



SHERIDAN TECHNICAL HIGH SCHOOL STUDENT PARKING PACKET

Print the Forms and Follow the Directions



Sheridan Technical High School Student Parking Requirements Checklist

Use of the student parking lot is a **privilege**. In order to obtain a parking tag, THE STUDENT must complete the vehicle registration form, agree to adhere to all of the student parking and driving, policies provide all of the required documentation. Failure to meet ALL of the requirements will result in the denial or revocation of a parking tag.

❖ **Students applying for a parking tag must provide proof of the following:**

- No obligations
 - Verified by Mr. Santiago, Lourdes (front office)
- Acceptable attendance record (see parking and driving policies)
 - Verified by the grade level counselor
- Acceptable academic and behavioral record
 - Verified by the grade level counselor
- Completion of the required forms
 - Student Parking Vehicle Registration and Good Standing Verification
 - Student Parking and Driving Policies
- Students applying for a parking tag must provide a photocopy of the following:**
 - Valid Operator's (Driver) License
 - Proof of Insurance (Valid for the dates student is parked on schoolgrounds)
 - Valid Vehicle Registration

❖ Proof of payment of the \$40.00 Parking Tag Fee. All payments are processed online ONLY.

❖ **Submission Procedures**

1. All required documents are to be completed, organized, and bound with a single staple in the upper left corner of the page in the following order.
 - 1. Student Parking Vehicle Registration and Good Standing Verification Form, 2. Student Parking and Driving Policies Form, 4. Copy of Valid Operator's (Driver) License, 5. Copy of Insurance Policy, 6. Copy of Vehicle Registration, 7. Proof of Parking Tag Fee Payment
2. Submit all completed documents to the Director of Student Parking (Ms. Bree) in Room 158, and you will be issued a Parking Tag. The parking tag is to hang on the rear-view mirror, where it can be clearly visible, numbers facing the windshield.

Parking Tags and Parking Spots are distributed on a first come, first serve basis.

All documents and proof of payment must be submitted to receive a parking decal.



Sheridan Technical High School

Student Parking Vehicle Registration and Good Standing Verification Form

Students must register their cars to park on campus. The Parking Tag must be properly displayed by hanging from the rear-view mirror while parked on campus. The permit is valid for the 2019/2020 school year only. Sheridan Technical High School and its personnel will not be responsible for the safety of your vehicle or its contents while the vehicle is on campus. The campus speed limit is 7 mph. Students found parking in areas not designated for students will be subject to disciplinary and/or police action, and decals may be revoked. Students may not go to their cars during the school day, including lunch, without the prior permission from the principal. Violation of these rules and those listed in the Student Code of Conduct may result in the loss of parking privileges, fines, or towing. You must become familiar with these rules and understanding the consequences of not adhering to them

A. VEHICLE REGISTRATION: Complete this section with your parent/guardian.

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

DRIVER'S LICENSE NUMBER: _____

VEHICLE MAKE _____ MODEL _____ COLOR _____ YEAR _____

LICENSE PLATE NUMBER: _____

INSURANCE COMPANY/POLICY NUMBER: _____

VEHICLE IDENTIFICATION NUMBER: _____

We attest that the information provided is accurate.

Parent/Guardian Signature

Date

Student Signature

Date

B. GOOD STANDING VERIFICATION: Each requirement must be verified by the person listed.

1. This student meets the financial obligations requirement.

Mrs. Lourdes, Santiago Obligations Manager

2. This student meets the attendance requirement.

Grade Level Counselor

3. This student meets the academic requirement.

Grade Level Counselor

4. This student meets the behavioral requirement.

Administration

Do Not Complete. For Official Use Only.

