



**HOME OF THE CHARGERS!**

Dear Parents/Guardians:

Hallandale High School will be holding elections for the 2014-2015 PTSA Executive Board at the General Meeting on Monday, March 17, 2014 in the Auditorium at 6:00 pm. We are looking for parents who are interested in assisting with helping our school to continue being successful!

We are currently seeking nominations for the 2014-2015 Executive PTSA Board. If you or someone you know are interested in being nominated to be a part of this wonderful group of volunteers, you can download the nomination form from our school's website. Nominations for board positions will also be accepted from the floor at the PTSA General Meeting. This is a great way to show your support and get involved in your child's school.

Please note that you have to be a member at least 30 days prior to the meeting to be able to vote. But you don't have to be a member to be nominated. All board members have to be members if they are elected.

We look forward to seeing you at the General Meeting on March 17th.

Sincerely,

**HALLANDALE HIGH SCHOOL PTSA**

Ernie Sharperson, Earlyn Barton-Oden & Mamie Tyler

Nominating Committee

ps: You can reach us at [hhschargersptsa@gmail.com](mailto:hhschargersptsa@gmail.com)

**HHS PTSA Executive Board Elections**

2014-2015 Executive Board Nomination Form and very brief job description

Nominees must agree to accept nomination if so chosen.

**PRESIDENT:** (presides over PTA meetings; coordinates work of officers and committee chairs etc.)

**1<sup>st</sup> VICE PRESIDENT:** PROGRAMS (assists President; coordinates PTSA Programs & performs duties of president in President's absence)

**2<sup>nd</sup> VICE PRESIDENT:** WAYS AND MEANS (plans/coordinates fundraising activities, Family Night, and Get Sponsors/Partners).

**3<sup>rd</sup> VICE PRESIDENT:** MEMBERSHIP (coordinates membership drives, provides ID cards to members, monitors total of membership, keep accurate record and membership awards).

**TREASURER:** (keep proper and accurate account of all transactions (e.g.) receipts, expenditures, disbursements as authorized, reconciles bank statements, and prepares monthly report etc).

**RECORDING SECRETARY:** (records minutes of PTA meetings and sends out minutes to board members and website).

**CORRESPONDING SECRETARY:** (conduct all PTA correspondence such as thank you notes; attend I-Zone & SAC/SAF meetings to report on PTA activities and to report back to PTA Board).

**HISTORIAN:** (keep photographic records of all activities & prepare Historian Book for awards)

**\*\*Nominations will also be accepted from the floor\*\***

I would like to nominate \_\_\_\_\_ for the position of \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

PLEASE RETURN THIS FORM BY Friday, March 14, 2014 to Mr. Sharperson's Office. Elections/General Meeting will take place in the Auditorium on Monday, March 17, 2014 at 6:00 p.m.



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## *Parent Teacher Student Association (PTSA)*

*2014-2015 Executive Board Nominations*

*Please accept the following nominations.*

*All nominees have agreed to accept the nomination if so chosen.*

<u>Position</u>	<u>Name</u>	<u>Phone Number</u>
<i>President</i>	_____	_____
<i>1<sup>st</sup> Vice President (Programs)</i>	_____	_____
<i>2<sup>nd</sup> Vice President (Ways &amp; Means)</i>	_____	_____
<i>3<sup>rd</sup> Vice President (Membership)</i>	_____	_____
<i>Treasurer</i>	_____	_____
<i>Recording Secretary</i>	_____	_____
<i>Corresponding Secretary</i>	_____	_____
<i>Historian</i>	_____	_____

**\*\*Elections will take place in the Hallandale High School Auditorium\*\***

**Monday, March 17, 2014, at 6:00 P.M.**