

Everglades Elementary School Advisory Council General Meeting

SAC Agenda

Jan. 27, 2025 – 2:30 PM

Everglades Elementary School

2900 Bonaventure Blvd.

Weston, FL 33331

- I. Introduction of Members
- II. Review previous Draft Minutes
- III. 2024-25 current School Improvement Plan (SIP) Monitoring
 - a. Areas of Focus
 - b. Mid-Year Reflection
- IV. 2025-26 SIP Planning
 - a. Stakeholder input
- V. Library Media Collection Development Plan
 - a. Mrs. Schneider, Media Specialist
- VI. SESIR (**School Environmental Safety Incident Reporting**)
- VII. Safety and Security
- VIII. Account balances-
 - a. School Recognition (A+): \$131,654.04
 - i. - approx. \$99,000 distributed for staff bonus
 - ii. - approx. \$7,757.13 to be spent on 2025 after-school tutorial camp
 - b. Accountability: \$3,842.87 -estimated to be spent in total on 2025 tutorial

2024-25 SAC/SAF Meeting dates:

Feb. 24, 2025

March 17, 2025

April 21, 2025

May 5, 2025

*All meetings are scheduled for 2:30 PM in the Media Center

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, genetic information, marital status, national origin, race, religion, sex or sexual orientation. The School Board also provides equal access to the Boy Scouts and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Education Opportunities/ADA Compliance Department & District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

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Everglades Elementary School Advisory Forum General Meeting

SAF Agenda

Jan. 27, 2025 – 2:30 PM

Everglades Elementary School

2900 Bonaventure Blvd.

Weston, FL 33331

- I. Introduction of Members
- II. Review previous Draft Minutes
- III. Zone Liaison and South Area Meeting Information
- IV. Updates/Concerns

2024-25 SAC/SAF Meeting dates:

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Everglades Elementary

SAC Minutes DRAFT- Jan. 13, 2024

Attendance:

Jessica Schneider – *Chair*
Shannon Lirio – *Co-Chair*
Allison Berry – *Secretary*
Marcia Martin – *BTU Representative*
Cristiane Silva – *Non-instructional Representative*
Arthi Devarajan – *SAF parent liaison*
Ricardo Paz – *Parent*
Rafael Buitrago – *Community liaison*
Mildred Sosa - *Parent*
Dr. Jeremy Saef – *Parent Pre-K representative*
Bella Fernandes: *Guest*
Susan Hines: *Guest*

Call to Order:

A meeting of the Everglades Elementary School Advisory Council was held on Jan. 13, 2024. Chair Jessica Schneider called the meeting to order at 2:34 PM. Mrs. Martin seconded the motion. Allison Berry recorded minutes for this meeting.

Review Previous Draft Minutes:

Mrs. Schneider asked all participants to review the previous meeting minutes, and a motion was made to approve the minutes as is by Mrs. Martin and seconded by Mrs. Lirio. Meeting minutes were approved unanimously.

2024-2025 School Improvement Plan:

Mrs. Schneider mentioned that our school has a literacy goal connected to our SIP, based upon the results from progress monitoring assessments (PM 1, PM 2, PM 3).

After School Tutorial Camps Funds Presentation:

Mrs. Hines noted that the federal grant money that had previously been used to fund the after-school tutorial program is not available this year. Therefore, Mrs. Fernandes, Literacy Coach, has put together a proposal to use the School Recognition and Accountability funds to cover this year's after-school tutorial. This has been traditionally how the funds were applied by SAC prior to 2020 when CoVID-related federal grants were applicable. This year, after-school tutorial would feature 2 classes per grade level (for reading instruction grades 1st-5th) with one 5th grade science class. Tutorial will run from Feb-April, this typically the time-period that has yielded the most effective results in the past. The expenses for teachers, coordinators, and paraprofessionals were discussed as noted on the hand-out, with a grand total of \$11,600 needed to fund the after-school program using part of the School Recognition Funds. See attached proposal sheet for specific funding breakdown. Mrs. Hines related that students who are selected for invitation to the camps are designated based on current assessment data from both PM1 and PM2 assessment cycles. These are students who would benefit and potentially demonstrate academic gains from the extra targeted support provided through the tutorial sessions with qualified teachers and support staff.