Approved

Denied

Parking Tag Number: _____

Parking Spot Number: _____

Approved by: _____



Sheridan Technical High School

Student Parking and Driving Policies

Parking rules & all road regulations are strictly enforced. It is considered a privilege to park on campus. The administrative staff shall have the right to revoke the parking permit of any student in violation of the above rules and regulations or for any serious school rule infraction. The school shall not be responsible for damage to motor vehicles parked or operated on school property. All students who operate and park a motor vehicle on a school campus do so at their own risk. All reasonable precautions will be taken by Sheridan Technical High School to maintain a safe and secure parking facility. Sheridan Technical High School administration reserves the right to deny and/or revoke the parking privileges of any student who is parking or operating his/her motor vehicle in the school parking lot in any manner considered detrimental to the safety of others, in violation of school district policy, or in violation of the school's established rules.

- The parking permit is issued to the eligible student and the tag will be hung from the rear-view mirror where it is clearly visible through the front windshield.
- Each student driving and parking on school campus must hold a valid Florida's Class E (non-learner) or higher driver's license.
- The owner/operator of the motor vehicle must show evidence of maintaining the minimum state requirements for motor vehicle insurance.
- The motor vehicle must be in safe operating condition and have a valid vehicle registration.
- The speed limit on school grounds is 7 mph. All vehicles will follow the proper directions and signs indicated on the roadway or lose parking privileges.
- School Board Policy #5307: "The Board shall not be responsible for damage to motor vehicles parked or operated on school property. All students who operate and park a motor vehicle at a school campus do so at their own risk." REPORT ANY DAMAGE OR INCIDENTS IMMEDIATELY TO SECURITY.
- At no time may a student park in the faculty or visitor parking lot. (Disciplinary action as per the Code of Student Conduct) (Vehicle may be Towed)
- Students are not to sit in cars parked in the parking lot during the school day. Loitering in the lot will not be permitted. THIS INCLUDES LUNCH PERIODS. *YOUR CAR IS NOT A LOCKER. If you need to go to your vehicle for any reason during the school day, you must obtain permission from Security Only.
- Parking on the grass or "double parking" is not allowed (it is considered illegal parking).
- Valuables should not be left in vehicles. All vehicles should be locked and secured.
- All vehicles are subject to search for illegal objects and substances if reasonable suspicion that drugs, alcohol, stolen property, weapons, or other contraband might be present in that vehicle. Parking tag holders are responsible for all items found in their vehicle.
- Parking permits are NOT TRANSFERABLE to another vehicle or another student. If a tag is found on another vehicle, both parties lose their parking tag and face disciplinary action. (NO REFUND)
- Students must use due care and respect for others in the operation of their vehicles.
- Loud stereos, radios and faulty alarms will not be tolerated and will result in parking permit being revoked.
- Since the parking and operation of student vehicles on campus is a privilege, violations of any of the student parking policies will result in the following:
 - Violation #1- Warning
 - Violation #2- Warning
 - Violation #3- Ticket
 - Violation #4 -5-day suspension of parking privileges
 - Violation #5 -10-day suspension of parking privileges
 - Further Violations-Permanent revocation of parking privileges
- A hardship request may be considered for the following:
 - A student has a physical handicap or disability certified by a local physician or healthcare professional.
- Parking privileges may be denied or revoked for students who:
 - Students who have excessive tardies (greater than 5 tardies in the most recent semester).
 - Students who have excessive tardies (greater than 5 tardies per quarter).
 - Students who have excessive absences (greater than 5 absences per quarter).
 - Students who have excessive disciplinary referrals (either serious level infraction or habitual infractions).
 - Students who drop below a 2.5 GPA for two consecutive quarters.
 - Students who operate within the parking lot in an unsafe manner or jeopardize the safety of others.
 - Major behavioral infraction in the past school year.
- Replacement permits should be taken care of before driving the replacement vehicle to school.
- Students who operate vehicles in an unsafe or reckless manner on school property, on streets adjacent to the school, around school buses, or while driving to and from school, will face disciplinary action.

I understand that these rules apply before, during, and after school. Any violations are subject to disciplinary action.

Parent/Guardian Signature

Date

Students Signature

Date