

Everglades Elementary

SAC Minutes DRAFT- Dec. 9, 2024

Attendance:

Jessica Schneider – *Chair*
Shannon Lirio – *Co-Chair*
Allison Berry - *Secretary*
Jennifer Kaiser – *Teacher representative*
Marcia Martin-Henry – *Teacher, BTU representative*
Cristiane Silva – *Non-instructional Representative*
Arthi Devarajan – *SAF parent liaison*
Ricardo Paz – *Gifted Parent representative*
Mildred Sosa – *Parent representative*
Dr. Jeremy Saef – *Pre-K Parent representative*
Susan Hines: Assistant Principal, Guest

Call to Order:

A meeting of the Everglades Elementary School Advisory Council was held on Dec. 9, 2024. Chair Jessica Schneider called the meeting to order at 2:32 PM. Allison Berry recorded minutes for this meeting.

Review Previous Draft Minutes:

Mrs. Schneider asked all participants to review the previous meeting minutes, and a motion was made to approve as is by Mrs. Martin and seconded by Mrs. Lirio. Meeting minutes were approved unanimously.

2024-2025 School Improvement Plan:

Mrs. Schneider announced that 2024-25 School Improvement Plan (SIP) monitoring and 25-26 SIP planning will now be stable meeting agenda items at all future SAC meetings.

Account Balances:

School Recognition (A+) funds = \$131,654.04 (updated to include rollover plus FSR award amount) / Accountability = \$3,842.87

Mrs. Schneider noted an update on Florida School Recognition funds. Mrs. Hines mentioned that at an upcoming SAC meeting the topic of funding the after-school tutorial programs will be discussed as some of the leftover FSR funds may be earmarked for that program (grant funding will not be provided to pay for the after-school tutorial program this year). Mrs. Schneider asked committee members to review the current FSR (A+) proposals that had been submitted by Everglades faculty and staff and provided the previous year's ballot text for discussion. Dr. Saef then made a motion that the ballot include a definitive amount of funds being given back to the school be included on both proposal options; Mrs. Devarajan seconded, and the motion carried unanimously. Guest speakers were recognized to speak and gave input as to the work that support staff do on campus, all speakers were in favor of a ballot choice that would equally distribute FSR funds after giving back 10% to the school for educational use such as tutorial camps. Mrs. Lirio motioned that the previous year's ballot be used with the two choices of A) equal distribution and B) 90% equal, and 10% extra to instructional staff, with a change made in the amount of funds given back to the school (change to \$12,000) for both A) and B) choices, which Mr. Paz seconded. Mrs. Schneider reminded that the ballot must include a choice of None of the Above in accordance with state requirements for FSR voting. Mrs. Schneider then asked for a roll call vote from

the SAC committee on the motion made by Mrs. Lirio. The motion carried 7 to 1, with Mrs. Sosa dissenting in favor of a possible greater amount to be reserved for school needs, for the same ballot to be used for the 2024-25 year. Dr. Saef then motioned to accept the wording of Choice A) on the ballot with Mrs. Kaiser seconding the motion. A unanimous vote was given in accepting Choice A) by the SAC committee. Dr. Saef requested knowing the cost of the after-school tutorial program at future meetings to better determine the percentage of funds that would be given back to the school. Mrs. Martin made a motion to accept the wording of Choice B) on the ballot, Mrs. Devarajan seconded, and the motion carried unanimously. Dr. Saef motioned to accept the ballot for the 2024-25 FSR program, with choices A) and B) as noted, and C) None of the Above and Mrs. Martin seconded. A roll call vote was taken by Mrs. Schneider and the ballot wording as attached passed unanimously, accepting the FSR program ballot for the 2024-25 school year. School staff will vote on the ballot on December 16, 2024.

SESIR

No incidents reported to the committee at this time.

Safety and Security

No updates since the previous meeting.

Updates/Concerns

No concerns at the present meeting.

SAC meeting schedule was discussed with the next meeting being held on January 14th and January 27th, with Jan. 14 being a storm make-up meeting. Jan. 6 is also being held in reserve by committee in case the FSR ballot voting does not result in a 51% majority win next week.

Mrs. Schneider motioned to adjourn at 3:35 PM. Mrs. Martin seconded the motion and it was carried unanimously.

SAC Adjourns at 3:36 PM

SAF called to order at 3:37 PM

Mrs. Schneider called the School Advisory Forum meeting to order at 3:37 PM.

Everglades Updates:

No new updates.

Zone Updates:

No new updates. Mr. Tillinger will update SAF next month on South Area Zone information.

Next Meeting Date & Time:

SAF meeting schedule was discussed with the next meeting being held on January 14th.

Meeting Adjournment:

Mrs. Schneider motioned to adjourn at 3:40 PM, Mrs. Martin seconded the motion. The motion to adjourn was carried unanimously. Mrs. Schneider adjourned the meeting at 3:41 PM.

Submitted by:

Allison Berry, secretary for SAC 2024-25.