Account Balances:

**School Recognition (A+) funds = \$131,654.04 (updated to include rollover amount) /
Accountability = \$3,842.87**

Mrs. Hines shared that the accountability funds will be spent before the School Recognition Funds, as it will clarify how much of the actual A+ monies will be used to fund the after-school tutorials. Mr. Buitrago made a motion to approve the use of the full and current Accountability funds in the amount of \$3,842.87 to provide for this year's tutorial camp as proposed. Mrs. Martin seconded the motion. The motion passed unanimously. A second motion was then made by Dr. Saef for approving the use of \$7757.13 from the School Recognition Funds to fund the remaining cost of the after-school tutorial program, Mr. Paz seconded the motion, and the motion also passed unanimously. Mr. Buitrago requested that at our next meeting, the projected current and future spending numbers from the school recognition funds be included on the agenda to be able to plan efficiently for next year. Mr. Paz inquired if there was any data that indicated an increase in student achievement based on participation in the after-school tutorials, to which Mrs. Hines and Mrs. Fernandes stated that a large percentage of the students enrolled in the program (in past years) had shown academic gains on end-of-year assessments (i.e. FAST, iReady). The tutorial camp student achievement data is regularly reviewed and analyzed, both at the school level and at the district level.

SESIR

No incidents reported to the committee at this time.

Safety and Security

No updates since the previous meeting.

Updates/Concerns

No concerns at the present meeting. Mrs. Schneider reminded the committee that the next SAC meeting will be held on Monday, January 27th.

Mrs. Schneider motioned to adjourn at 3:10 PM. Mrs. Martin seconded the motion and it was carried unanimously.

SAC Adjourns at 3:10 PM

SAF called to order at 3:11 PM

Mrs. Schneider called the School Advisory Forum meeting to order at 3:11 PM.

Everglades Updates:

Mrs. Schneider mentioned that Field Day Week will be held the last week of January. Arthi reminded that the PTA Movie Family Night will be held February 21st. She also mentioned that the 5th Grade Events Committee will be sending communication to parents regarding end of year events. PTA Spring Book Fair week and Family Night will be held in April. Staff shared appreciation for PTA support of Everglades' faculty, most recently for the holiday breakfast and personalized gifts that was held prior to winter break. PTA is very supportive of our school community.

Flacon Cove Middle School upcoming "Bird's Eye View" meeting for incoming 6th graders will be held on Jan. 22 at 6:00 PM. Peer counselors from Falcon Cove MS will also be visiting our school to speak with 5th grade classes at the end of 3rd quarter.

Zone Updates:

Mrs. Hines reminded the SAF committee that BCPS will be holding a showcase to attract students and families back to public schools on Tuesday, January 14th. She also mentioned that Everglades has been

accepting reassignments for the upcoming school year as enrollment has somewhat declined since last year, following district-wide trends in declining enrollment. Some discussion followed as to home values and speculation of younger families moving in, and family size potentially declining. Mrs. Hines shared the update that the 5th grade graduation ceremony date will have to be changed due to a scheduling conflict with the commencement ceremonies for Cypress Bay High in the spring.

There is also a community event called Weston Winter Safety Expo being held on Jan. 24 at Weston Regional Park, sponsored by the city and BSO, free safety info and kids fun/snow machines.

Next Meeting Date & Time:

SAF meeting schedule was discussed with the next meeting being held on January 27th.

Meeting Adjournment:

Mrs. Schneider motioned to adjourn at 3:28 PM, Mrs. Martin seconded the motion. The motion to adjourn was carried unanimously. Mrs. Schneider adjourned the meeting at 3:30 PM.

Submitted by:

Allison Berry, secretary for SAC 2024-25.

Everglades Elementary

SAC Minutes DRAFT- Jan. 27, 2025

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Shannon Lirio – *Co-Chair*
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Arthi Devarajan – *SAF parent liaison*
Ricardo Paz – *Parent*
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Mildred Sosa - *Parent*
Dr. Jeremy Saef – *Parent Pre-K representative*
Susan Hines: Guest

Call to Order:

A meeting of the Everglades Elementary School Advisory Council was held on Jan. 27, 2025. Chair Jessica Schneider called the meeting to order at 2:35 PM. Shannon Lirio recorded minutes for this meeting.

Review Previous Draft Minutes:

Mrs. Schneider asked all participants to review the previous meeting minutes, and a motion was made to approve the minutes as is by Mrs. Martin and seconded by Mr. Buitrago. Meeting minutes were approved unanimously.

2023-2024 School Improvement Plan Monitoring:

Mrs. Schneider did a review of our mid-year reflection on the School Improvement Plan (SIP). She showed all members how to access the School Improvement Plan goals. SAC committee reviewed the SIP Areas of Focus and Mid-Year Reflection. Teachers are participating in RTI meetings and data chats to reflect on their students' data. Mid-year reflection shows data at an upward trend therefore, we are on track to meet the goal as state din the SIP by the end of the year. Mr. Buitrago asked how many progress monitoring periods there were. Mrs. Schneider explained that there are 3 progress monitoring periods.

Students enrolled in our school in January with limited English proficiency. Our ELL learners are using Imagine Learning to help them acquire the English language.

