purchased by 4/11/24 for the customized pages, but yearbooks can be purchased at the end of the year and mailed to families who may have forgotten.
- Summer camp will be provided by Bright Eyes. Campers can go on a week-to-week attendance. There are 2 field trips per week. Ms. Kathryn Wester asked for Bright Eyes to communicate with families that have already paid. Ms. Wester stated that families do not know if they have summer camp for their students. Ms. Sierra stated that she would speak with Bright Eyes. Loretta Martinez stated she sent a text to Bright Eyes asking about when potential campers will be made aware of placement.
- The district will offer summer camp to only three groups on the Elementary level. ESY, Third Grade Reading Camp, and Rising 2<sup>nd</sup> graders. Students will need to meet certain criteria to be invited. The ESY summer camp invite is based on an IEP committee recommendation. The Third Grade Reading Camp and Rising 2<sup>nd</sup> grade camp invite is based on current FAST and other end of the year data. Forest Hills will be the boundary school for Eagle Ridge. If a student is on reassignment, then the student will need to attend their homeschool boundary summer school.

#### School Improvement Safety Incident Reporting (SESIR) Mrs. Glancy

- Mrs. Glancy reported that there were no SESIR reports for March.

#### Safety and Security Updates: New Gate Procedure effective April 1, 2024

- Ms. Sierra updated the SAC on the new gate procedures. Gates A and B will remain closed after arrival and reopen at dismissal. Gate C (gate to staff parking lot, not on Westview) will remain open during school hours. Gate C will be manned by personal on an hourly rotation. Visitors will need to park in staff parking and walk to the front gate. Visitors will no longer need

to call the office to pick students, or for meetings. Gates A and B will be opened for emergency vehicles during school hours.

- One of ERE's campus monitors, Bob, transferred to another school, so currently the security specialist, Claudia is on our campus.
- ERE has a new John Deere that is gas powered. The John Deere falls into the small appliances category, so the district will provide support. Bright Eyes funds allowed ERE to purchase the John Deere.
- Ms. Bullock asked about signs for the campus to help visitors locate the front office. Ms. Sierra stated she is looking into signs and will give an update later on the signs.

#### PTA Updates given by Bianca Chang

- Bookfair was on 2/26/24-3/1/24. The bookfair total was 15,461.56 dollars. The PTA can keep 60% of the funds in scholastic dollars (\$7,569.16).
- Staff appreciation on 3/14. Staff was given drinks and a slice of pizza.
- 3/13 BCPS wellness did a campaign for colon cancer awareness.
- 4/11 the mammogram bus will be on site by appointment only.
- 4/19 is the next snoball
- PTA evening meeting tomorrow. PTA needs all voting members to attend. Elections are soon. There is an open VP slot that does not need to be voted in. The PTA is asking for members to join the audit committee to close out the books for last year and this year. The PTA needs to maintain compliance with the IRS to keep control of PTA funds.

#### Assistant Principal Updates by Ms. Glancy

- 4/25 is take your child to work day. The day is for students in second through fifth grade. The student will need to bring a signed permission slip to have an excused absence. The permission slip will be sent home after spring break.
- Kids of character will be moved for April. K-2 will be on 4/23 and 3-5 will be on 4/24.
- Ms. Blanco asked for clarification on harassment and intimidation for SESIR. Ms. Glancy stated that for an incident to be classified SESIR, the incident needs to be repeated, imbalance of power, and intentional. Also, that there are different levels such as: unsubstantiated, low level, founded, etc. All threats are documented and given threat assessments.
- Ms. Blanco also asked for clarification on the ESE Advisory Board Nominations for star student. Ms. Blanco wanted to know why the school community did not know about a student's nomination.

- Ms. Blanco asked for clarification on ERE's Inclusion Champion. Ms. Sierra stated that Ms. Engrasser is ERE's inclusion champion. Ms. Blanco wanted to know what the inclusion plan for ERE is. Ms. Blanco was informed that the main inclusion plan is play pals. And, the inclusion plan is based on the needs of the individual children needing inclusion.

This will conclude our meeting, I need a motion to end the meeting, first motion by Jessica Pacheco, seconds Kathryn Wester. Meeting adjourns at 3:09pm.