Everglades Elementary School
Florida School Recognition Program

SAMPLE ~~Official~~ Ballot for SY 2024-25 **SAMPLE**

Voting will take place on Monday, December 16, 2024

ONLY vote for ONE of the options below

- A) _____ \$12,000 of the Florida School Recognition (FSR) Program funds from the 2023-24 school year will be given back to the school to be allocated for nonrecurring expenditures for educational equipment and educational materials. The remaining FSR funds will be divided equally among instructional and non-instructional staff, which include teachers, administrators, office staff, cafeteria workers, custodians, support staff, state licensed speech/language pathologists, and paraprofessionals who worked at least 6.5 hours 5 days a week for 100 days in the 2023-24 school year to receive a full share. Staff members who worked at least 100 days, but less than 6.5 hours 5 days a week in the 2023-24 school year will receive a prorated share, to include location assigned school social worker and school psychologist at 2/5 prorated share.
- B) _____ \$12,000 of the Florida School Recognition (FSR) Program funds from the 2023-24 school year will be given back to the school to be allocated for nonrecurring expenditures for educational equipment and educational materials. 90% of the remaining FSR funds will be equally divided among instructional and non-instructional staff which includes teachers, administrators, office staff, custodians, cafeteria staff, support staff, paraprofessionals, and state licensed speech and language pathologists. The other 10% of the remaining FSR funds will be divided equally for persons holding a professional educator's certificate or appropriate speech and language pathologist state license, or who worked in an administrative or instructional job title position in the 2023-24 school year. Those who worked at least 6.5 hours 5 days a week for 100 days in the 2023-24 school year will receive a full share. Staff members who worked at least 100 days, but less than 6.5 hours 5 days a week during the 2023-24 school year will receive a prorated share to include location-assigned school social worker and school psychologist at 2/5 prorated share.
- C) _____ None of the above



Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Florida Statute 1008.36 states that, “If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school.” For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Action (Must happen in the order presented)	Required Documents SAC Upload Center Documentation (provide for each meeting and staff vote) <i>*All documents must be uploaded as PDFs.</i>	1st Meeting	2nd Meeting (if applicable)	3rd Meeting (if applicable)
School Advisory Council (SAC) Meeting		Date:	Date:	Date:
Advertise meeting <u>to all stakeholders</u> at least three (3) full business/work days prior to the meeting.	SAC Meeting Advertisement to all stakeholders w/agenda, date, time and location of meeting • Evidence must show when sent/posted at least three (3) full business/work days prior to the meeting (flyer, school website, newsletter, email, Parent Link, etc.).			
SAC meets to discuss and create a ballot from stakeholders' proposals.				
Create written proposals in the form of a ballot which consist of 1 or 2 proposals and “None of the above” for the allocation of the funds. <i>See note at the bottom of the checklist.</i>	SAC Meeting Agenda • “Florida School Recognition Program (A+ Funds) Proposals and Ballot Creation” is shown as a topic.			
Conduct a vote (only SAC committee members) to approve the ballot and record results of vote in the minutes.	SAC Meeting Minutes • Must reflect discussion of Florida School Recognition Program (A+ Funds) proposals and ballot creation.			
A quorum (50% plus 1 of the total SAC members) must be met for voting to occur.	SAC Meeting Sign-In Sheets • For SAC members and guests			
General Staff Vote		Date:	Date:	Date:
Advertise general staff vote <u>in written form to all staff members</u> at least three (3) full business/work days prior to voting.	Written Advertisement to Staff (via email, posted notice, etc.) • Evidence must include purpose of vote (e.g., voting on Florida School Recognition Program (A+ Funds) distribution, copy of the approved 2024-2025 Florida Recognition Program (A+ Funds) Ballot , date, time and location of the vote.			
Staff votes by secret ballot on the proposals • Proposal with the majority of votes (51% or more) will be implemented. • If none of the proposals get 51% or more of the votes, SAC reconvenes to restart the process.	2024-2025 Staff Roster of Eligible Voters • All staff members that vote must sign next to their names on the staff roster (only signatures will be accepted).			
	Approved Ballot • A copy of the 2024-2025 approved Florida School Recognition Program (A+ Funds) ballot			
	Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2024-2025 • Each section of the form must be completed and must have all the required signatures			

Fringe Benefits Note: When compensation is paid to an employee, the employer incurs costs for payroll taxes and other fringe benefits. Each school’s total award is reduced by 8.87% for fringe benefits on bonus payments. If schools do not utilize the entire allocation for bonus payments, a “fringe refund” will be provided for the benefits that were not used for non-salary bonuses. **Note:** In your proposals, include a statement on the ballot to specify the use of any leftover funds. Those funds should be allocated to nonrecurring expenditures for educational equipment and materials.

Everglades Elementary

SAC Minutes DRAFT- Nov. 4, 2024

Approved by committee, 12/09/2024, JS

Attendance:

Eliot Tillinger - *Principal*

Jessica Schneider – *Chair*

Shannon Lirio – *Co-Chair*

Allison Berry - *Secretary*

Jennifer Kaiser - *Teacher*

Cristiane Silva – *Non-instructional representative*

Ricardo Paz – *Parent Gifted representative*

Dr. Jeremy Saef – *Parent PreK representative*

Rafael Buitrago – *Community member*

Marcia Martin – *BTU representative*

Susan Hines: Guest

Call to Order:

A meeting of the Everglades Elementary School Advisory Council was held on Nov. 4, 2024. Co-Chair Shannon Lirio called the meeting to order at 2:33 PM. Allison Berry recorded minutes for this meeting.