2025-2026 SIP Planning:

We plan to have an afterschool tutorial program during the 2025-2026 school year. Mr. Buitrago asked about the projected school enrollment for the next school year. Mrs. Hines explained that the enrollment is expected to be lower next year, following district enrollment trends, but as previously discussed our school has opened up more CHOICE spots for next year also.

Library Media Collection Development Plan:

Mrs. Schneider spoke about the Library Media Collection Development Plan. The media center is funded by the state, district, and school. Library budget is 9.60 per student. 2024-25 total is 8675.60. Funds were spent for SSYRA books and for magazine purchases. Funds are also projected to be used for future book orders as outlined in the plan, updated, book scanners and ID printer supplies. Children are checking out books from the media center. We have 12,000 books in our media center. We have 14

items per student in the media center. The collection is working toward a 50/50 between print and digital resources, as well as updating areas of copyright for currency, especially in Biography and Nonfiction – sciences. Sora and Boundless are digital resources available through the media center resource tile on Clever. Mr. Paz inquired if the media center was able to accept book donations. Mrs. Schneider does accept book donations if the books are in good condition. She adds them to the library collection when she can, and she passes them on to other organizations when the books cannot be added to the library collection. Funds were spent for SSYRA books and for magazine purchases. Funds are also used for book scanners and ID printer supplies. Our school has a Media Advisory board which meets quarterly and reviews book orders for the library collection. This information, book material reconsideration procedures, and collection development plan link will be included on the Media Center tab in the school website when the district approval process goes through this year. Mr. Paz asked if students are able to check out physical books in middle school. Mrs. Hines stated that middle school and high school media centers rely more on digital books in their media centers but do have physical books as well.

SESIR

No incidents reported to the committee at this time.

Safety and Security

No updates since the previous meeting.

Account Balances

There is 131, 654.04 in the School Recognition fund. Employee bonuses have not been processed yet. Approximately 99,000 will be spent on staff bonuses and 7,757.13 will be spent on the after-school tutorial camp, as SAC voted on during the last meeting. There is \$3,842.87 in the accountability funds that will also be spent on the tutorial camp per the vote from the last SAC meeting. A question was asked regarding tech purchases and Mrs. Hines mentioned that our school is working toward a long-term goal of updating all classrooms to include a smart-board Promethean. We currently need approximately 10 more smart boards for main and possibly another 3 for PreK classrooms. The cost is approximately \$3000 per board.

Updates/Concerns

No concerns at the present meeting. Mrs. Schneider reminded the committee that the next SAC meeting will be held on Monday, February 24th.

Mrs. Schneider motioned to adjourn at 3:10 PM. Mrs. Martin seconded the motion, and it was carried unanimously.

SAC Adjourns at 3:10 PM

SAF called to order at 3:11 PM

Mrs. Schneider called the School Advisory Forum meeting to order at 3:11 PM.

Everglades Updates:

The Kindergarten Round Up will be held on February 26, 2025. Weston zone has two times this year 8:30 AM and 5:30 PM.

This week is Florida Celebrates Literacy week and classes are participating in district suggested activities.

This week is also Field Day week for all grades, and the 100th day of school will be celebrated this Friday.

February 14 is "A Day of Service and Love". There are no academics on February 14th. Students are donating items to the children at Joe DiMaggio's Children's Hospital and some grades are writing cards to veterans.

Cypress Bay HS graduation date will be set soon, and this may change some of our 5th grade end of year activity dates. Mrs. Hines will update next month.

Zone Updates: Mrs. Hines reports that the BCPS Showcase at Amerant Bank Arena went very well last week, with many interested families visiting our school table.

Next Meeting Date & Time:

SAF meeting schedule was discussed with the next meeting being held on February 24th.

Meeting Adjournment:

Mrs. Schneider motioned to adjourn at 3:20 PM, Mrs. Martin seconded the motion. The motion to adjourn was carried unanimously. Mrs. Schneider adjourned the meeting at 3:20 PM.

Submitted by:

Shannon Lirio, Sac Co-Chair for SAC 2024-25.

Collection Development Plan Script for SAC Meeting

- **Selection of Materials**

- Highlight key points about the criteria used for selecting print and digital materials.
- Mention the responsibility falls on the media specialist in consultation with school administration and pertinent instructional staff.
- Discuss the selection tools and review sources used.

- **Reconsideration of Materials Procedures**

- Explain the procedures if a parent/community member objects to specific materials.
- Outline the objection process involving Superintendent Review Committee.
- Mention the Opt-Out form available for parents.

- **Collection Analysis Highlights.**

- Share the highlights on the current size, age, and categories percentage of your collection.
- Highlight strengths and areas for improvement identified.

- **Strategic Focus Areas**

- Outline the purchasing and weeding priorities for this year and upcoming years. Refer to your Collection Analysis to support your proposal.

- **Budget**

- Share the current annual budget amount and funding sources.
- Discuss the purchasing plan based on the priorities.