Introduction of Members:

Mrs. Lirio introduced all SAC members present at today's meeting along with their corresponding title/role.

Agenda point of order:

Item number II was inadvertently left on the agenda from September. All positions were unanimously voted and accepted at the September meeting. The October meeting was postponed due to Hurricane Milton. Make-up dates and current updated meeting schedule were reviewed.

Review Previous Draft Minutes:

Mrs. Lirio asked all participants to review the previous meeting minutes, motion made by Mr. Paz and seconded by Mrs. Kaiser (following a correction made to a member name in the previous minutes). SAC by-laws were also reviewed, motion made by Mr. Buitrago, seconded by Mr. Saef, and unanimously approved for this year with no changes.

Review of SAC Roles and Responsibilities:

Mrs. Lirio reviewed the various SAC roles and responsibilities. All members were clear on roles. See attached presentation.

Overview of State and District Assessments:

Mrs. Hines reviewed testing parameters from the state and district. Interventions were discussed as ways of supporting student learning needs. Mr. Buitrago and Dr. Saef asked questions regarding how statewide tests are graded in terms of the adaptive nature of the FAST assessments. BEST writing and science assessments were also discussed. Primary assessments (letters/sounds/concepts of print), including iReady, were explained, as well as the use of grade-level data chats to monitor student progress. Mr. Paz questioned how students are assessed by the beginning of year FAST and iReady

assessments, and Mrs. Hines clarified the way in which student achievement levels are determined at the beginning of the year based on those specific test results. See attached presentation.

Account Balances:

School Recognition (A+) funds = \$21,040.04 (this is a rollover amount from last year)

Mrs. Hines noted that our school has received A+ school funds and Mrs. Schneider commented that Everglades Elementary was also denoted a Florida Department of Education "School of Excellence" (ranking at or above the 80th percentile of all Florida schools, percentage of possible points earned in the school grade calculation was in the 80th percentile or higher for at least two of the last three school years).

Mrs. Schneider mentioned that this year's School Recognition (A+) award amount from 2023-24 is approximately \$120,000.00 and that proposals from staff will need to be reviewed and a ballot created at the upcoming December 9th SAC meeting so that the ballot might be announced to teachers/staff for voting prior to winter break. Mrs. Schneider mentioned that members need to be very specific in the wording of the proposals as to how remaining funds will be used after funds are distributed to faculty/staff. Mrs. Schneider encouraged attendance from board members at the December 9th meeting in order to have a quorum for the proposed ballot creation. Mrs. Schneider mentioned that, according to state statute, the School Recognition (A+) funds decision must be made by February 1, 2025.

Accountability Funds = \$3,842.87

Mrs. Schneider mentioned the current accountability amount came from this year's FTE data.

SESIR

No incidents reported for this month.

Safety and Security

No updates since the previous meeting. Mr. Tillinger mentioned that there will be an upcoming district safety and security meeting that he will be attending and that other board members are welcome to attend as well. Details will be shared next week.

Updates/Concerns

No concerns at the present meeting.

Mrs. Schneider motioned to adjourn at 3:10 PM. Mr. Buitrago seconded the motion and it was carried unanimously.

SAC Adjourns at 3:10 PM

SAF called to order at 3:11 PM

Mrs. Schneider called the School Advisory Forum meeting to order at 3:11 PM.

SAF by-laws were approved, Mr. Buitrago made a motion which was seconded by Mrs. Kaiser. Motion for approval was carried unanimously.

Everglades Updates:

PTA delivered donation of individual student U.S. Flags to all classrooms today in honor of election day tomorrow.

Jump Rope for Heart kids heart challenge has been kicked off and students will participate in the jump during the week of Nov. 18-21.

Next PTA meeting to be held on Dec. 6.

5th Grade parent-teacher committee formed to plan celebrations for end of year.

Weston Rotary Run will be on December 8 this year, Everglades has earned funds awarded from Rotary Club from placing in the run the past few years.

PTA Trunk or Treat was a great community event last week and many alumni students came to visit and volunteer. Upcoming PTA Holiday shop fundraiser will be held at school from Dec. 2-5.

School-wide Field Day will be held the week of January 27-31.

Zone Updates:

No new updates. South Area Advisory meeting will be held on Nov. 13 at 9:15 AM at Pines Middle.

Next Meeting Date & Time:

SAF meeting schedule was discussed with the next meeting being held on December 9th.

Meeting Adjournment:

Mr. Buitrago motioned to adjourn at 3:25 PM, Mrs. Kaiser seconded the motion. The motion to adjourn was carried unanimously. Mrs. Schneider adjourned the meeting at 3:25 PM.

Submitted by:

Allison Berry, secretary for SAC 2024-25.